



Newsletter

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Federal Judicial Secretaries Association

Norrine Gardiner, Editor
350 S. Main, #110
Salt Lake City, UT 84101

August 1991
Vol. 19
No. 1



PRESIDENT'S MESSAGE

When I first became a member of FJSA some nine years ago, I never dreamed that one day I would have the honor of serving as President of our fine organization. And now my tenure comes to an end. Although I have not worked for a federal judge since April of 1990, I still feel a deep dedication to the organization. It was with great pride and honor that I served as President, and I am grateful to each member for your continued support. Of course, my job was made easier by all the assistance I received from my fellow officers and circuit representatives. Many thanks to each of them for their untiring efforts and patience. Special thanks to Vicki Wager, By-Laws Chairperson, and her committee for their hard work on retyping and redistributing the by-laws; to Judy Woolley, Legislative Chairperson, and her committee for their perseverance; and to Becky Fitzhugh, Nominations Chairperson, and her committee for their very thorough work on this year's election. Each of you deserve a special hand for your dedication and I'm proud to have served with you this past year. And to Norrine Gardiner, **Newsletter** editor -- many thanks to you and your staff for undertaking the tremendous responsibility of publishing and mailing the **Newsletter**. Thanks for keeping the lifeline flowing.

Our struggle for a grade raise continues, and at this point it's hard to predict how much longer it will take to reach our goal. Although we receive support from many judges across the country, we still face opposition at the committee level. It looks as though the original target date has been pushed back and it may be well into 1992 before anything is resolved regarding salary upgrades. The continued support we receive from judges across the nation is appreciated and to each secretary who has worked so diligently on this item, thank you, and don't give up. It will be come a reality!

The San Diego Conference Committee has some great fun planned for us -- so register now to attend the conference October 11 - 14. If you've never attended a conference, San Diego is a perfect place to begin. And for those of us "regulars" -- see ya there!

Sharon



GREETINGS FROM OUR NEW PRESIDENT

Dear Colleagues:

Thank you for your votes. It will be my pleasure to be your president for the next year. Coming up through the ranks has been a great learning process and will hold me in good stead during my tenure. There is more to be learned I'm sure, and I'm relieved to know there are all those past presidents, officers, committee members, etc. to call upon for help.

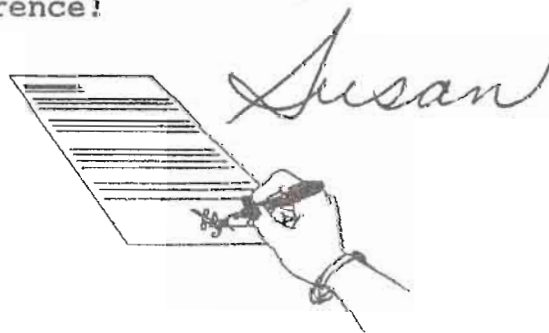
Many, many thanks to Sharon for her good work over the past eight years or so. She has worked long and hard in many different capacities on behalf of our Association, and her dedication to the cause is appreciated.

According to the June 1991 issue of the "Court Administration Bulletin," the Hay Group study is still bogged down (my words), and it will be quite some time before we see any results from that. I have asked Jackie Squires to continue to follow up and be our go-between/spokesperson with Washington, D.C. and the Hay Group, and she has agreed to do so. See her report in this Newsletter for the latest information in this regard.

IT'S TIME TO RENEW YOUR MEMBERSHIP! Please use the Membership Form in this issue to renew as soon as possible. **WE NEED MORE MEMBERS! WE NEED MORE PARTICIPATION! WE NEED MORE INTEREST!** Some luck from the Irish wouldn't hurt either. Don't delay, renew today! If you know someone who isn't a member, please urge them to join. Follow up on new secretaries or call your Circuit Rep and let them know there has been a personnel change. It's very important that we increase our membership.

The October conference is approaching at warp speed, and I urge everyone to attend. If you've been to the conferences before, you know how worthwhile they are. If you haven't, you owe it to yourself to come and find out what a great experience it is. Meet new friends and fellow workers, help support your association, and have a good time doing it. While we do not get any financial reimbursement for attending, we are entitled to one administrative leave day. In addition, if you itemize your tax return, your conference expenses are a write-off.

See you at the Conference!



Susan

SOUTHERN CALIFORNIA
1991 CONFERENCE UPDATE
San Diego, California
October 11-14, 1991



We certainly hope you've all made plans to attend the 1991 Conference! The committee has been working very hard to make sure everyone enjoys the program, the food, the entertainment, the "goody bag," the prizes, and whatever else we can think of in the meantime.

We start off on Friday night with our Mexican Buffet Reception from 7-10 p.m. As in the past, it is being hosted by West Publishing, and it is really going to be something special. We urge you to arrive early so you won't miss a thing!

We have changed the focus of the program slightly to "Looking Ahead and Taking Charge of the Future," and Saturday is packed with all kinds of wonderful speakers who are bringing their special messages for your benefit and information.

Early Saturday evening, Mead Data Central has arranged a cruise of the San Diego Harbor that includes drinks and hors d'oeuvres. It is especially beautiful with all the lights of the Coronado Bridge and downtown area, as well as U.S. Navy vessels, cargo ships and private boats. After the cruise, there will be lots of time to either roam the downtown/waterfront area, have dinner (if you're still hungry), or visit Old Town, or

As we've mentioned before (and many of you already know this firsthand), San Diego is a lovely city with a multitude of things to do and see. However, if you plan to rent a car, there are many little beach towns all along the Coast to visit. Also, Los Angeles is 2-1/2 hours away (by car or train) with theatres, museums, entertainment parks, shopping galore, and weird freeway patterns (worth the trip alone).

Southern California weather is usually quite nice in October, but you nearly always need a wrap for the evenings. In case you wish to check for specifics before you leave, the Weather Bureau number is 619-289-1212.

Reminder: You must be a member in good standing to attend the Conference. Please be certain you renew your membership and bring your membership card with you.

The beauty of Southern California awaits! Make your plans now.

Susan Scobie & Cordelia Sherland
Co-chairpersons

SOUTHERN CALIFORNIA CONFERENCE
OCTOBER 11-14, 1991
SAN DIEGO, CALIFORNIA

REGISTRATION FORM

NAME: _____

JUDGE: _____

COURT: _____

COURT ADDRESS: _____

TELEPHONE(S): FTS - _____ COM'L.-(_____)

I plan to attend the 1991 Southern California Conference in San Diego, California, and enclose my registration fee (includes Saturday breakfast and luncheon and Sunday breakfast). \$ 40.00

I am bringing _____ guest(s) for Saturday's breakfast and/or luncheon and Sunday's breakfast.
Registration fee for each guest (\$40.00 x _____) = _____

Will you attend Friday night reception? _____
If bringing, number of guest(s)? _____

Will you attend Saturday night dinner? _____
If bringing, number of guest(s)? _____

GUEST NAME TAG(S): _____

If rooming alone, would you like a roommate if someone inquires? _____

Please make checks payable to JACKIE SQUIRES, Registrar, and mail your check with this page as soon as possible, but no later than September 10, 1991, to:

Jackie Squires, Registrar
c/o The Honorable Harry Pregerson
21800 Oxnard Street, Suite 1140
Woodland Hills CA 91367

HOTEL REGISTRATION DEADLINE -- SEPTEMBER 20, 1991
 CONFERENCE REGISTRATION DEADLINE -- SEPTEMBER 10, 1991

DON'T WAIT TOO LONG!

SAN DIEGO **Marriott**
 MISSION VALLEY

FEDERAL JUDICIAL SECRETARY'S ASSOCIATION
 OCTOBER 11-13, 1991

Name	<input type="checkbox"/> I will guarantee the first night's charge through my credit card. Card No. _____ Exp. Date _____ <input type="checkbox"/> AX <input type="checkbox"/> VISA <input type="checkbox"/> MASTER CARD <input type="checkbox"/> CB <input type="checkbox"/> DINERS An advance deposit equivalent to one night's room must be received by _____, or reservation will be released. Deposit will be refunded if cancellation is received 24 hours prior to arrival date. Failure to check in on indicated arrival will automatically cancel entire stay.
Phone number	
Address	
City, State & Zip code	

<i>Please Check</i> →	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	KING 1 Person	KING 2 Persons	DOUBLE DOUBLE 2 Persons 2 Double Beds	TRIPLE 3 Persons	QUAD 4 Persons	SUITE
<i>Rate Requested</i>	\$73.00	\$73.00	\$73.00	\$88.00	\$103.00	
Arrival Date _____ CHECK IN TIME IS AFTER 4 P.M.	Departure Date _____ CHECK OUT TIME IS AFTER 1 P.M.		Sharing With _____			

Reservation must be made by 9/20/91 in order to receive convention rate and guarantee availability. PRICES DO NOT INCLUDE 9% OCCUPANCY TAX
 Note: If Room is not available at rate requested, reservations will be made at nearest available rate.

Mail to: San Diego Marriott Mission Valley (Telephone No. 8757 Rio San Diego Dr. (619-692-3800) San Diego, CA 92108-9607



A BRIGHT IDEA !! Following is a list of the locations for our FJSA seminars or conferences. Why not start a discussion with the secretaries in your area and make the proposal and invitation at the conference this year or next to host an FJSA conference in the future? The 1992 conference is being planned in the Minneapolis/St. Paul area. It is helpful as we make our travel plans if we know a couple of years in advance. We would love to come and visit each of you, and we can attest to the fact that hosting a conference is a most rewarding and delightful experience!

- Seminar, Wash. D.C. - November 1972
- Conference, Las Vegas, NV - Oct.
- Seminar, Wash. D.C. - July 1979
- Conference, Wash. D.C. - October 1981
- Conference, Atlanta, GA - Oct. 1983
- Conference, Denver, CO - October 1985
- Conference, St. Louis, MO - Oct. 1987
- Conference, Salt Lake City, UT - Oct. 1989

- Conference, Wash. D.C. - May 1975
- Conference, New Orleans, LA - May 1978
- Conference, Las Vegas, NV - October 1980
- Conference, Chicago, IL - October 1982
- Conference, Seattle, WA - October 1984
- Conference, Philadelphia, PA - October 1986
- Conference, Boston, MA - November, 1988
- Conference, Memphis, TN - October 1990

OFFICIAL AIRLINE: DELTA AIR LINES
FILE NO. K28135

We have designated DELTA AIR LINES as our official carrier to handle all air reservations through their Special Meetings Network. Depending on your point of origin, your date of travel and length of stay, various discounts of up to 40% will be available. DELTA is offering the 45% discount off its domestic full round trip day/night coach fares. These fares require seven days advance reservations and ticketing, and any changes must be made with seven days advance notice.

DELTA is also offering an additional 5% discount on all its domestic round trip published excursion fares as well as on their instant saver fares. In both cases, seats in these special saver categories are limited per flight, so you need to make your reservations as soon as possible.

To take advantage of these fares, simply:

1. Call Delta's Special Meetings Network toll-free at 1-800-221-1212.
2. Reference File Number K28135.
3. The Special Meetings Network desk is open from 8:00 a.m. - 11:00 p.m. Eastern Standard Time.

Seats are limited, so call early for best availability. Fares are guaranteed at time of ticket purchase.

OFFICIAL CAR RENTAL: THE HERTZ CORPORATION (1-800-654-2240)
Meeting No. 8836

Just a few of the rates being offered are as follows:

<u>Car Class</u>	<u>Daily 1-4 Days</u>	<u>Thurs.Noon - Mon.midnight</u>	<u>Weekly 5-7 Days</u>
A Subcompact	\$31.80	\$20.80	\$119.80
B Compact	33.80	21.80	129.80
C Midsize	35.80	23.80	139.80
D Full size 2DR	37.80	25.80	159.80

Rates include unlimited mileage.

Weekend rentals must be returned to rental location or San Diego Lindbergh Airport. Daily and weekly rentals may be returned to any major Southern California location.

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FJSA --1991-92 Officers

PRESIDENT ----- Susan Scobie c/o Judge Robert M. Takasugi, 520 U.S. Courthouse, 312 N. Spring St., Los Angeles, CA 90012 PH. FTS 798-2370; comm. [213] 894-2370

PRES.-ELECT ----- Helen Montieth c/o Judge Bruce M. Van Sickle, P.O. Box 670, Bismarck, ND 58502 PH. FTS 783-4293; commercial [701] 250-4293

VICE PRES. ----- Pamela Dambava c/o Senior Judge Wilson Cowen, 717 Madison Pl. N.W., #602, Washington, DC 20439 PH. FTS 633-5832

SECRETARY ----- Lael Noble c/o Judge J. Thomas Greene, 350 So. Main St., #222, Salt Lake City, UT 84101 PH. FTS 588-5646; commercial [801] 524-5646

TREASURER ----- Joan M. Armstrong c/o Senior Judge Murray M. Schwartz, Lockbox 44, 844 King St., Wilmington, DE 19801 PH. FTS 487-6355; commercial [302] 573-6355

FJSA CIRCUIT REPRESENTATIVES -- 1990-91

1st Circuit ----- Nydia Feliciano c/o Judge Juan Torreulla, P.O. Box 3671, San Juan, Puerto Rico 00904 FTS 729-6763; comm. [809] 722-0846; Boston [617] 223-9020

2nd Circuit ----- Judy Baker c/o Judge Richard J. Arcara, 609 U.S. Courthouse, 68 Court Street, Buffalo, NY 14202 PH. FTS 437-5626; commercial [716] 846-5626

3rd Circuit ----- Virginia Collins c/o Judge Louis H. Pollack, 16613 U.S. Courthouse, 601 Market St., Philadelphia, PA 19106 PH. FTS 597-9590; comm. [215] 597-9590

4th Circuit ----- Susan Williamson c/o Judge Donald Stuart Russell, P.O. Box 1985, Spartansburg, SC 29301 PH. comm. [803] 582-2167

5th Circuit ----- Vicky Hollard c/o Judge Frederick J.R. Heebe, 500 Camp St., C-525, New Orleans, LA 70130 ph. FTS 682-6504; [504] 589-6504

6th Circuit ----- Carol Vinson c/o Judge Robert M. McRae, 907 Federal Building, Memphis, TN 38301 PH. FTS 222-3200; commercial [901] 544-3200

7th Circuit ----- Marionne Koenigsberg c/o Judge Terence T. Evans, 317 U.S. Courthouse, 517 E. Wisconsin Ave., Milwaukee, WI 53202 FTS 362-3222; comm. [414] 297-3222

8th Circuit ----- Judy Anderson c/o Chief Judge Donald P. Lay, P.O. Box 75908, St. Paul, MN 55175 PH. FTS 777-3838; commercial [612] 290-3838

9th Circuit ----- Marion Clark c/o Judge Albert Lee Stephens, Jr., 312 N. Spring St., #233, Los Angeles, CA 90012 PH. FTS 798-3668; commercial [213] 894-3668

10th Circuit ---- Lois Elder c/o Judge David K. Winder, 350 So. Main Street, #235, Salt Lake City, UT 84101 PH. FTS 588-4501; commercial [801] 524-4501

11th Circuit ---- Rosemary Giachinta, c/o Judge Peter T. Fay, 300 N.E. First Ave., Miami, FL 33132 PH. FTS 350-5974; commercial [305] 536-5974

Fed. Circuit ---- Nancy Bradley c/o Chief Judge Helen W. Nies, 717 Madison Pl. N.W., Washington, DC 20439 PH. FTS 633-6570; [202] 633-6570

D.C. Circuit ---- Dee Barrack c/o Judge James L. Buckley, U.S. Courthouse, Third & Constitution Ave., N.W., Washington, DC PH. FTS 535-3360; commercial [202] 535-3360

Newsletter
Editor ----- Norraine Gardiner c/o Senior Judge Aldon J. Anderson, 350 S. Main, #110, Salt Lake City, UT 84101 PH. FTS 588-5625; comm. [801] 524-5625

Around the Circuits



SEVENTH CIRCUIT - Marianne Koenigsberg, Circuit Rep.

The Seventh Circuit extends a warm welcome to its newest members. **JUDITH GRAFF** is the new relief secretary in the Eastern District of Wisconsin. Judy began her career as a free-lance court reporter; then she worked for 1½ years at the Milwaukee Police Department. She came to the federal court from the Milwaukee mayor's office, where she had worked her way up to administrative assistant in only 3½ years. **BETTY WILSON** has worked in the federal system for several years, first at the EEOC and then at the U.S. Attorney's Chicago office, where she was a secretary, legal technician, personal secretary to the U.S. Attorney, and finally a paralegal. After her return from a maternity leave, she was offered and accepted a position with Judge Michael S. Kanne at the court of appeals. **DEBORAH PATTON**, secretary to Judge James Alesia, N. District of Illinois, comes to the court system with a wealth of experience in private practice--she was a legal secretary for 11 years; worked with corporate and securities law, and was employed in commercial real estate for two years. Prior to being in real estate, she worked for the General Counsel to the Chicago Cubs! (She says she didn't meet any ballplayers, though.) We also welcome **MARGARET NASH**, secretary to Circuit Judge Wilbur F. Pell, Jr., and **PATRICIA AUGSPURGER** and **SHELBY BERTA**, secretaries to Circuit Judge Harlington Wood, Jr.

We also greet Dianne Quinn, secretary to Judge Sarah Evans Barker in the Southern District of Indiana, and hope she will become a member of FJSA soon.



ELEVENTH Circuit - Joan Butler, Circuit Rep.

Thanks to Margaret C. Costa, Secretary to Judge Alaimo, to submitted the following article from the May 1991 issue of the *Court Administration Bulletin*, as a timely reminder to those who travel, whether frequently or infrequently, for either business or personal purposes (like the San Diego Conference!)

PERSONAL SECURITY

The recent brutal, violent murder in a Detroit hotel room of an airline flight attendant prompted the following personal safety guidelines for employees who stay in hotels while traveling:

If you receive a call from the front desk regarding a maintenance problem in your room, or changing your room, never assume it's legitimate.

Never open your door to a stranger.

Never verbalize your room number to anyone in the lobby or elevator.

If you are staying with a group of people at the same hotel, have a "buddy system" for checking rooms.

At check-in, ask for adjacent rooms with someone you know.

Never leave your door ajar while you go to the ice/soda machine.

If you intend to leave your room for any length of time and your room door is not within your view, attach a piece of tape to the bottom of the door and to the door frame to ascertain if anyone has entered your room. Also, a matchstick wedged between the door and door frame could work just as well.

If you are uncomfortable having someone enter your room to deliver food, have them leave it outside your door.

Use good judgment before opening your door from the outside. If there is another individual nearby or approaching you, put your key in your pocket and keep walking until the area around your room is clear.

NOVEMBER NEWSLETTER DEADLINE:

Please submit information for November Newsletter to your Circuit Rep. in time to reach the Newsletter editor by OCT. 31.
Thanks!



FOLLOW-UP ON THE HAY GROUP STUDY AND THE PRESENT STATUS OF OUR QUEST FOR JSP UPGRADING

The Hay Group submitted its report and recommendations to the Administrative Office this past spring. The report suggested major revisions to nearly every aspect of the JSP system. Just prior to the Hay Group study being circulated to all judges and heads of agencies for their comments, the AO had the report pulled. Now the AO, due to the magnitude and far-ranging significance of the major changes recommended by the Hay Group, has developed a new time schedule for proceeding with the study of the JSP system. According to the Administrative Office, quoting from the June 1991 Court Administrative Bulletin, this "would allow a more thorough and deliberate assessment of alternative systems; establish an approach to allow adequate input from all court managers; and allow time to carefully examine all of the issues involved in the many subsystems that comprise the JSP."

It is anticipated that the study and recommendations would be presented to the Judicial Resources Committee in June 1991 and thus allow any final recommendations to be considered by the Conference in the fall of 1993. Any implementation would begin in January 1994.

As far as the FJSA quest for a JSP-12, we endorsed and concurred by letter in the resolution presented to the Judicial Resources Committee by the Association of Bankruptcy Judges' Secretaries. The resolution and our letter endorsement were submitted for presentation to the committee at their meeting in June. Unfortunately, it did not become an agenda item. We also garnered support from a majority of the Chief Judges at their meeting in May. At this time we are not sure where their supporting resolution stands, but hope to have some information to report at our conference in October. In the development stages is support by another committee of the Judicial Conference of the United States. More on this aspect at the Conference. We have been in contact again with the Association of Bankruptcy Judges' Secretaries and believe we should submit a joint resolution to the Judicial Resources Committee for their meeting in December. More about this at the Conference. I hope to see you there!

Jackie Squires

Let's all become involved in FJSA for the coming year! To join, or renew your membership, just complete the application form below, and send it with \$10.00 to your current circuit representative listed on the preceding page.

FEDERAL JUDICIAL SECRETARIES ASSOCIATION
Membership Application
July 1, 1991 - June 30, 1992

Enclosed is my check for \$10.00, payable to Federal Judicial Secretaries Association, to become a [] NEW member; or, to [] RENEW my membership.

NAME: _____
OFFICE ADDRESS: _____
TELEPHONE: FTS _____ COMMERCIAL () _____
COURT: _____
JUDGE: _____

I AM [] AM NOT [] Interested in being of service in some capacity in FJSA.

(Standing committees are: Bylaws, Legislative, Nominations and Elections. Also, when needed, the President appoints an Audit Committee, as well as Tellers to receive returns on Bylaws changes and Election returns.)

Please inform your circuit representative if you change address, or if you would like your Newsletter sent to a different address than shown on the mailing label on the reverse side of this form



Newsletter

Federal Judicial Secretaries Association

Normine Gardiner, Editor
350 S. Main, #110
Salt Lake City, UT 84101

November 1991
Vol. 19
No. 2



PRESIDENT'S MESSAGE

The Southern California Conference in San Diego was a lot of fun. We had 100 members and 24 guests in attendance! Those of you who were unable to attend missed some good weather, good food, good speakers, and just plain old good time! Lael Noble has a report on all the happenings elsewhere in this Newsletter.

All committee assignments have been made and everyone is raring to go. We hope to make this a banner year. There are a number of changes that need to be made (believe it or not, getting the 12 is only one of them) and hopefully, possibly, maybe they can be accomplished this year.

Jackie Squires, Rosemary Lightfoot and Judy Woolley will be joining members of the Bankruptcy Secretaries Association in a meeting with Judge Ginsburg (member of the Judicial Resources Committee) in Washington, D.C. on November 15th. If anyone has any ideas, questions, helpful hints, etc., please call Jackie and let her know. Retirement problems and job/grade retention are a couple of other things they will be discussing with Judge Ginsburg.

A further note on the Legislative Committee is that Judy Woolley's husband is a retired lobbyist. He has offered to take our case in hand. I have checked with Judge Takaguchi who is a member of the Code of Conduct Committee re the ethics of this. He assures me that everyone out there has a lobbyist (or more than one) working on their behalf and there is no reason we shouldn't have one as well. The Bankruptcy Secretaries Association has expressed interest in sharing expenses that may accrue from this representation.

Dottie Butts has agreed to chair the By-Laws Committee and do some much needed updating, revising, fixing and beautifying of our By-laws/Constitution. Any ideas in that department should be directed to her.

Pam Dambrava has agreed to work with the Circuit Reps on a list of duties, hows, whys and wherefores, as well as a new Membership Application form. Anyone with questions or ideas should contact Pam.

We still need to build up our total membership. Please don't leave this up to your Circuit Rep. We need new members. We need old members. We also need these in a timely fashion if you want to get your Newsletters. PLEASE JOIN OR RENEW TODAY!

The question of allowing bankruptcy and magistrate judges' secretaries to join our association has come up once again. Please call me or drop me a line with a "pro" or "con" and any ideas, comments or suggestions. Thanks.

Susan

1991-'93 COMMITTEESBY-LAWS:

Dorothy Butts, Chair
c/o Judge Marion T. Bennett
717 Madison Place, N.W., #910
Washington DC 20439

FTS 633-5856
(202) 633-5856

Krista Barrett
c/o Judge Irving Hill
312 N. Spring St., Room 342
Los Angeles CA 90012

FTS 798-5290
(213) 894-5290

Nancy Bradley
c/o Chief Judge Helen W. Nies
717 Madison Place, N.W.
Washington DC 20439

FTS 633-6570
(202) 633-6570

Becky Fitzhugh
c/o Judge Richard S. Arnold
P. O. Box 429
Little Rock AR 72203

FTS 740-5521
(501) 378-5521

Dorothy McRee
c/o Judge Howard D. McKibben
300 Booth St., Room 5137
Reno NV 89509

FTS 470-5111
(702) 784-5111

LEGISLATIVE:

Jackie Squires, Chair
c/o Judge Harry Pregerson
21800 Oxnard St., #1140
Woodland Hills CA 91367

(818) 710-7791

Lee Jones
c/o Judge John E. Conway
P. O. Box 1160
Albuquerque NM 87103

FTS 474-1573
(505) 766-1573

Julie Poziombko
c/o Judge William C. Canby, Jr.
6445 US Courthouse & Fed. Bldg.
Phoenix AZ 85025

FTS 261-3478
(602) 379-3478

Judy Sebesta
c/o Judge Buchmeyer
1100 Commerce St., 15th Fl.
Dallas TX 75242

FTS 729-8118
(214) 767-8118

Cleo Stark (Retired)
2300 Pimmit Dr., #514
Falls Church VA 22043

(703) 560-1986

Nancy Thomas
c/o Judge Eugene A. Gordon
P. O. Box 3285
Greensboro NC 27402

FTS 699-5356
(919) 333-5356

Judy Woolley
c/o Judge Raymond Cleverger III
Washington DC 20439

FTS 633-5909
(202) 633-5909

NOMINATIONS & ELECTIONS:

Cordelia Sherland, Chair
c/o Judge William P. Gray
125 So. Grand Ave., Suite 205
Pasadena CA 91105

FTS 961-7902
(818) 405-7902

Jeanette M. Alexander
c/o Judge John Copenhaver
P. O. Box 2546
Charleston WV 25329

FTS 930-5152
(304) 343-2184

Marjorie Braxman
c/o Judge Collins J. Seitz
Lockbox 32, 844 King Street
Wilmington DE 19801

FTS 487-6159
(302) 573-6159

Ann Neff
c/o Ch. Judge Juan Burciaga
P. O. Box 67
Albuquerque NM 87103

FTS 474-3064
(505) 766-3064

Vicki Wager
c/o Judge Wade Brorby
P. O. Box 1028
Cheyenne WY 82001

FTS 328-2885
(307) 772-2885

<<<<<<<<<<<<<>>>>>>>>>>>>

TREASURER'S REPORT -- FISCAL YEAR 1990-91
STATEMENT OF INCOME AND EXPENSES AS OF JUNE 30, 1991

BALANCE BROUGHT FORWARD JUNE 30, 1990 \$ 8,792.02

INCOME

Dues	\$6860.00	
Interest Earned	462.72	
Balance of Registration Fees		
October 1990 Conference	3220.78	
Bank Debit Adjustment	10.00	
Pitney-Bowes Reimbursement	121.60	
Contribution from the Honorable William P. Gray for San Diego Conference	100.00	10,775.10
		\$19,567.12

EXPENSESNewsletters

Newsletters, Ballots, Postage
and Meter Rental 3364.80

1990 Conference Expenses

The Peabody - Memphis Conference 4000.26
 Advance Memphis Conference 830.89
 Travel Allowance Memphis Conf. 2800.00

Circuit Rep. and Officers

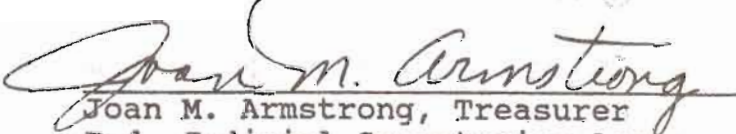
Reimbursement 561.23

Miscellaneous

Bank Charges	80.00	
Advance San Diego Conference	445.48	
Membership Cards	98.50	
Gavel	42.58	12,223.74
		\$ 7,343.38

BALANCE IN CHECKING ACCOUNT AS OF JUNE 30, 1991	\$ 1,000.00
BALANCE IN SAVINGS ACCOUNT AS OF JUNE 30, 1991	6,343.38
	\$ 7,343.38

I hereby certify that the above amounts are true and correct to the best of my knowledge.


 Joan M. Armstrong, Treasurer
 Fed. Judicial Secretaries Assoc.

REPORT OF FIFTEENTH ANNUAL CONVENTION
OF THE
FEDERAL JUDICIAL SECRETARIES ASSOCIATION

Lael K. Noble, Secretary



After much "notable LA" smog in the San Diego Valley, blue skies and bright sun greeted the attendees at the FJSA Fifteenth Annual Convention in San Diego on October 11, 1991. After checking into the lovely new Marriott Mission Valley, we were greeted by the Southern California Conference Committee with friendly faces and name tags.

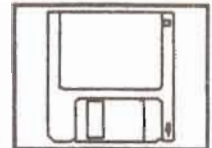
That evening West Publishing Company provided a wonderfully exotic and decorative Mexican Fiesta Reception. The tables were decorated with colorful Pinatas, Mexican decorated "goody bags" and Mariachi type entertainment. Judge J. Clifford Wallace, Chief Judge of the Ninth Circuit Court of Appeals, was on hand to welcome and introduce us to southern hospitality, California style.

On Saturday, October 12, there was a call to order by the new President of the Association, Susan Scobie. Sharon Watts, the outgoing President was greatly missed. Sharon has been a member of FJSA for nine years and we were saddened that we were unable to give her our heartfelt thanks for "many" jobs well done.

Susan introduced the new officers, gave thanks to all association committees for the past year, and then introduced the California convention members: Cordelia Sherland, Co-Chair; Jackie Squires, Candace Kromer, Cheryl Alcorn, Kathi Davis and Krista Barrett. Conference Hostesses included Nancy Amans, Marion Clark, Eva Davis-Smith, Peggy Dykes, Esther Krisman, Adela Macaluso, Elizabeth Pieri and Diana Wagner.

The Honorable Alicemarie H. Stotler of the Central District of California, who began her career as a secretary, was a real "Cheerleader for the Judicial Secretary." She was very upbeat about the tremendous work done by "us" and stressed that "When you want to get something done, give it to a busy person - A Judicial Secretary."

Mike Monahan, President of Management Resource Associates, took us on a trip into the "21st Century Workplace" where the work week does not get shorter, but because of the advanced technology the tendency is to work more hours to get even more done. The working man with family at home in 1960 was 70% and in 1990 is now 7%. He stressed getting in touch with one's own values, know thyself. He also suggested a very helpful book "Seven Habits of Highly Effective People" by Steven Covey which would help in our desire to relax and become more effective. Ask yourself "Will it matter in 50 years? In 5 minutes?"



Carol Sefren from the AO Office also met with us to advise of a few upcoming changes - a 4.2 pay increase commencing January 13 (including locality); the possibility of a 3.5 increase for Judges as of January 1, as well as open season for the health plan (November 12-December

9) and the Thrift Savings Plan (November 15-January 31) to members of FERS only. She also mentioned some changes in the Judges Survivors Annuity Improvement Act and suggested that the Judges call her direct with questions. There is also discussion re the splitting of the Ninth Circuit into the Ninth and Twelfth Circuits but will take Congressional action before anything is done.

Following a delightful luncheon and raffle of a myriad of items from 10 lbs of cheese to two tickets to a Raiders game the conference continued with a look at our "Professional Image" presented by Yolanda "Yoe" Kusumoto the Personal Touch Manager of Nordstrom. A variety of color, style - skirts, pants, jackets, blouses and scarves - was demonstrated to aid the working woman in definitely creating a "professional" look.

The afternoon was a definite reinforcement of our "worth" as individuals in the market place. Judith Sommerstein, M.S., a Career Transition Counselor and Instructor at U.C.L.A., after reviewing the various duties associated with a Judicial Secretary, proceeded to point out the abundance of professions which our position qualifies us for. We should strive to find a position that we are happy doing. After a number of examples she stressed that the "power is within us - just a matter of doing what we want to do."

The warm, beautiful evening was spent on a delightful cruise of the harbor which included cocktails and hors d'oeuvres which was hosted by Mead Data Central.

The Business Meeting held on Sunday morning for all members consisted of introduction of officers, an acknowledgement of the attendees from the various circuits and the treasurer's report by Joan Armstrong. Judy Anderson the Chairman of 1992's conference to be held in Minneapolis gave a short report on some of the great times to be had in that city. She also presented a handout of information about the area and things to see and do.

New committee chairman and members, past presidents in attendance and our retirees in attendance were introduced. Dues for membership in the association were increased to \$15.00 per year. There was a report from Jackie Squires on the status of the Grade 12 and the Hay Group report. We also discussed the possibility of the 1993 Conference being held on the "Fantasy" a Carnival Cruise Line ship sailing to Nassau for 3 nights/four days. More information will be available on this as the committee works out details. San Francisco volunteered as a backup for the conference if the cruise does not turn into a viable conference plan. Albuquerque made a bid for the 1994 Conference and was unanimously accepted.

Many, many thanks to the California group for a job well done!! Not only is the area a delight but everything at the Conference ran smoothly, all the participants, speakers and prizes and a good time was had by all.



BY REQUEST: Excerpt from Judge Stotler's remarks, delivered 10/12/91 at FJSA Conference in San Diego.

Next, a word about law clerks. Cute little geniuses, aren't they? In this relationship, the secretary is personnel manager, mother-and-father all rolled into one, confessor, confidante, and, in all truth, friend. But, isn't it you who schedules their little picture-taking for their security badges, procures their keys, sets them up with computer-assisted legal research codes for LEXIS and WESTLAW, and otherwise just gets them through the door? Do they ever show their gratitude? I do not know, and I hope so. But yet I suspect it's the Judge who may get all the glory and all the goodbyes when the term is up and they leave.

Around the Circuits



D.C. CIRCUIT - Dee Barrack, Circuit Repr.

The D.C. Circuit extends a fond farewell and best wishes to Dorothy Barry and Mary Walls as they accompany their boss, The Honorable Clarence Thomas, to the United States Supreme Court! We'll miss you. Please give our regards to Charlotte Suniega, who left her position as secretary to USCA Judge Patricia Wald to join the "highest court" as secretary to the Administrative Assistant to the Chief Justice. We also miss G. LaVerne Williams, who retired last year as secretary to USCA Senior Judge Spottswood W. Robinson III, and hope that she, as well as Jo Phillips, former secretary to USDC Judge John Lewis Smith, and Catherine Rose, former secretary to USDC Judge Edward Curran, are enjoying more leisurely days in the retirement mode.

The D.C. Circuit is unique (& fortunate, we think) because all judges and secretaries are housed in the same building. We thus have more opportunities to get to know one another and share lunches, experiences, etc. A "holiday tradition" that was initiated last year by our U.S. District Court secretaries is being continued this season--the U.S. Court of Appeals secretaries are taking their turn at hosting the 2nd Annual Secretaries' Pot Luck Holiday Luncheon in the Judges' Dining Room at the U.S. Courthouse.

Congratulations to Lindy Morton, secretary to USCA Judge Stephen F. Williams, on the birth of her second daughter, Victoria Alexis, on July 27, 1991. Stats: 7 lb. 7 oz., 20 inches long.

A big "WELCOME" to our newest FJSA members: Elsie Wilkerson, secretary to USDC Judge Michael Boudin; and Deborah Goens Leak, secretary to USCA Judge Patricia Wald.



FIRST CIRCUIT - Nydia Feliciano, Repr.

We welcome new members to FJSA: Gail Adams, secretary to Senior Circuit Judge Bownes, Concord, NH; Lynn Richardson, secretary to Chief Judge Devine, Concord, NH; and Janice L. Cavaco, secretary to Judge Lagueux, Providence, RI.

Congratulations mothers-to-be from the District of Massachussets: Margaret Priestly, secretary to Judge Wolf, due in March, and Lily DiBlasi, secretary to Judge Keeton, who is due in April.

I want to congratulate the secretaries of the First Circuit because of 48 secretaries (three of them retired) 25 have paid their dues. Thanks to all of them, and I take this opportunity to encourage the other 23 to join the FJSA.



FOURTH CIRCUIT - Susan Williamson, Repr.

I would like to encourage all those secretaries who have not joined or renewed their membership in FJSA to do so as soon as possible. If you don't have a copy of the renewal form, simply type your name, c/o the judge for whom you work, and his mailing address. Also indicate whether you are a new or renewing member, and whether or not you would be willing to help FJSA in some capacity in the future. Critical topics that affect us all, such as the grade increase from 11 to 12 and changes in retirement benefits, are discussed at our annual meetings. We need your interest and support! Thanks!



EIGHTH CIRCUIT - Judy Anderson, Circuit Repr.

Welcome to Laura Headrick, a new secretary to Judge C. Arlen Beam of the Eighth Circuit.

NINTH CIRCUIT - Marion Clark, Circuit Repr.

Our newest member is Gloria M. McInroy, who is a secretary in Judge William D. Browning's chambers. Welcome, Gloria!



TENTH CIRCUIT - Lois Elder, Circuit Repr.

We welcome the following new FJSA members: Betty Pate, secretary to Circuit Judge William Holloway, Oklahoma City, OK; Ginger Wentz, Secretary to Judge Alfred Arraj of the District of Colorado, and Patricia Stones, secretary to Judge Richard Rogers of the District of Kansas.

A new Chief Judge of the 10th Circuit Court of Appeals, Monroe G. McKay of Utah, was sworn in Sept. 16, 1991, replacing Judge Holloway of Oklahoma. The secretaries of the 10th Circuit

NEWS FROM THE CIRCUITS (contin.)

appreciate the efficient and courteous manner in which Judge Holloway and his staff handled our inquiries and problems. We know that Chief Judge McKay and his staff will be equally efficient and courteous as they are called upon to help the 10th Circuit run smoothly.

We hear that Rema Batson is planning a big day Nov. 16. She and Phil Rickman will be married that day. They met in 1985 at a dance studio where both were taking lessons. They will be honeymooning in San Diego. CONGRATULATIONS AND BEST WISHES FROM ALL OF US!

Thelma Borreson took a bad fall the first part of October, fracturing the orbital floor of her right eye. We understand she is recovering nicely and the doctors do not expect any permanent problems. SPEEDY RECOVERY, THELMA!

We thought it would be nice to introduce the members of FJSA to some of the secretaries in our circuit. We will start off with the secretaries to the outgoing Chief Judge and the incoming Chief Judge.

Kaye Weeks has been a secretary to Judge Holloway for the past 12 years. She was born in Bartlesville, Okla., married early in life, and has one son, Paul Fernald, an attorney in Oklahoma City, and three grandchildren. Kaye has worked for Phillips Petroleum and for a land company. She began working as a legal secretary for a private firm. In 1964 she began working for Judge Holloway when he was in private practice. She came to the Court of Appeals in Sept. 1968 when the Judge was appointed to the bench.

Betty Pate came to work for Judge Holloway in Feb. 1990 when he retrieved her from the mothballs of retirement. Betty was a secretary at the same firm as Judge Holloway before his appointment. During an absence of Kay Weeks in 1969 Betty worked temporarily as Judge Holloway's secretary. In 1970 she worked for Judge A.P. Murrah, then Chief Judge of the 10th Circuit. She was secretary to Judge Luther Eubanks from 1974 to '83. Betty and her husband have 3 children and 3 grandchildren. She enjoys gardening, fishing, cooking and sewing.

Majken Bood has been secretary to Chief Judge McKay since Jan. 1978, one month after he was appointed to the bench. She had worked in the U.S. Attorney's office for 10 years, and before that in private law offices for 6 years. She enjoys crocheting, knitting, reading; also boating and fishing with her husband (an avid outdoorsman), and traveling in their motorhome "to anywhere." She has lived in Salt Lake City all her life, and enjoys the wonderful area in which she lives.

Vicki Johnson has worked for Judge McKay for 12 years. Before that she worked in the U.S. Attorney's office, Criminal Division. She is a native Utahn and has worked in numerous other secretarial jobs in Salt Lake. She has a son, a daughter and a "darling" step-granddaughter. She enjoys camping trips with her "cowboy" husband, and vacations of any kind. She especially enjoys the friendships and socializing at the bi-monthly get-togethers with the Utah FJS's.

THE STRESS DIET

Breakfast

- 1/2 grapefruit*
- 1 slice whole wheat toast*
- 8 oz. skim milk*

Lunch

- 4 oz. lean broiled chicken breast*
- 1 cup steamed zucchini*
- 1 Oreo cookie*
- Herb tea*

Mid-afternoon Snack

- Rest of the package of Oreo cookies*
- 1 quart Rocky Road ice cream*
- 1 jar hot fudge*

Dinner

- 2 leaves garlic bread*
- Large mushroom & pepperoni pizza*
- Large pitcher of beer*
- 3 Milky Way bars*
- 1 cheesecake, eaten directly from the freezer*

FEBRUARY NEWSLETTER DEADLINE:

Please submit information for February Newsletter to your Circuit Rep, in time to reach the Newsletter editor by JAN. 31.

Thanks!

- PRESIDENT ----- Susan Scobie c/o Judge Robert M. Takasugi, 520 U.S. Courthouse, 312 N. Spring St., Los Angeles, CA 90012 PH. FTS 798-2370; comm. [213] 894-2370
- PRES.-ELECT ----- Helen Montieth c/o Judge Bruce M. Van Sickle, P.O. Box 670, Bismarck, ND 58502 PH. FTS 783-4293; commercial [701] 250-4293
- VICE PRES. ----- Pamela Dambava c/o Senior Judge Wilson Cowen, 717 Madison Pl. N.W., #602, Washington, DC 20439 PH. FTS 633-5832
- SECRETARY ----- Lael Noble c/o Judge J. Thomas Greene, 350 So. Main St., #222, Salt Lake City, UT 84101 PH. FTS 588-5646; commercial [801] 524-5646
- TREASURER ----- Joan M. Armstrong c/o Senior Judge Murray M. Schwartz, Lockbox 44, 844 King St., Wilmington, DE 19801 PH. FTS 487-6355; commercial [302] 573-6355

FJSA CIRCUIT REPRESENTATIVES -- 1990-91

- 1st Circuit ----- Nydia Feliciano c/o Judge Juan Torreulla, P.O. Box 3671, San Juan, Puerto Rico 00904 FTS 729-6763; comm. [809] 722-0846; Boston [617] 223-9020
- 2nd Circuit ----- Judy Baker c/o Judge Richard J. Arcara, 609 U.S. Courthouse, 68 Court Street, Buffalo, NY 14202 PH. FTS 437-5626; commercial [716] 846-5626
- 3rd Circuit ----- Virginia Collins c/o Judge Louis H. Pollack, 16613 U.S. Courthouse, 601 Market St., Philadelphia, PA 19106 PH. FTS 597-9590; comm. [215] 597-9590
- 4th Circuit ----- Susan Williamson c/o Judge Donald Stuart Russell, P.O. Box 1985, Spartansburg, SC 29301 PH. comm. [803] 582-2167
- 5th Circuit ----- Vicky Hollard c/o Judge Frederick J.R. Heebe, 500 Camp St., C-525, New Orleans, LA 70130 ph. FTS 682-6504; [504] 589-6504
- 6th Circuit ----- Carol Vinson c/o Judge Robert M. McRae, 907 Federal Building, Memphis, TN 38103 PH. FTS 222-3200; commercial [901] 544-3200
- 7th Circuit ----- Marionne Koenigsberg c/o Judge Terence T. Evans, 317 U.S. Courthouse, 517 E. Wisconsin Ave., Milwaukee, WI 53202 FTS 362-3222; comm. [414] 297-3222
- 8th Circuit ----- Judy Anderson c/o Chief Judge Donald P. Lay, P.O. Box 75908, St. Paul, MN 55175 PH. FTS 777-3838; commercial [612] 290-3838
- 9th Circuit ----- Marion Clark c/o Judge Albert Lee Stephens, Jr., 312 N. Spring St., #233, Los Angeles, CA 90012 PH. FTS 798-3668; commercial [213] 894-3668
- 10th Circuit ---- Lois Elder c/o Judge David K. Winder, 350 So. Main Street, #235, Salt Lake City, UT 84101 PH. FTS 588-4501; commercial [801] 524-4501
- 11th Circuit ---- Rosemary Giachinta, c/o Judge Peter T. Fay, 300 N.E. First Ave., Miami, FL 33132 PH. FTS 350-5974; commercial [305] 536-5974
- Fed. Circuit ---- Nancy Bradley c/o Chief Judge Helen W. Nies, 717 Madison Pl. N.W., Washington, DC 20439 PH. FTS 633-6570; [202] 633-6570
- D.C. Circuit ---- Dee Barrack c/o Judge James L. Buckley, U.S. Courthouse, Third & Constitution Ave., N.W., Washington, DC PH. FTS 535-3360; commercial [202] 535-3360
- Newsletter
Editor ----- Norrine Gardiner c/o Senior Judge Aldon J. Anderson, 350 S. Main, #110, Salt Lake City, UT 84101 PH. FTS 588-5625; comm. [801] 524-5625



Newsletter

Federal Judicial Secretaries Association

Norrine Gardiner, Editor
350 S. Main, #110
Salt Lake City, UT 84101

February 1992
Vol. 19
No. 3



PRESIDENT'S MESSAGE

The Really Bad News: By now everyone knows our request to the Judicial Resources Committee was denied. We lost the battle, but the outcome of the war is yet to be decided. (See Jackie's report later in this Newsletter.)

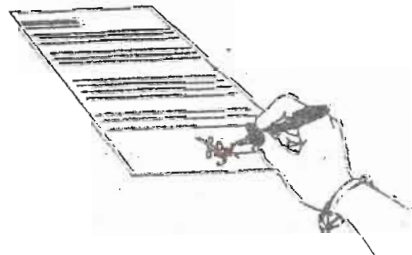
The Bad News: Our membership is down this year. We need everyone's help with recruiting. If you know an eligible secretary who isn't a member of FJSA, talk to her directly or let your Circuit Rep. know so she can send a membership form and a Newsletter, or make a phone call.

The Good News: More members are offering to help. For the first time, there were more offers to help than there were jobs to do. Unfortunately, when I was looking for committee members, many of those forms had not come in yet, so I was unable to utilize the information. I will pass those names on to Helen Monteith. If you are interested in a particular committee, let me know.

The Future News: Elections are coming up. (Please vote.*) Not only elections, but also some other items that need to be voted upon. (Please vote.*) Our By-Laws Committee (Dottie Butts, Chair) has really been working hard to revise and clarify many of the sections. (Please vote.*) **WE NEED EVERYONE'S VOTE.** (Please vote.*) Talk to other member secretaries and remind them to read the ballot and measures, vote, and return. (Please vote.*) A tremendous amount of work has gone into these proposed amendments, and it would be a shame if we didn't have enough people voting to come to a decision. (Please vote.*)

Susan

*Subliminal message.



LIFE INSURANCE COVERAGE AFTER RETIREMENT

The following letter was received December 30, 1991, from Carol Sefren, in response to some questions which were raised during her discussion at the San Diego conference.

I thank the Association for inviting me to speak on personnel issues at its conference in San Diego. I had a wonderful time and enjoyed visiting with everyone. I apologize that I have not been able to get you the information on life insurance coverage following retirement any sooner than this and hope that it's not too late to publish it in your newsletter.

In order for an employee to continue his or her Federal Employees' Group Life Insurance coverage after retirement, either under the Civil Service Retirement System (CSRS) or the Federal Employees' Retirement System (FERS), the employee must have been continuously covered under the Federal Employees Group Life Insurance (FGLI) program for the last five years immediately before retirement or from his or her first opportunity to be enrolled, if less than five years.

If eligible for coverage as a retiree, Basic Life and any of the options in effect at the time of retirement will automatically be continued unless the employee voluntarily elects to cancel life insurance or the employee decides to convert the coverage to an individual policy. If an employee decides to cancel life insurance coverage, the employee will need to complete a Standard Form 2817, Life Insurance Election Form, cancelling coverage and submit this form along with his or her application for retirement. An employee who voluntarily cancels life insurance coverage is ineligible to convert the insurance to an individual policy. An employee who decides to convert the coverage to an individual policy would need to contact the Office of Federal Employees' Group Life Insurance in New York for information on a conversion policy. The instructions for requesting a conversion policy are on the Standard Form 2819, Notice of Conversion Privilege, which will be issued to the retiring employee at the time of his or her retirement.

If the employee decides not to cancel life insurance coverage or to convert such coverage, he or she can elect to continue 100 percent, 50 percent or 25 percent of the Basic Life amount in effect at the time of retirement. The Basic Life insurance amount and the premiums will vary depending on the percentage of continued coverage the employee elects. The three levels of post-retirement Basic Life insurance coverage are:

1. 25 percent (minimum) level of coverage. Effective with the date of retirement, the monthly premium withholding will be \$.401 for each \$1,000 of Basic Life insurance coverage, if under age 65. At age 65 there will be no premium charge, however, the Basic Life insurance amount will automatically begin reducing at 2 percent each month until it reaches 25 percent of its face value.
2. 50 percent level of coverage. Effective with the date of retirement, the monthly premium withholding will be \$.921 for each \$1,000 of Basic Life insurance coverage, if under age 65. At age 65, the monthly cost per \$1,000 will reduce to \$.52 and the Basic Life insurance amount will begin reducing at 1 percent each month until it reaches 50 percent of its face value.
3. 100 percent level of coverage. Effective with the date of retirement, the monthly premium withholding will be \$2.091 for each \$1,000 of Basic Life insurance coverage, if under age 65. At age 65, the monthly cost for each \$1,000 will reduce to \$1.69 and there is no reduction in the amount of insurance.

If the retiring employee elected Option A-Standard coverage for \$10,000, full coverage is retained until age 65 or until the employee retires if over 65, at which time coverage begins reducing by 2 percent each month until it reaches its final value of \$2,500. The monthly premium charge for this coverage will vary with the age of the annuitant but in any event the premiums stop at age 65.

If the retiring employee elected Option B-Additional coverage, the amount of coverage will be the employee's annual salary immediately before retirement rounded up to the next \$1,000, times the number of multiples the employee elected. Beginning at age 65 or at retirement, whichever is later, the amount of Option B-Additional insurance will begin reducing at 2 percent a month for 50 months, at which time all coverage will terminate. The cost for this coverage will be at the same rate that the retiree was paying before retirement but the premiums will be calculated on a monthly basis rather than a bi-weekly basis. Premiums will be withheld from annuity payments until age 65. No further withholdings are required after the retiree becomes age 65.

For those retiring employees who elected Option C-Family insurance, beginning at age 65 or at retirement, whichever is later, the amount of coverage will begin reducing at 2 percent each month for 50 months, at which time all coverage will terminate. Monthly premiums will be withheld from annuity payments until age 65. No further withholdings are required after the retiree becomes age 65.

I hope this information will provide assistance to the Association in explaining the Federal life insurance benefits available after retirement and the cost associated with the various options. If you have any questions or if I can be of further assistance, please call me at FTS 633-6474.

Sincerely,
/s/ Carol Sefren
Chief, Judges Compensation and Benefits Branch
Human Resources Division

The Judicial Resources Committee at its December, 1991 meeting, decided to take no action on the proposals of the Federal Judicial Secretaries Association and the Association of Bankruptcy Judges' Secretaries. A copy of the Committee's letter is reprinted at right.

We just want you to know that your committee has not given up. We continue to develop ideas in order to achieve our goals. We will give you details of what we are working on in a special newsletter sometime in March.

Jackie Squires,
Chair
Legislative
Committee

L. RALPH MECHAM
DIRECTOR

JAMES E. MACKLIN, JR.
DEPUTY DIRECTOR

ADMINISTRATIVE OFFICE OF THE
UNITED STATES COURTS

WASHINGTON, D.C. 20544

CLARENCE A. LEE, JR.
ASSISTANT DIRECTOR
ADMINISTRATION AND HUMAN
RESOURCES

DEC 20 1991

Ms. Susan Scobie, President
Federal Judicial Secretaries Association
520 United States Courthouse
Los Angeles, California 90012

Ms. Nancy Fisher
Association of Bankruptcy Judges' Secretaries
Post Office Box 1189
Chattanooga, Tennessee 37401

Dear Ms. Scobie and Ms. Fisher:

Judge Carolyn R. Dimmick, Chairman of the Judicial Resources Committee, has asked me, as staff to the Committee, to inform you of the Committee's action on requests placed before it by your associations.

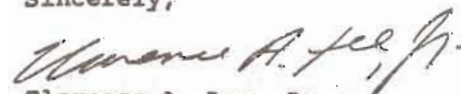
At its meeting on December 4 and 5, the Committee considered your proposals to increase the grade of judges' secretaries and to change the official title of record for your positions. After much deliberation, the Committee decided to take no action on the proposals at this time.

As you know, the courts are in the midst of a major study of the overall Judiciary Salary Plan job classification and pay systems. It was largely in light of this that the Committee decided that there is insufficient basis for taking favorable action at this time on your proposals. For the same reason, the Committee decided not to take action on a large number of other proposals as well, many of which were requested by other Committees of the Judicial Conference.

The Committee members appreciate your bringing to their attention the strong sentiment among judges' secretaries in favor of changes to pay and title for the position. Such input from employee organizations is of special value in the ongoing study of our job classification and pay system.

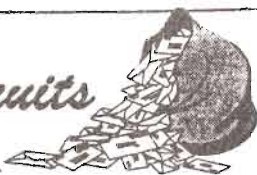
Many judges wrote letters in support of your proposals. I would appreciate any assistance your associations can provide in informing your membership of the Committee's decision, so that they can inform their judges of the outcome of the issue.

Sincerely,


Clarence A. Lee, Jr.
Assistant Director

A TRADITION OF SERVICE TO THE FEDERAL JUDICIARY

Around the Circuits



D.C. CIRCUIT -- Dee Barrack,
Circuit Representative (FTS 535-3360)

**** RETRACTION! **** I sure started off my term with a major faux pas!! After reporting that Jo Phillips was enjoying leisurely retirement days, I learned that poor Jo was besieged by phone calls asking why she keeps showing up for work! Actually, Jo continues to "slave away" as Secretary to the Clerk of the District Court, Nancy Mayer-Whittington (just a figure of speech, Nancy). We're glad you're still around, Jo!

A hearty "Welcome Aboard" to new member **Velinda Morton** (with USCA Judge Stephen F. Williams) and "Welcome Back" (to our membership rolls) to **Evelyn Roecklein** (former secretary to USCA Senior Judge David Bazelon). **Evelyn** is in fact retired, but she wanted to renew her membership in the association so she can keep track of us! Great! I'm also pleased to report that out of **43** judicial secretaries on the D.C. CIRCUIT, **38** have joined or renewed in FJSA. Not bad, but not 100%!! It's still not too late to sign up. Support your association!

Congratulations to **Mary Rose Udstuen**, Secretary to USCA Judge Douglas H. Ginsburg. She designed the winning t-shirt logo (scales of justice & emblem of the U.S. Courts) in a contest held to raise funds for charity & the D.C. CIRCUIT's annual holiday party.

NEXT NEWSLETTER DEADLINE:

Please submit information for
May Newsletter to your Circuit
Rep. in time to reach the
Newsletter editor by **MAY 1**.

Thanks!

FOURTH CIRCUIT - Susan Williamson, Repr.

Our congratulations to **NANCY THOMAS** upon her retirement January 3, 1992. Nancy has been secretary to District Judge Eugene A. Gordon since 1964 when he was appointed to the bench. She is a charter member of FJSA and has served as secretary, circuit representative and member of the legislative committee.

Upon retirement, Nancy plans to remain active in the organization, attend all annual conferences, as well as spend more time with her children and grandchildren at her home on the coast. **BEST WISHES, NANCY, FROM ALL YOUR FRIENDS IN FJSA!!**

EIGHTH CIRCUIT - Judy Anderson, Circuit Repr.

On November 16, **VIRGINIA ALBO** suffered a stroke and was a patient at Menorah Medical Center in Kansas City, Missouri. Virginia is former secretary to Judge John Oliver, Senior Judge for the Western District of Missouri (deceased), Judge Arthur Stanley, Senior Judge for the District of Kansas (retired), and current secretary to John Lungstrum, U.S. District Judge for the District of Kansas. Her condition is serious, but complete recovery is anticipated.

We would like to add a special welcome to **BARBARA NEWCOMER**, secretary to Judge Gerald Heany of the Eighth Circuit, and to **D. JANICE RUSSELL**, secretary to Judge Donald Porter of the District of South Dakota.

NINTH CIRCUIT - Marion Clark, Circuit Repr.

Newest members for '91-'92: **Lorene DeBose**, secretary in Judge Armstrong's chambers in San Francisco; from Oregon, Judge Leavy's secretary, **Jane Glenn**, and Judge Hogan's secretary, **Mary Pat Piazza**. **Margaret M. "Paggy" Dykes**, from Judge Pregerson's chambers; **Eva S. Davis-Smith** of Judge Marshall's chambers; **Christina Corona** of Judge Alarcon's chambers; **Katie (Catherine) Johnson** of Judge Rymer's chambers; **Dina L. Holley**, of Judge Norris' chambers; **Diana C. Wagner**, of Judge Davies' chambers; **Kinue (Millie) Sakane**, of Judge Williams' chambers, all

in Los Angeles. From San Diego, Judy English and Ann L. Marshall, from the chambers of Judges Brewster and Huff, respectively. Judge Beezer's secretary, Kimberley Linser, of Seattle, Washington. Susie Boring and Kathy Locy, both from Judge Nelson's chambers in Idaho; Mary Kay Farmer from Judge Levi's chambers in Sacramento, California; and Faye M. Crozat, secretary to Judge Alex Munson, District Judge for the Commonwealth of the Northern Mariana Islands. WELCOME, EVERYONE!

~~~~~  
**TENTH CIRCUIT** - Lois Elder, Circuit Repr.

We welcome the following new FJSA members: **SUSAN WHITESIDE**, secretary to Judge Monti L. Belot, Wichita, KS; and **JULIE BELL**, Secretary to Judge Dee Benson, Salt Lake City, UT.

This edition we want to introduce two more members to the general membership of FJSA.

**DORIS C. BROWN** has been secretary to Chief Judge Frank H. Seay, E. Dist. of Oklahoma., since 1981. Her career with the U.S. Courts commenced in 1973 in the probation office. She then worked as a deputy in the court clerk's office, 1980-81. Her husband of 35 years is a railroad engineer. They have one daughter (who lives in Maui with their only granddaughter), two sons, and four grandsons. They have fished and boated for a number of years, and with the recent purchase of a fifth-wheel trailer they plan a fishing trip to Canada in June. Doris enjoys square dancing, ceramics and reading (that is, when she isn't attending Little League softball, baseball, basketball or football games with her grandchildren). She says she is a very optimistic person, and loves life.

**JOAN JOHANNING** was born in Oklahoma. She has been secretary to Judge Ralph G. Thompson since 1983. Her legal career began, while she was still in high school, with the law firm of Bohanon & Barefoot. She became secretary to Judge Bohanon in 1961 when he was appointed to the bench. She quit work when her daughter was born, and after a break in service returned to the clerk's office as appeals clerk. She left the clerk's office after 14 years to be the secretary to

Judge Thompson. She has been active in legal secretaries associations, helping organize the Oklahoma City Legal Secretaries Association, and served two terms as president. She has held many offices with the National Association of Legal Secretaries, and was selected Legal Secretary of the Year for Oklahoma City. Joan's daughter, Julia Moler, is an accountant. Joan is anxiously awaiting the birth of her first grandchild in July. Joan has been writing poetry since last Labor Day, and is a semifinalist in the 1991 North American National Open Poetry Contest. (One of her poems is included elsewhere in this Newsletter, with her permission.) Her other interests are music and theatre.

~~~~~  
ELEVENTH CIRCUIT - Rosemary Giachinta, Repr.

It was exciting to be in San Diego for the FJSA Conference in October. Also in attendance were **Brenda Smith**, **Jean Lambert** and **Sue Weiskopf** of the Southern District of Alabama, **Pamela Sweeden** of the Middle District of Georgia, and **Joan O'Toole** and **Mary Antoine**, of the Southern District of Florida. We all had a wonderful time and look forward to Minneapolis in '92!

Margaret Costa, formerly secretary to Judge Anthony Alaimo of the Southern District of Georgia, has relocated to the Tampa Bay area and is now secretary to Judge Ralph W. Nimmons of the Middle District of Florida. As a result of this change, we now have a new FJSA member, **Janice E. Pierce**, who is presently working as secretary to Judge Phyllis A. Kravitch of the Eleventh Circuit Court of Appeals. Janice had formerly worked for Judge Lewis E. Morgan, also with the Eleventh Circuit. **Mary Nell Terry**, who had been secretary to the late Judge Robert S. Vance for 26 years, is now secretary to Judge Sharon Lovelace Blackburn of the Northern District of Alabama. We are delighted that they are all back with us!

Ed. Note: This information was received after the November NEWSLETTER was printed. Of course, it's never too late for a reminder of the wonderful conference in San Diego; and our welcome to the new members, even though belated, is sincere and heartfelt. -- ng

* * * * *

To the land that I love,
The greatest nation on earth!
The place where I have lived
From my very birth.

The "land of the free and the
home of the brave,"
Over which our flag must
always wave.

The land of freedoms we treasure,
And of giving -- without measure.

The land of opportunities for all,
And of free enterprise, large and small.

The land of majestic beauty,
Which to see is a privilege -- and a
patriotic duty.

The land where we may worship God,
And help our brethren on the
roads they trod.

To the United States of America:
Long may you stand,
And may God always bless
You, my beloved homeland!

- Joan Johanning
1991

FJSA --1991-92 Officers

PRESIDENT ----- Susan Scobie c/o Judge Robert M. Takasugi, 520 U.S. Courthouse, 312 N. Spring St., Los Angeles, CA 90012 PH. FTS 798-2370; comm. [213] 894-2370

PRES.-ELECT ----- Helen Montieth c/o Judge Bruce M. Van Sickle, P.O. Box 670, Bismarck, ND 58502 PH. FTS 783-4293; commercial [701] 250-4293

VICE PRES. ----- Pamela Dambrava c/o Senior Judge Wilson Cowen, 717 Madison Pl. N.W., #602, Washington, DC 20439 PH. FTS 633-5832

SECRETARY ----- Lael Noble c/o Judge J. Thomas Greene, 350 So. Main St., #222, Salt Lake City, UT 84101 PH. FTS 588-5646; commercial [801] 524-5646

TREASURER ----- Joan M. Armstrong c/o Senior Judge Murray M. Schwartz, Lockbox 44, 844 King St., Wilmington, DE 19801 PH. FTS 487-6355; commercial [302] 573-6355

FJSA CIRCUIT REPRESENTATIVES -- 1990-91

1st Circuit ----- Nydia Feliciano c/o Judge Juan Torreulla, P.O. Box 3671, San Juan, Puerto Rico 00904 FTS 729-6763; comm. [809] 722-0846; Boston [617] 223-9020

2nd Circuit ----- Judy Baker c/o Judge Richard J. Arcara, 609 U.S. Courthouse, 68 Court Street, Buffalo, NY 14202 PH. FTS 437-5626; commercial [716] 846-5626

3rd Circuit ----- Virginia Collins c/o Judge Louis H. Pollack, 16613 U.S. Courthouse, 601 Market St., Philadelphia, PA 19106 PH. FTS 597-9590; comm. [215] 597-9590

4th Circuit ----- Susan Williamson c/o Judge Donald Stuart Russell, P.O. Box 1985, Spartansburg, SC 29301 PH. comm. [803] 582-2167

5th Circuit ----- Vicky Hollard c/o Judge Frederick J.R. Heebe, 500 Camp St., C-525, New Orleans, LA 70130 ph. FTS 682-6504; [504] 589-6504

6th Circuit ----- Carol Vinson c/o Judge Robert M. McRae, 907 Federal Building, Memphis, TN 38103 PH. FTS 222-3200; commercial [901] 544-3200

7th Circuit ----- Marionne Koenigsberg c/o Judge Terence T. Evans, 317 U.S. Courthouse, 517 E. Wisconsin Ave., Milwaukee, WI 53202 FTS 362-3222; comm. [414] 297-3222

8th Circuit ----- Judy Anderson c/o Chief Judge Donald P. Lay, P.O. Box 75908, St. Paul, MN 55175 PH. FTS 777-3838; commercial [612] 290-3838

9th Circuit ----- Marion Clark c/o Judge Albert Lee Stephens, Jr., 312 N. Spring St., #233, Los Angeles, CA 90012 PH. FTS 798-3668; commercial [213] 894-3668

10th Circuit ---- Lois Elder c/o Judge David K. Winder, 350 So. Main Street, #235, Salt Lake City, UT 84101 PH. FTS 588-4501; commercial [801] 524-4501

11th Circuit ---- Rosemary Giachinta, c/o Judge Peter T. Fay, 300 N.E. First Ave., Miami, FL 33132 PH. FTS 350-5974; commercial [305] 536-5974

Fed. Circuit ---- Nancy Bradley c/o Chief Judge Helen W. Nies, 717 Madison Pl. N.W., Washington, DC 20439 PH. FTS 633-6570; [202] 633-6570

D.C. Circuit ---- Dee Barrack c/o Judge James L. Buckley, U.S. Courthouse, Third & Constitution Ave., N.W., Washington, DC PH. FTS 535-3360; commercial [202] 535-3360

Newsletter
Editor ----- Norrine Gardiner c/o Senior Judge Aldon J. Anderson, 350 S. Main, #110, Salt Lake City, UT 84101 PH. FTS 588-5625; comm. [801] 524-5625



Newsletter

RECEIVED
6-8-92
CR

Federal Judicial Secretaries Association

Norrine Gardiner, Editor
350 S. Main, #110
Salt Lake City, UT 84101

May 1992
Vol. 19
No. 4



PRESIDENT'S MESSAGE

I HOPE EVERYONE RETURNED THEIR BALLOT ON TIME!

Our quest for grade change is under review by the Judicial Resources Committee at the request of the United States Judicial Conference. The delay is disappointing to be sure, but we do have more judicial support at this time than ever before. Several judges are behind us 100% and are working on our behalf, but it will be a while before we know the result of their efforts. In the meantime, we have been asked by them to step back and let them take care of it. That's the official FJSA position.

Some of you are understandably upset that the 12 did not come through. Some of you are more than upset--you're mad! This is just a reminder that the Association cannot tell you to refrain from writing letters, making calls, meeting with others, etc. in this regard. **HOWEVER**, please do not do/say/put anything in writing on behalf of FJSA. This is very important. Actions on your own behalf are fine; actions on FJSA's behalf are not. In discussing our situation with Jackie, she emphasized, "Right now we just need to stay cool. Let the judges handle it."

Before we know it, it will be time for the Minnesota Conference. It should be beautiful there in October, and I hope many of you are planning to attend.

Susan



MEMORANDUM FROM THE PRESIDENT TO ALL CIRCUIT REPS

Being a Circuit Rep is one of the most critical jobs in our Association. The labels are our lifeline to the members.

This is just a reminder that it is extremely important to keep your membership lists (and labels to the Newsletter editor) up to date. When the labels aren't correct, people who should get Newsletters/information/ballots don't, and people who shouldn't do. Also, Joan Armstrong, our Treasurer, is getting some of the checks too late to cash. This makes more work for everybody.

We had many problems with the recent mailings of the Ballot and the 1993 Conference/ Cruise information, and I've been getting complaints re not receiving Newsletters as well. Please make sure your records are up to date. If you have any questions re checks received/cashed, please contact Joan Armstrong; if you have any questions re procedure, please call Pamela Dambrava. Everyone should be doing things the same way to save time and trouble.

Some of you may have discovered the job is more work than you expected or have time to do. If this is so, please give me a call and we will try to work something out.

Thanks for your cooperation and all your work on behalf of FJSA members.

Susan Scobie

PUBLICATIONS OF INTEREST

Thanks to Judy Woolley for this informaton:

The Federal Employees Almanac has pay charts, retirement tables and updated legislation information as well as the 1992 federal leave calendar. It is now available for \$7.95 (includes shipping and handling). To obtain a copy, write to P.O. Box 1996, Marion, OH 43305-1996.

The Social Security Book: What Every Woman Absolutely Needs to Know is available from AARP (American Association of Retired Persons). Revised September, 1991. For information on obtaining this booklet, write to AARP, 601 "E" St. N.W., Washington, DC 20049.

* * * * *

REMINDER: Using franked envelopes for private purposes carries a \$300 penalty. Please do not use them for FJSA business.

OFFICIAL BUSINESS
PENALTY FOR PRIVATE USE, \$300

* * * * *

NOTE TO NEW OFFICERS & CIRCUIT REPS:

The Association has letterhead and envelopes for FJSA business. Please contact the Secretary, Lael Noble, if you need these items. Also, it would be helpful to the Newsletter Editor if circuit reps. could include a count of their members when submitting labels. This would save counting 700 labels, and as new memberships are added, the editor could simply increase the total for that circuit. Thanks for your help!

* * * * *

REPORT on Elections and By-laws Amendments:

Officers elected for 1992-'93:

PRESIDENT:	HELEN MONTEITH
PRESIDENT-ELECT:	PAMELA DAMBRAVA
VICE PRESIDENT:	LAEL K. NOBLE
SECRETARY:	JUDY ANDERSON
TREASURER:	JOAN M. ARMSTRONG

CIRCUIT REPRESENTATIVES 1992-'93:

1st Circuit:	Cynthia Tedeschi
2nd Circuit:	Judy Baker
3rd Circuit:	Carole Silver
4th Circuit:	Barbara Baulding
5th Circuit:	Penny Stautberg
6th Circuit:	Carol Vinson
7th Circuit:	Anne Rawlins
8th Circuit:	Tammy Borchardt
9th Circuit:	Marion Clark
10th Circuit:	Lois Elder
11th Circuit:	Rosemary Giachinta
Fed. Circuit:	Patti Morris
D.C. Circuit:	Dee Barrack

AMENDMENTS TO BY-LAWS:

<u>Amendment No.</u>	<u>Yes</u>	<u>No</u>
1	350	2
2	353	0
3	351	2
4	353	0
5	352	0
6	349	0
7	351	0
8	349	0
9	351	0
10	351	0
11	351	0
12	346	1
Dues Increase	295	59

Respectfully submitted,

Jeanette Alexander
Jeanette M. Alexander, Teller

The newly elected officers and circuit reps. will take office effective October 1, 1992.

We express appreciation to the nominations and elections committee, the by-laws committee, to the circuit representatives for their assistance, and to all who voted. THANK YOU!

Around the Circuits



D.C. CIRCUIT -- Dee Barrack, Circuit Rep.

Fortunately, I haven't put my foot in my mouth since the last Newsletter. I am happy to report that I'm still receiving memberships! (Perhaps "Cruise '93" is bringing a few back "on board!") It sounds like a great time!

One of our members asked me to inquire about having a list of the FJSA members (and the judge each works for) distributed to all other members. I'm willing to copy and distribute such a list to our circuit and to mail my list to others. What is the status of this proposal? Is there a 'master list' anywhere that could be sent to each circuit representative for distribution? Thanks!*

FOURTH CIRCUIT - Susan Williamson, Cir. Rep.

New FJSA members from the Fourth Circuit are: ANNE J. VAUGHAN, secretary to Judge W. E. Osteen, in Greensboro, North Carolina; and PATRICIA HOWELL, secretary to Judge Jackson L. Kiser, in Danville, Virginia. WELCOME!!

FIFTH CIRCUIT - Victoria Hollard, Circuit Repr.

The Fifth Circuit welcomes the following new members to FJSA: BERTHA RIXNER, secretary to Circuit Judge Harold R. DeMoss, Jr. in Houston, Texas; PHYLLIS CAGNOLA, secretary to District Judge John M. Shaw, W. Dist. of Louisiana, in Lafayette; REBECCA HUMPHREY, secretary to District Judge James T. Trimble, Jr., W. Dist. of Louisiana in Lake Charles; CYNTHIA REVELLE, secretary to District Judge Charles Schwartz, Jr., E. Dist. of Louisiana.

Congratulations to DONNA WISECARVER, secretary to District Judge Martin L.C. Feldman, E. Dist. of Louisiana, on the birth of her baby girl, Claire Elizabeth, born February 11. Donna also has a charming little boy, Ian, born in March, 1990. We look forward to Donna's return to the court in May.

CHERYL MOREAU, who was formerly secretary to Judge Homer Thornberry in Austin, Texas, is now with Judge Ewing Werlein in Houston, Texas.

I would like to share with you a practice we have as secretaries of the Eastern District of Louisiana. For approximately the past 12 years we have gotten together once a month, the last Friday of the month for an informal luncheon. We have one secretary in charge, Donna Wisecarver, who makes reservations and sends out notices. This is a very enjoyable event. It gives us a chance to not only socialize, but also to discuss various aspects of our jobs with our sister secretaries. Participation is very good. We have always included the six magistrate secretaries and have recently extended the invitation to the two bankruptcy judges' secretaries.

TENTH CIRCUIT - Lois Elder, Circuit Repr.

We welcome a new FJSA member, ESTHER BELL, secretary to Chief Judge Sherman G. Finesilver, Denver, Colorado. Esther had been a member during 1985-1988. We welcome her back to FJSA.

Congratulations to SHERYL COLLINS, secretary to Senior Judge Dale E. Saffels, District of Kansas. She has been named Legal Secretary of the Year by the Kansas Legal Secretaries Association.

Our "getting to know you" feature for this issue will spotlight BEVERLY RECTOR, secretary to Judge Sam A. Crow, Topeka, Kansas. Beverly just returned from a short weekend tour to St. Petersburg, Russia. Even though the trip was short, it certainly sounds like she had a great time. Her comments about her trip are as follows:

After boarding a Finnair wide-bodied L1011 in New York, we traveled seven hours and ten minutes to Helsinki and changed planes for the 45-minute flight to St. Petersburg.

Our hotel was clean and comfortable. We splurged on one meal at a newly opened hotel run by the Swedish. The meal was comparable to the finest in America. Generally, the food is different from what we are used to, but there was always something we could eat. The water was not potable, and we kept bottled water in our room. We never felt a moment of hostility towards us -- quite the opposite. The people seemed to be looking out for our welfare, and happy that we were there. We were able to use U.S. currency (called hard currency) everywhere except in Ruble stores.

The temperature was in the 30s and it rained a little one day.

This city of several million people has no single-family homes, only apartments, and sometimes several generations share one small apartment. They do not have refrigeration, and must shop for food daily. We saw lines at the bread store and at the milk store, etc. We were struck with the number of pedestrians on the streets. The sidewalks were very crowded, with people often standing in lines or milling about.

The young people are very enthused about private ownership in farming and business, and some expressed a desire for their political leaders to be professionals such as lawyers and scholars.

We saw two ballets, St. Isaac's Cathedral, Heritage's extensive collection of art, had a city tour, did some souvenir shopping, and took a side trip to Pushkin (we saw where the Nazi invasion was stopped before reaching St. Petersburg.) The last night was a gala dinner and floor show. We thoroughly enjoyed each event and felt the trip was long enough, considering the pace.

In saying goodbye to our guide we asked, "What can we as American citizens do for you?" Her eyes filled with tears, and after she got control, she said, "We are trying very hard to give good value for the dollar. Tell American people they can help Russian people by coming to visit."



Spellbound

*I have a spelling checker,
It came with my PC;
It plainly marks four my revue
Mistakes I cannot see.
I've run this poem threw it,
I'm sure yore please too no,
Its letter perfect in its weigh,
My speller tolled me sew.*



SECRETARIES' CONFERENCE AT
"THE MINI-APPLE"
MINNEAPOLIS, MINNESOTA
OCTOBER 9-11, 1992

Our 16th Annual Conference promises to be a wonderful time for everyone. We plan to treat everyone as the APPLE of our eyes! Please plan now to attend!!

Attached is the registration form. Please return this no later than September 15th.

WEST PUBLISHING: We hope you can arrive early – since West Publishing is planning a tour of their facilities beginning at 3:00 p.m. Friday. West will then host a reception and (if things work out) finish the night at a comedy gallery.

MEAD DATA CENTRAL: Saturday evening, Mead Data is arranging for our association to participate in a Murder Mystery Dinner Theater. Everyone will participate to try to find the murderer. (We suggested the plot for the murder mystery program be entitled "Who Killed the Law Clerk.")

HOTEL: Radisson Plaza Hotel (612) 339-4900 \$86/night rate. See attached reservation form for the hotel. It is located in downtown Minneapolis, (a short 20 minute drive from the Airport). Each of the 357 well-designed rooms feature classic luxury and modern convenience that includes all the amenities you expect in a five star hotel. The Radisson's two superb restaurants offer a variety of dining. "The Festival" features excellent grilled entrees, a delightful dessert presentation and quiet entertainment. The "Cafe" offers authentic international cuisine in a more casual setting. It offers travelers the quiet, secluded Viking Bar. On the gallery level you'll find many interesting and distinctive retail shops. Several floors above it (and boasting an impressive view of the city), the Health Club offers a sauna, whirlpool and workout equipment. Aerobics classes led by a trained instructor are also available. The Radisson is connected through the famous Minneapolis Skyway System, which allows you to walk throughout most of the downtown area in comfort without having to step outside or wear a coat. The rate is \$86 per night. All reservations must be received by September 20th.

EXPRESS TO HOTEL: There is an Airport Express that will take you to the Radisson Plaza. This is \$8 per person and leaves from the lower level of the airport every half hour. If there are several of you, a cab might be even less expensive. There are several Radisson Hotels in the Twin Cities – be sure to indicate to any driver that it is the Radisson Plaza Hotel Downtown Minneapolis.

AIRLINES: Northwest Airlines is the official airline for our conference. They are offering 40% savings from the applicable round trip coach fare type (Y, Y9, YN) booked in M class; or a 5% savings from the lowest applicable round trip base fare available at the time of booking.

Call Northwest at 1-800-328-1111 to make reservations
Use Profile # 07430

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Newsletter
Editor ----- Norrine Gardiner c/o Senior Judge Aldon J. Anderson, 350 S. Main, #110, Salt Lake City, UT 84101 PH. [801] 524-5625



Newsletter

Federal Judicial Secretaries Association

Norme Gardiner, Editor
350 S. Main, #110
Salt Lake City, UT 84101

August 1992

Vol. 19

No. 5



FAREWELL MESSAGE FROM THE PRESIDENT

Thanks for voting in our recent election! To summarize, we now have a new slate of officers, we passed all proposed amendments to the By-Laws, and the dues increase was voted down.

I would like to take this opportunity to express my gratitude to our committees for all their hard work:

Constitution and By-laws Committee: Dorothy Butts, Chair; Krista Barrett; Nancy Bradley; Becky Fitzhugh; and Dorothy McRee.

Nominations & Elections Committee: Cordelia Sherland, Chair; Jeanette M. Alexander, Teller; Marjorie Braxman; Ann Neff; and Vicki Wager.

Legislative Committee: Jackie Squires, Chair; Lee Jones, Julie Poziombko; Judy Sebesta; Cleo Stark; Nancy Thomas; and Judy Woolley, as well as Rosemary Lightfoot, who was the mid-west member of our delegation to D.C.

It was my pleasure to work with them, and I appreciate the blood, sweat and tears expended on behalf of FJSA. With their hard work, we have accomplished a great deal in the past 12 months. Thank you, thank you, thank you!

The only sad note is that we have not yet received our Grade 12 increase. Elsewhere in this Newsletter is a reprint of a letter I received from Judge Dimmick. While our request has been turned down, Judge Dimmick's letter shows attention is being paid and steps taken to address some of our concerns, and that's a giant step from the reactions we've gotten in the past. Perhaps when the economic outlook is brighter we can look forward to a more positive response. Here's hoping anyway!

My six years of being involved in FJSA as a circuit rep and an officer have been fun, interesting, and more than somewhat crazy-making. This past year has been an especially hectic one. Without the help of my "fellow" officers, the circuit reps and committees, I would have run screaming into the night. Nevertheless, I have enjoyed the experience and I thank you all for giving me this opportunity to grow and to learn.

Susan Scobie

United States District Court

Western District of Washington

Carolyn R. Dimick
U.S. District Judge
811 U.S. Courthouse
Seattle, Washington 98104

July 29, 1992

(206) 533-2466
FTS 399-2469

Re: Susan Scobie & Ms. Nancy Fisher
July 29, 1992
Page Two

Ms. Susan Scobie, President
Federal Judicial Secretaries Association
520 United States Courthouse
Los Angeles, California 90012

Ms. Nancy Fisher
Association of Bankruptcy Judges' Secretaries
P.O. Box 1189
Chattanooga, Tennessee 37401

Dear Ms. Scobie and Ms. Fisher:

The Judicial Conference's Committee on Judicial Resources, of which I am the chair, recently held its semi-annual meeting to consider personnel policy matters affecting court employees. I am writing you because at this meeting the committee reconsidered a request that originated with your associations some time ago, namely, a request to increase the grade level for judges' secretaries.

We considered this request at our meeting last December as well. Although we all value our secretaries highly, after much deliberation we were unable to recommend an upgrade of the position. We reported this decision to the Judicial Conference, and I attended the Conference's meeting last March to explain the Committee's decision. Members of the Conference discussed the issue at length also and finally asked me to take the matter back to the Judicial Resources Committee for reconsideration and alternatives, which I was happy to do.

Discussion at the Committee's most recent meeting was once again extensive. We looked at your request in terms of pay, not just in terms of grade level, and found that secretaries salaries have increased rapidly over the years being in a grade-and-step pay system (a secretary appointed at JSP-10 in 1969 has had her pay increased by 298% by 1992). The Committee concluded that your salaries appear fair in light of comparable salaries and strict budget constraints, and we once again were unable to vote for the requested upgrade.

However, while we voted against an upgrade, we all expressed genuine interest in trying to address your deeply felt concerns about job security. We recognize that, because your employment is so closely connected with that of your judges, many of you feel vulnerable, knowing that you may suffer a pay reduction or lose your job when your judge's time in office ends. We took the following actions to try to address your concerns:

The Committee directed the Administrative Office to review possible revisions to the Longevity Bonus Program, such as increasing the value of these bonuses and fixing them at a percentage of the tenth step of the grade, so that they will automatically keep up with annual across-the-board pay increases.

Under the Conference's Saved Grade and Saved Pay Policy, a judge's secretary who is employed in another position by the court is eligible to have his or her grade and pay saved only if the secretary's job was lost as a result of the death of the judge. The Committee has directed the Administrative Office to review this policy and to develop revisions for the Committee to consider that would extend saved grade and saved pay coverage to secretaries who otherwise lose their job for other reasons out of their control, such as the judge's resignation or retirement.

We have also asked the Administrative Office to reexamine the circumstances in which a judge's secretary may take discontinued service, or "early out," retirement when the judge leaves office.

I would very much appreciate your assistance in informing members of your associations of these initiatives.

Very truly yours,

Carolyn R. Dimick
Carolyn R. Dimick
Chair, Judicial
Resources Committee

cc: Ms. Charlotte Peddlor

ANNUAL CONFERENCE -- MINNEAPOLIS

We are looking forward to seeing everyone at the conference in October.



We urge everyone to send in their registration forms as soon as possible and to make your hotel reservations early. Hotel rooms are at a premium in the Twin Cities. When we booked the hotel a year and a half ago, only two hotels in Minneapolis had vacancies. **PLEASE MAKE YOUR RESERVATIONS EARLY!!!**



WEST TOUR: The tour is planned for 3:00 p.m. on Friday, October 9. This is casual wear. Be sure to have good walking shoes.

MYSTIC LAKE CASINO: This is a new \$15 million casino which just opened in Shakopee, Minnesota (25 minutes from downtown Minneapolis). It is designed with a "Las Vegas" atmosphere. There are over 80 blackjack tables and over 1,000 slot machines. Also, there is complete food and buffet service, an entertainment center, and a new bingo complex. You won't want to miss this (bring lots of money)!



The **MALL OF AMERICA** opened August 11th. Over 150,000 people were there the first day. This is the only place in the world where you'll find Bloomingdale's, Macy's, Nordstrom and Sears, along with Knott's Camp Snoopy, an enclosed park-like oasis in the center of the mall, complete with an exciting variety of rides, plus Snoopy, Charlie Brown, and Lucy! Add 400 specialty stores, the first LEGO Imagination Center; a two-level miniature golf course, dozens of restaurants and nightclubs, including the Jacksons' Main Event, and a 14-screen theater complex. You've got a one-of-a-kind experience. MTC offers bus service to the mall every 30 minutes from downtown Minneapolis.



MISSISSIPPI LIVE is a new entertainment complex five minutes from your hotel, encompassing several nightclubs under one roof (piano bar, blues bar, karaoke bar, country-western, rock, disco, etc.).

(For more details on hotel, airlines, ground transportation, weather, events



attractions, see pages 4 and 5 of the May NEWSLETTER.)

HOPE TO SEE YOU ALL SOON!



Judy Anderson and Tammy Borchardt

REGISTRATION FORM
OCTOBER 9-11, 1992 -- MINNEAPOLIS, MINNESOTA



NAME: _____

JUDGE: _____

COURT: _____

ADDRESS: _____

PHONE: _____

RETIRED: YES _____ NO _____ NUMBER OF YEARS OF SERVICE _____

I plan to attend the 1992 Conference in Minneapolis, MN and enclose my \$40 registration fee (includes Saturday breakfast & lunch, and Sunday breakfast).

\$ _____

I am bringing a guest. Enclosed is the \$40 registration fee for my guest.

\$ _____

NAME OF GUEST _____
ADDRESS OF GUEST _____

TOTAL ENCLOSED

\$ _____

I plan to attend the tour of West Publishing Company on Friday beginning at 3:00 p.m. (yes or no)

I will bring a guest to the West Tour (yes or no)

I will attend the West reception (yes or no)

I will bring a guest to the West reception (yes or no)

I plan to attend the Murder Mystery Dinner sponsored by Mead Data Central on Saturday evening (yes or no)

I will bring a guest to the Mead Data dinner (yes or no)

PLEASE MAKE CHECKS PAYABLE TO:
TAMMY BORCHARDT, REGISTRAR
C/O JUDGE JAMES LOKEN
316 N. ROBERT STREET, ROOM 510
ST. PAUL, MINN. 55101

REGISTRATION MUST BE RECEIVED NO LATER THAN SEPTEMBER 15TH

Radisson.

PLAZA HOTEL MINNEAPOLIS

Contract rate \$86/night

DON'T FORGET -
MAKE CHECK OR MONEY ORDER
PAYABLE TO RADISSON PLAZA HOTEL MINNEAPOLIS
DO NOT SEND CURRENCY

ORGANIZATION Federal Judicial Secretaries Ass'n.

FUNCTION Annual Convention

DATES Oct. 9-11, 1992

ALL REQUESTS FOR THE ABOVE GROUP MUST BE RECEIVED BY September 20, 1992

Please reserve accommodations for			Print or Type		
NAME		LAST		FIRST	
COMPANY _____					
ADDRESS _____					
CITY		STATE		ZIP CODE	
SHARING ROOM WITH _____				NO OF PERSONS _____	
SIGNATURE _____				PHONE NUMBER _____	
LENGTH	DAY	YEAR	ARRIVAL TIME	MONTH	DAY
ARRIVAL DATE				DEPARTURE DATE	
				CHECK IN TIME 3:00 PM	
				CHECK OUT TIME 12:00 PM	

ACCOMMODATIONS WILL NOT BE CONFIRMED WITHOUT A CHECK FOR THE 1st NIGHT'S DEPOSIT OR USE YOUR AMEX OR DINERS CLUB CREDIT CARD # TO GUARANTEE YOUR RESERVATION YOU WILL BE CHARGED FOR THE 1st NIGHT IF RESERVATIONS ARE NOT CANCELED 24 HOURS PRIOR TO ARRIVAL

CREDIT CARD # _____ AMEX DINERS CLUB VISA MASTERCARD EXPIRATION DATE _____
(PLEASE CHECK ONE)

PLEASE CHECK PREFERRED ACCOMMODATIONS

IF RATE REQUESTED IS NOT AVAILABLE, NEAREST AVAILABLE RATE WILL BE ASSIGNED THERE IS AN ADDITIONAL \$10.00 CHARGE FOR THE THIRD OR FOURTH OCCUPANT IN EACH ROOM RATES ARE SUBJECT TO APPLICABLE TAXES. NO CHARGE FOR CHILDREN UNDER 18 OCCUPYING THE SAME ROOM AS PARENTS

170-221

RADISSON PLAZA HOTEL MINNEAPOLIS
35 South 7th Street
Minneapolis, Minnesota 55402

Phone: (612) 339-4900

Around the Circuits



MESSAGE FROM PRESIDENT-ELECT


I am honored to have been elected your president for 1992-'93. As the annual conference draws near, I realize I actually wanted the job. I was not just agreeing to do it. Our organization is important to me, I want to see it succeed and grow.

Your fellowship is the main reason that I keep coming back. This will be only my fourth conference - but, once I attended, I was hooked. I was impressed with how friendly and interesting you members are.

It is this welcoming tradition and showing of interest in new people that I particularly like to see in our organization. It is a tribute to those members who have been attending conferences for years.

If any of you are interested in serving on a specific committee for next year, please give me a call at 701-250-4293, or write me at P. O. Box 670, Bismarck, North Dakota 58502.

I hope to see a great many of you at "The Mini-Apple" Conference in October.

Helen Monteith 



FIRST CIRCUIT -- Nydia Feliciano, Circuit Rep.



to Cynthia Tedeschi from Judge Selya's chambers (RI), who has been accepted at Boston University Law School starting August 27, 1992.

From that date on she will work part-time. Good Luck, Cynthia!

Two new First Circuit Judges have been appointed: Honorable Michael Boudin from the District of Columbia, and Honorable Norman H. Stahl from the District of New Hampshire.

SIXTH CIRCUIT - Carol Vinson, Circuit Repr.

We welcome 16 new FJSA members from the Sixth Circuit: **JUDITH COMBS**, secretary to Circuit Judge Boyce Martin of Louisville, Kentucky; **LAURA THEODORE**, secretary to Circuit Judge Richard Suhrheinrich of Okemos, Michigan; **EUNICE ROSSER** and **GWENDOLYN TUCKER**, secretaries to Circuit Judge Damon J. Keith of Detroit, Michigan; **FRANCES ORZEL**, secretary to Circuit Judge James L. Ryan of Detroit; and **CAMILLE WASIK**, secretary to Circuit Judge Cornelia G. Kennedy of Detroit. From the Eastern District of Michigan we have **KAREN RICHARDS**, secretary to Judge Robert Cleland; **HELEN HUBBERT**, secretary to Judge Anna Diggs Taylor; **SUSAN DEBRECZENY**, with Judge Paul Gadola; **KAREN HILLEBRAND**, with Judge Nancy Edmunds; **MARIANNE WATKINS**, secretary to Judge Patrick Duggan. From the W. Dist. of Michigan, **BARBARA HERMAN**, secretary to Judge Richard Enslin. Western Kentucky's newest member is **SHARON RAY**, secretary to Judge Ronald E. Meredith. Eastern Tennessee's newest member is **MARY LOU HEATH**, secretary to Judge James H. Jarvis. And from the Western

Federal Circuit - Nancy Bradley, Representative

As I look back on my Newsletters, I see I haven't contributed to "Around the Circuits" for almost a year. And as I hang my head in shame and embarrassment, I will attempt to catch you up on what has been happening here at the Federal Circuit.

Congratulations and best wishes to DONNA SISSON, secretary to Judge Jay Plager, who has joined the ranks of the "Wedded Bliss"! Donna and her husband will be celebrating their first anniversary this November.

A belated, but none-the-less sincere, "good-bye and good luck" is extended to POLLY BENSON, who after working with Judge Glenn Archer for 23 years, retired to the quiet of the Shenandoah Valley where she and her husband, Herb, have purchased a small place in the valley close to a stream. Rumor has it that Herb & Polly will be canoeing, fishing, and doing all sorts of things in the woods and mountains of Virginia. We miss her here at the court. She was always ready with a smile and a story.

And, as JUDY WOOLLEY quoted to me today, "when one door closes, one opens," while we were saddened by the departure of Polly, it has given us the opportunity to meet and extend a warm welcome to SANDY JANSEN, who joined our court this past February to take up the work in Judge Archer's chambers. Sandy is the sister, not only as a member of the FJSA but genetically, of Donna Sisson (secretary to Judge Plager), and comes to the court from a law firm in Washington, D.C.

We also welcome DOLLIE LOVETT who will be joining the court in September to work for our newest judge of the court, Alvin A. Schall. Dollie worked for the Department of Justice in the Office of the Attorney General. In talking to Dollie and welcoming her to our court, I warned her that while she has worked in the executive branch of the government for many years she hasn't seen paper or procedures like at the court!!

In closing, as this will be my last contribution to the Newsletter as my term as Circuit Rep runs out this fall, I just wanted to say thanks for the opportunity to represent the secretaries of my circuit; I enjoyed it immensely. I congratulate PATTI MORRIS, our new rep, and wish her much fun and success during her term. The pay isn't great, but the "benies" are outstanding!

See you in "Minni-apple" in October!!! Got my plane, got my reservations, and I've got a slow journey home--a two-hour lay-over in Cincinnati on Monday, 10/12. Any suggestions???

District of Tennessee, we have recruited **DYNESA COBURN**, secretary to District Judge Jon P. McCalla, and **MIKE CIACCIO**, secretary to Chief Judge Odell Horton. We are proud of all our new members; however, I underlined the name of the last member to be sure you all notice that we in the Western District of Tennessee now have a man in our midst--one of just two male members, according to our information.



to those Michigan girls who have persuaded so many to join! Ten of these new members are from Detroit.

TENTH CIRCUIT - Lois Elder, Circuit Repr.

This issue we wish to spotlight our new Vice-President, **LAEL NOBLE**, secretary to Judge J. Thomas Greene from the District of Utah.

Lael was born and raised in Pocatello, Idaho. Watching Perry Mason on TV during her early years, she decided her life's ambition was to become "Della Street!" She attended secretarial school on a scholarship, then moved to the San Francisco Bay area and worked for Shell Oil in the Patent Law Section. She moved to Salt Lake City in 1966 and began employment with Judge Greene, who was then a practicing attorney, and she has been with him ever since. He was appointed U.S. District Judge in 1985.

Her hobbies include "spectator" at all sporting events, especially football and basketball (she is very disappointed that the Vikings will not be at home during our October conference.) She has been on bowling leagues since graduation from school (after automatic pin-setters, so she says.)



She is a bicycling enthusiast and rides during the summers for relaxation -- anywhere from 10 to 150 miles (the 150 was a one-time-only, 3-day event.)

She loves to knit, has made sweaters, afghans, and a coat. She is also a reader -- anything from mystery to romance, to historical epics. She attends the theatre (enjoys it all, except Shakespeare) and some "light" symphony productions.

A favorite thing is getting in the car and going on vacation - seeing new places all over the USA. A highlight trip was a Caribbean Cruise with her parents for their 50th Wedding Anniversary.



Lael has attended every FJSA Conference since 1985 and enjoys seeing surrounding areas where the conferences are held -- especially the Poconos in Pennsylvania and the Ozarks of Missouri.

When you attend our conference in Minnesota, take the opportunity to meet and talk to Lael. You will be glad you did.

* * * * *



FJSA --1991-92 Officers

- PRESIDENT** ----- Susan Scobie c/o Judge Robert M. Takasugi, 520 U.S. Courthouse, 312 N. Spring St., Los Angeles, CA 90012 PH. [213]-894-2370
- PRES.-ELECT** ----- Helen Montieth c/o Judge Bruce M. Van Sickle, P.O. Box 670, Bismarck, ND 58502 PH. [701]-250-4293
- VICE PRES.** ----- Pamela Dambrava c/o Senior Judge Wilson Cowen, 717 Madison Pl. N.W., #602, Washington, DC 20439 PH. [202]-633-5832
- SECRETARY** ----- Lael Noble c/o Judge J. Thomas Greene, 350 So. Main St., #222, Salt Lake City, UT 84101 PH. [801] 524-5646
- TREASURER** ----- Joan M. Armstrong c/o Senior Judge Murray M. Schwartz, Lockbox 44, 844 King St., Wilmington, DE 19801 PH. [302] 573-6355

FJSA CIRCUIT REPRESENTATIVES -- 1991-92

- 1st Circuit** ----- Nydia Feliciano c/o Judge Juan Torreulla, P.O. Box 3671, San Juan, Puerto Rico 00904 PH. [809] 722-0846; Boston [617] 223-9020
- 2nd Circuit** ----- Judy Baker c/o Judge Richard J. Arcara, 609 U.S. Courthouse, 68 Court Street, Buffalo, NY 14202 PH. [716] 846-5626
- 3rd Circuit** ----- Virginia Collins c/o Judge Louis H. Pollack, 16613 U.S. Courthouse, 601 Market St., Philadelphia, PA 19106 PH. [215] 597-9590
- 4th Circuit** ----- Susan Williamson c/o Judge Donald Stuart Russell, P.O. Box 1985, Spartansburg, SC 29301 PH. [803] 582-2167
- 5th Circuit** ----- Vicky Hollard c/o Judge Frederick J.R. Heebe, 500 Camp St., C-525, New Orleans, LA 70130 PH. [504] 589-6504
- 6th Circuit** ----- Carol Vinson c/o Judge Robert M. McRae, 921 Federal Building, Memphis, TN 38103 PH. [901] 544-3200
- 7th Circuit** ----- Marionne Koenigsberg c/o Judge Terence T. Evans, 317 U.S. Courthouse, 517 E. Wisconsin Ave., Milwaukee, WI 53202 PH. [414] 297-3222
- 8th Circuit** ----- Judy Anderson c/o Chief Judge Donald P. Lay, P.O. Box 75908, St. Paul, MN 55175 PH. [612] 290-3838
- 9th Circuit** ----- Marion Clark c/o Judge Albert Lee Stephens, Jr., 312 N. Spring St., #233, Los Angeles, CA 90012 PH. [213] 894-3668
- 10th Circuit** --- Lois Elder c/o Judge David K. Winder, 350 So. Main Street, #235, Salt Lake City, UT 84101 PH. [801] 524-4501
- 11th Circuit** --- Rosemary Giachinta, c/o Judge Peter T. Fay, 300 N.E. First Ave., Miami, FL 33132 PH. [305] 536-5974
- Fed. Circuit** ---- Nancy Bradley c/o Chief Judge Helen W. Nies, 717 Madison Pl. N.W., Washington, DC 20439 PH. [202] 633-6570
- D.C. Circuit** ---- Dee Barrack c/o Judge James L. Buckley, U.S. Courthouse, Third & Constitution Ave., N.W., Washington, DC 20001 PH. [202] 535-3360
- Newsletter Editor** ---- Norrine Gardiner c/o Senior Judge Aldon J. Anderson, 350 S. Main, #110, Salt Lake City, UT 84101 PH. [801] 524-5625



★ATTENTION ALL YE LANDLUBBERS!

I just received the scuttlebutt from Wanda at Carlson Travel Network that Carnival's Superliner "Fantasy" is scheduled for drydock the very weekend we had her booked for our FJSA 17th Annual Conference.

NOT TO WORRY -- we are working on another fine cruiseship for approximately the same \$\$\$ and all the goodies! Hang in there, and I'll keep you posted with all the new details in the November Newsletter.

Judy Woolley

