

# FJAA 2025 EDUCATIONAL CONFERENCE – DENVER, CO

## SEPTEMBER 11-13, 2025



### YOU MUST BE A MEMBER OF FJAA TO REGISTER

**\*\*Registration Deadline is July 31, 2025\*\***

Name \_\_\_\_\_ Job Title \_\_\_\_\_

Judge \_\_\_\_\_ Circ/Dist/Mag \_\_\_\_\_ Court \_\_\_\_\_ Circuit \_\_\_\_\_

Email Address \_\_\_\_\_ Work Telephone \_\_\_\_\_

Is this your first conference? \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Years worked in Chambers? \_\_\_\_\_

**REGISTRATION FEE\*\***      **MEMBER: \$459.00 (\$476.11 if using PayPal)**      \$ \_\_\_\_\_  
    **RETIREE: \$359.00 (\$372.49 if using PayPal)**      \$ \_\_\_\_\_

GUEST NAME (If Applicable): \_\_\_\_\_

GUEST OPENING RECEPTION      \$55.00 pr guest / No. of Guest(s) \_\_\_\_\_      \$ \_\_\_\_\_  
    (\$57.14 using PayPal)

GUEST BUFFET BANQUET      \$128.00 per guest / No. of Guest(s) \_\_\_\_\_      \$ \_\_\_\_\_  
    (\$132.32 if using PayPal)

**TOTAL ENCLOSED:**      \$ \_\_\_\_\_

DIETARY RESTRICTIONS: \_\_\_\_\_

### METHOD OF PAYMENT

<p><b>Court Purchase Order No.</b></p> <p>_____</p> <p><b>Contact name &amp; email to send invoice to:</b></p> <p>_____</p> <p>_____</p>	<p><b>PayPal Transaction No.</b></p> <p>_____</p> <p><b>Date of payment:</b></p> <p>_____</p>	<p><b>Check No.</b> _____</p> <p>Please make check payable to: "Federal Judicial Assistants Association."</p> <p><b>Mail to:</b>                  Nicole A. Loveless                  Illinois Central District Court                  Federal Building                  100 N.E. Monroe Street, Suite 122                  Peoria, IL 61602</p>
<p><b>*For Procurement Office - JIFMS information is still under:</b>                  Yvette Garcia                  405 W. Congress St.                  Tucson, AZ 85701</p>		<p><b>COMPLETED Registration form must be sent to:</b></p> <p style="text-align: center;"><a href="mailto:nicole_loveless@ilcd.uscourts.gov">nicole_loveless@ilcd.uscourts.gov</a></p>

**There will be a 50% penalty for registrations canceled between August 1-31, 2025. No refunds after September 1, 2025.** Registration fee includes all conference materials. By booking a room under the Federal Judicial Assistants Association room block, you authorize the Federal Judicial Assistants Association to get personal reservations information from the host hotel; including, but not limited to, your name and reservation dates. Personal payment information will NOT be provided to the Federal Judicial Assistants Association by the host hotel.