



# Newsletter

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## Federal Judicial Secretaries Association

328 U.S. Courthouse  
85 Marconi Boulevard  
Columbus, Ohio 43215

February 1990  
Vol. 17  
No. 3



### 1990 Memphis Conference Update

Getting our "ducks in a row" has been our main objective for the last few weeks, and those ducks just continue to line up for us.

As you already know, the Peabody Hotel is the place, the dates are October 5, 6, and 7, and the room rate is \$67 per night.

The latest news about the conference is that Northwest Airlines has been chosen our official airlines this year. They have offered us a discount of 5% off their lowest roundtrip fare or 45% off their regular coach roundtrip fare.

Almost all meals will be provided. West Publishing Company will again sponsor a Friday Night Feast for us on October 5. Mead Data Central is hosting a "Saturday Night Special" for all attendees on October 6. Costs for luncheon and breakfasts are included in the registration fee, which is yet to be determined.

Plans are in the works for a Graceland tour on Sunday afternoon, October 7.

There will be some entertainment, some education, some sightseeing, quite a bit of socializing, and lots of good old-fashioned Southern hospitality.

So, make your plans to be here. Come early and stay late. (Monday is a holiday.) We're looking forward to your visit. As we mentioned in an earlier newsletter, the carpet will be rolled out for you as well as those famous Peabody ducks, and you are assured a warm Tennessee welcome.

If you have any questions, give me a call. And please pass the word -- Join FJSA and Memphis is the place to be in October '90.

Carol Vinson, Chairman



## PRESIDENT'S MESSAGE

I pray that 1990 has started off well for each one of you. It has for me. I'm progressing nicely with my recovery except for the voice.

I'd like also to announce that Judge Pregerson and our entire staff have moved our chambers out of downtown Los Angeles to a suburb in the San Fernando Valley. My new address and telephone number are:

21800 Oxnard Street  
Suite 1140  
Woodland Hills, California 91367  
818-710-7791 (Commercial)  
No FTS as yet, but soon

Esther Krisman, Chairperson of our Nominations and Elections Committee, is putting together a new slate of officers and circuit representatives for the coming fiscal year. You will be receiving a ballot sometime in April. Don't forget to vote.

Elsewhere in this newsletter is a report from the 1990 Memphis, Tennessee Conference Committee. Start arranging your schedule now for Memphis--October 5, 6 and 7, 1990. I'll be there, God willing; will you join me?

Now, I'd like to ask for all FJSA members to write to me and give me their views on opening up our membership to all federal judicial secretaries--not just secretaries to Article III judges.

Over the past few months, I have received a number of telephone calls and letters concerning the availability of membership for secretaries to Bankruptcy Judges and Magistrates. This matter was lightly discussed by the Board of Directors at the Salt Lake City Conference and was tabled. I believe it is important to bring the matter to the attention of all active FJSA members now.

To open our membership to these other secretaries would, of course, require amending Article III of our Constitution and Bylaws.

I'm sure all of you, as do I, have very dear friends who are secretaries to Bankruptcy Judges and/or Magistrates. Although the Bankruptcy Judges and Magistrates do not have lifetime tenure, their secretaries are just as loyal and dedicated and committed to serving the administration of justice. I also know of instances where secretaries to Circuit and District Judges have transferred over to work for Bankruptcy Judges and/or Magistrates. In making this transfer, those members of our Association did

not renew their membership because of their understanding of Article III of our Constitution and Bylaws. So, in these instances, we have lost good members. I believe this is wrong. We want our membership to grow, not decline. It is time to expand our horizons as an organization.

I'd like each of you to share your newsletter with other judicial secretaries in your area, and I'd like to hear from as many of you as possible. I have, however, asked our Bylaws Committee Chairperson, Doris Brown, to work with her committee to develop the proper amendment to Article III of our Constitution and Bylaws.

Following my message is a reprint of the letter I received from Mr. L. Ralph Mecham, Director of the Administrative Office of the United States Courts, in response to our inquiry at the Salt Lake City Conference regarding the status of our Association's request for the JSP-12 grade. It doesn't sound too promising but there is hope. The Administrative Office is in the process of awarding a contract to have a comprehensive study conducted of the Judiciary Salary Plan and the Judiciary's compensation system. Secretarial positions to Circuit and District Judges will be a part of that study.

I have asked Mr. Mecham to make sure that our Association is consulted in making the study and that our Association be provided a copy of the results of the study. I believe reclassification of our secretarial positions is essential to obtaining the JSP-12 grade.

SHARE YOUR VIEWS WITH ME. HAVE A GOOD YEAR. SEE YOU IN MEMPHIS.

Jackie Squires  
President, 1989-90

### NOTE FROM NEWSLETTER EDITOR:

I apologize for the tardiness of this "February" issue. Judge Norris and his staff recently moved into new chambers at the same time he was getting ready for a sitting, so my personal work was put on hold for a while.

Our new address is:  
328 U.S. Courthouse  
85 Marconi Boulevard  
Columbus, Ohio, 43215.

The deadline for the June issue is May 25, 1990.



ADMINISTRATIVE OFFICE OF THE  
UNITED STATES COURTS  
WASHINGTON, D.C. 20544

L. RALPH MECHAM  
DIRECTOR

JAMES E. MACKLIN, JR.  
DEPUTY DIRECTOR

November 9, 1989

Mrs. Jackie Squires  
President, Federal Judicial  
Secretaries Association  
c/o Honorable Harry Pregerson  
312 North Spring Street  
Los Angeles, California 90012

Dear Mrs. Squires:

I am in receipt of your letter of October 18, 1989, and I want to thank the Federal Judicial Secretaries Association for inviting me to speak at their annual conference on October 14. It was a pleasure to have met with you all personally.

I reviewed the materials addressed to the Honorable Walter T. McGovern, Chairman of the Judicial Resources Committee, regarding the Association's request for grade 12 for those secretaries to Article III judges who have reached or will reach the top step of grade 11. As you may recall, the Administrative Office has in the past supported your request for reclassification to grade 12. At its Winter 1984 meeting, the Committee on Court Administration rejected an across the board increase for all grade 11 secretaries. In 1985, through Judge Elmo B. Hunter, Chairman of the Committee on Court Administration, the Association presented a resolution to the Subcommittee on Supporting Personnel in support of promotion of those secretaries who had reached step 10 of grade 11. The Subcommittee deferred the issue until the Summer 1986 meeting, at which the Subcommittee again tabled the issue.

In 1987, the Conference approved a resolution to increase the salary of secretaries to a chief judge of a circuit. After its Winter 1987 meeting, the Committee's report noted that ". . . (h)aving considered the potential of an upward escalation of grades in the JSP that could result in continuing increases in secretaries' grades, your Committee voted unanimously not to recommend to the Conference an increase in grade for the metropolitan chief judges' secretaries."

At its 1989 Spring meeting, the Judicial Resources Committee declined to recommend to the Judicial Conference an increase in secretarial grades based on attainment of the last step of grade 11. Given the position that the Judicial Resources Committee took in the Winter of 1987, the Administrative Office had no alternative but to recommend against adoption of the Association's request to increase the secretarial grades based on attainment of the last step of grade 11.

In lieu of reclassification and promotion to grade 12, the Committee recommended to the Judicial Conference that appointing officials be authorized to award lump-sum longevity bonuses to employees who are at the maximum salary level of their position. The Judicial Conference approved the Longevity Bonus Program at its September 1989 meeting. Funding should be available in the near future to implement this program.

Presently, the Administrative Office is in the process of awarding a contract to have a comprehensive study conducted of the Judiciary Salary Plan and the Judiciary's compensation system. Plans are to include all classification and qualification position issues and all compensation related problems. Secretarial positions to circuit and district judges will be a part of this study. I hope you and your colleagues will make your views known to those involved in making the study.

Sincerely,

L. Ralph Mecham  
Director

## Around the Circuits

### TENTH CIRCUIT

Lael Noble, Representative:

The Salt Lake City "Chapter" of the FJSA had such an enjoyable time working together on the 1989 convention that we are meeting for dinner and conversation every other month. It was decided that the closeness we achieved during our planning meetings should be continued. TRY IT IN YOUR DISTRICT!! It's a good way to get acquainted and make friends with other secretaries, and to discuss problems and help solve them.

We are looking forward to a great conference in Memphis in October and I know of several from our district who are making plans already to attend. HOW ABOUT YOU?

### ELEVENTH CIRCUIT

Joan Butler, Representative:

Perhaps the most profound news in our circuit since the last newsletter was the shocking and horrifying news of Judge Robert S. Vance's assassination. Our hearts and prayers go out to his family and to his staff. We wish only the best for MARY NELL TERRY and SHERIAN FISHER, his secretaries. I hope that this violation of one of our court family members will cause us to become even closer.

I'm excited with the progress we have made in obtaining additional memberships to FJSA. I especially want to congratulate CYNTHIA WOOSTER of SD FL. It took one phone call and within a few days she recruited seven additional members. Cynthia, that makes my job easy. Also thanks to JUDY JOYNER of ND FL who recruited an additional member, VAL HARMON.

Welcome to DONNA BOUCHILLON who is Judge Edenfield's new secretary in SD GA. We hope you join us soon, Donna.

The following districts have 100% membership: MD AL; SD AL; and MD GA. We are getting very close to 100% in most districts. Please ask around your district and urge that all join.

We have 99% membership among the circuit judges' secretaries. Thanks to every one of our members.



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# Newsletter

## Federal Judicial Secretaries Association

328 U.S. Courthouse  
85 Marconi Boulevard  
Columbus, Ohio 43215

June 1990  
Vol. 17  
No. 4

### P R E S I D E N T ' S F A R E W E L L M E S S A G E

As I conclude my term as president of the Federal Judicial Secretaries Association, I want to extend my sincerest thanks to my fellow officers for a tremendous job. A special thanks is also extended to Cleo Stark, Doris Brown, and Esther Krisman, chairpersons of our committees, and, of course, to the committee members. I also express my thanks to all of you for your patience, assistance, and support during this past year.

Sharon Watts, your incoming president, has been a member of the association for many years and has served as an officer for the past three to four years. Sharon recently had to resign her position as secretary to Chief Judge William J. Holloway, Jr. in Oklahoma City, Oklahoma due to the transfer of her husband to a different military post, and she is presently attempting to find a position with the federal courts in New York. There are a number of judicial vacancies, but the President and Congress have yet to fill the positions. I am sure that Sharon will take her rightful place as a secretary to a federal judge sometime in the near future. In the meantime, Sharon is going to go back to school to supplement her education.

I mention the above to clarify her status and to answer the many questions that have been directed to me and the other officers. According to my interpretation of our Constitution and Bylaws, Sharon is entitled to serve as president of the association. It is stated in Article III of Constitution and Bylaws that: "Membership may be retained after retirement or resignation from employment as a judicial secretary." To be an officer, you need only be a currently dues paying member of the association. Should Sharon accept employment outside the federal courts, then she may choose to resign from office. In that event, the Constitution and Bylaws dictate the Vice President shall succeed to that office for the unexpired term.

In our February 1990 newsletter I asked for your views on the opening of membership in our association to secretaries to Bankruptcy Judges and Magistrates. I received a number of calls and letters. I want to thank you for taking the time to share your views with me. The overall count was very close: 47% for opening our membership and 53% against. I wish we had the space in this newsletter for me to share some of the comments--pro and con--on this matter. I will bring the letters to Memphis.

I feel we should give strong consideration to amending our Constitution and Bylaws so that Bankruptcy Judges' and Magistrates' secretaries can become members.

I have been a member since the association was formed because I believe in the association and its purpose--to promote the general welfare and status under the law of its members and to foster friendship and goodwill. Those of

us who are members will no doubt remain members no matter what the circumstances--we are committed. But those who are not members have been secretaries for many years and are just not interested in joining the association. Our only chance to increase our membership now is when new secretaries come on board. We have tried everything we could think of over the years to solicit new members from amongst our ranks. Our association title says we are "Federal Judicial Secretaries Association." The key word here is "Judicial." All I ask over the next few months is that you think about what I've said here and we can discuss it in Memphis.

It has just come to my attention that in the Eighth Circuit a group of secretaries to Bankruptcy Judges have just recently formed their own association. Their dues are \$25 a year. I understand that they have the strength and support of their judges.

The Administrative Office recently contracted with the Hay Group, a widely respected management consulting firm, to study all positions covered by the Judiciary Salary Plan (JSP). The JSP system has not been evaluated since 1976. A study of this magnitude will require the Hay Group to gather comprehensive job duty information from employees through written questionnaires. About 24 selected courts will be contacted by the Hay Group both through personal interviews and written questionnaires. Site selection will be based on court size, court type, population, etc. All circuits will be included. The study should take about a year to complete. If you or your court is selected, be sure to think twice before you respond to any of the questions. It is imperative that the secretaries' job description be accurately stated. Earlier on, I asked Cleo Stark, chairperson of our Legislative Committee, to contact the Hay Group and offer our organization's assistance in the preparation of this study.

I'm confident that the study will determine a market-competitive salary for all and will develop a proper classification and compensation system that will best attract, retain, and motivate a quality workforce.

Sharon and I are in the process of formulating a letter to Judge Betty Fletcher, Treasurer of the Federal Judges Association, asking that she present a resolution to the Association for their support of our efforts to attain the JSP-12 grade for secretaries. We will keep you informed of the progress of this request.

I want to take a moment to update you on the 1991 FJSA Conference. The committee has advised me that it looks as if San Diego is out. The majority of the hotels have indicated that they are already booked for 1991. Don't despair--our committee is hard at work locating other areas in the environs of Southern California. Stay tuned for news in future newsletters.

Carol Vinson, our 1990 Memphis, Tennessee Conference host committee chairperson, has assured me that everything is right on line for a successful Conference at the Peabody over the week-end of October 5-7, 1990. Come join me there.

A listing of our new officers and circuit representatives for the coming year is elsewhere in this newsletter. Congratulations to all of you, and I offer my assistance to Sharon Watts and her fellow officers in any manner they deem appropriate.

Also in this newsletter is the application for membership in FJSA. Dues are now due for 1990-91. Let us give our association the backing and support that it needs by renewing our membership, and by each of us personally soliciting for new members.

I must tell you it is a privilege and an honor to be a member and to serve as president of such an outstanding organization. God bless you all.

Jackie Squires  
1989-90

ELECTION RESULTS

	<u>Vote</u>		<u>Vote</u>
<u>PRESIDENT:</u>		<u>5th Circuit:</u>	
Sharon Watts -----	331	<u>Write-in Votes:</u>	
<u>Write-in Vote:</u>		Vicky Hollard -----	6
Kay Weeks -----	1	Sandra Potter -----	5
<u>PRESIDENT-ELECT:</u>		Doris Clark -----	2
Susan Scobie -----	331	Jean Wood -----	1
<u>Write-in Vote:</u>		Phyllis Macon -----	1
Lael Noble -----	1	<u>6th Circuit:</u>	
<u>VICE-PRESIDENT:</u>		Margaret Prybys -----	25
Helen Monteith -----	325	<u>7th Circuit:</u>	
<u>Write-in Votes:</u>		Peggy Schmitz -----	25
Becky Fitzhugh -----	6	<u>8th Circuit:</u>	
Judy Anderson -----	1	Judy Anderson -----	35
<u>SECRETARY:</u>		<u>Write-in Vote:</u>	
Pamela Dambrava -----	332	Becky Fitzhugh -----	1
<u>TREASURER:</u>		<u>9th Circuit:</u>	
Joan M. Armstrong -----	332	Cordelia Sherland -----	48
<u>CIRCUIT REPRESENTATIVES:</u>		<u>10th Circuit:</u>	
<u>1st Circuit:</u>		Catherine Thompson -----	24
Dale Berthiame withdrew		<u>Write-in Vote:</u>	
Nydia Feliciano agreed to take her place		Lois Elder -----	1
<u>2nd Circuit:</u>		<u>11th Circuit:</u>	
Maria Candelaria -----	38	Joan Butler -----	32
<u>3rd Circuit:</u>		<u>Federal Circuit:</u>	
Virginia Collins -----	31	Nancy Bradley -----	14
<u>4th Circuit:</u>		<u>D.C. Circuit:</u>	
Susan Williamson -----	14	Mary Rose Udstuen -----	16





We must give you a preview of what's in store for you in Memphis. Historical places, musical legends, delicious food, and the Mighty Mississippi River, just to name a few.

"Listed on the National Register of Historic Places, The Peabody first opened in Memphis in 1869 and was rebuilt on the current site in 1925. Closed in 1975, The Peabody underwent six years of extensive restoration and renovation before opening, again and forever, in the fall of 1981. The unique symbol of The Peabody for over 50 years, the world-famous ducks, march daily across a red carpet to and from the classic Lobby Fountain. As it has for over a century, The Peabody again sets the standards of excellence and serves as the epitome of hospitality for an entire region. Grandeur still, the legend of The Peabody continues. Be part of it."

The above was copied from a brochure about The Peabody. As you walk into The Peabody, you will get a feeling that you are walking into a different era. The beauty and grandeur of the lobby is overwhelming and breathtaking. We hope you all will want to experience this legendary place.

Memphis is famous for its legends, not the least of which is the King of Rock and Roll. Celebrate this musical heritage with a visit to Graceland, the mansion of the late Elvis Presley. A guided tour of the home highlights the life and career of this star. In addition to seeing several rooms in the mansion, you will see fabulous jewelry and many of the King's costumes. You also will see several of the cars owned by Elvis and a short film about his life. Please plan to go with us to tour Graceland on Sunday, October 7, from 11:30 a.m. to 3:00 p.m. (See Registration Form)

The Blues were also born in Memphis through W. C. Handy on famous Beale Street. Visit Beale Street for a walk back in time. You must schedule a shopping trip to A. Schwab's and a walk through Handy Park on Beale.

Have we mentioned food? Memphis likes to eat well. It is the pork barbecue capital of the world. It is the Capital of Southern Cooking. A warm welcome and delicious food served in an atmosphere of true Southern hospitality await you in all Memphis restaurants.

Memphis sits on a bluff overlooking the Mighty Mississippi. The Peabody is just two blocks from this beautiful sight. You will experience the strength and beauty of the Mississippi when you depart the banks of it on the Island Queen, a three-deck sternwheeler which is part of the Memphis Queen Line, for dinner and entertainment on Saturday night.

Join us in Memphis on October 5-7, for wonderful and memorable experiences. We promise a great time for all attending. Send your registration today.



Carol and Jackie  
1990 Conference Chairmen

Tentative Program

Friday, October 5

3:00 pm to 5:00 pm - Registration  
 6:00 pm to 10:00 pm - Cocktail Hour  
 and Buffet Dinner sponsored by  
 West Publishing Company

Saturday, October 6

8:30 am to 9:30 am  
 Continental Breakfast

9:30 am to 9:45 am  
 Call to Order and Introductions



9:45 am to 10:00 am  
 Welcome - Hon. Robert M. McRae

10:00 am to 10:45 am  
 Bicentennial of the Federal  
 Judiciary - Hon. James D. Todd



10:45 am to 11:15 am  
 "Duck Walk" Break

11:15 am to 12:30 pm  
 Federal Judicial Center -  
 Dr. Michael Seigel



12:45 pm to 2:15 pm  
 Lunch with Cousin Bubba

2:30 pm to 3:30 pm  
 AO Retirement Section -  
 Carolyn Hamer, Chief



5:30 pm to 9:00 pm  
 Rolling on the River - Dinner Cruise  
 on the Island Queen, Mississippi River  
 sponsored by Mead Data Central

Sunday, October 7

8:00 am Coffee and  
 Business Meeting

11:30 am - 3:00 pm  
 Graceland Tour

No continental breakfast will be served today. Because we feel everyone will want to attend The Peabody Sunday Champagne Brunch, we thought that the extra \$10 that would have been added to the registration fee for a continental breakfast could be better applied to the cost of the Brunch which is \$16.95. We hope you all enjoy the Brunch between the business meeting and the Graceland tour.





THIS IS FOR THE SECRETARY  
WHO HAS NEVER BEEN TO A CONFERENCE  
(AND FOR THOSE WHO CAN'T RESIST  
READING THE NEWSLETTER COVER TO COVER  
BECAUSE THEY MIGHT MISS SOMETHING)



Have we got a terrific conference lined up for you!!! If you are one of those who always wanted to go to a conference, but never had the time or money, this year is for you. If you are worried that you won't know anyone, this conference is for you. If you think it's all nonsense and a waste of time, this conference is for you.

**TIME:** Friday, October 5, is counted as an administrative leave day for travel to the conference. Monday, October 8, is the Columbus Day holiday, and the weekend thrown in between gives you four wonderful days to be away from home, families, pets and all those other things that get in the way of your time for yourself.

**MONEY:** Discounts everywhere -- airline tickets, car rental if you need one, an unbelievable room rate at the South's Grand Hotel, The Peabody Hotel. Also, almost all of your meals are included. Your registration fee covers Saturday's breakfast and luncheon. Friday night's dinner is sponsored by West Publishing Company, and Saturday night's dinner is sponsored by Mead Data Central.

**OTHER:** (1) "I don't know a single person who is going." You will be among fellow judicial secretaries who have a lot in common with you. The camaraderie is so special, and you'll find you have friends from all over the country with common concerns. Most importantly, y'all will be visiting the South. You'll receive a warm Tennessee welcome and be greeted with a smile. (2) "It's just a waste of time." Wrong. We have some interesting speakers lined up. The Federal Judicial Center is sending one, and another is coming from the AO - Retirement Section. Get those questions ready and come on down. (3) "It's all a lot of foolishness." Wrong again. Well, mostly. We will have educational speakers so everyone will learn something important to carry back home with them; however, there probably will be just a little bit of foolishness thrown in somewhere along the way. But we promise it will be foolishness you will enjoy.

**CAUTION:** We really want you to attend the Memphis conference, but you should be warned. After you attend this conference, you will be hooked on FJSA conferences. It happened to us in St. Louis in 1987. It has happened to many secretaries time and again. Don't let that worry you, though. The 1991 Conference in California promises a grand time for all, and the 1992 Conference is to be held in beautiful San Juan.



Memphis Conference Committee





CONFERENCE REGISTRATION FORM  
OCTOBER 5-7, 1990 -- MEMPHIS, TENNESSEE



NAME: \_\_\_\_\_

JUDGE: \_\_\_\_\_

COURT ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

\*\*\*\*\*

I plan to attend the 1990 Conference in Memphis, Tennessee,  
 and enclose my registration fee (includes Saturday  
 breakfast and Saturday luncheon). \$ 30.00

If you are bringing a guest for Saturday's breakfast  
 and/or luncheon, please include the registration fee  
 of \$30.00 for your guest. \_\_\_\_\_

A Graceland tour is scheduled for Sunday, October 7,  
 and will cost \$22.00 per person. This covers  
 admission and transportation costs. I plan to go  
 with the group and enclose \$22.00 per person. \_\_\_\_\_

TOTAL ENCLOSED \$ \_\_\_\_\_

Will you attend the Friday Night Feast? \_\_\_\_\_

Will you attend the Saturday Night Dinner Cruise? \_\_\_\_\_

Will you be bringing a guest Friday night? \_\_\_\_\_

Will you be bringing a guest Saturday night? \_\_\_\_\_

GUEST NAME TAG: \_\_\_\_\_

Please make checks payable to Carolyn Morgan, Registrar, and mail  
 your check with this page as soon as possible, but no later than  
September 7, 1990, to:



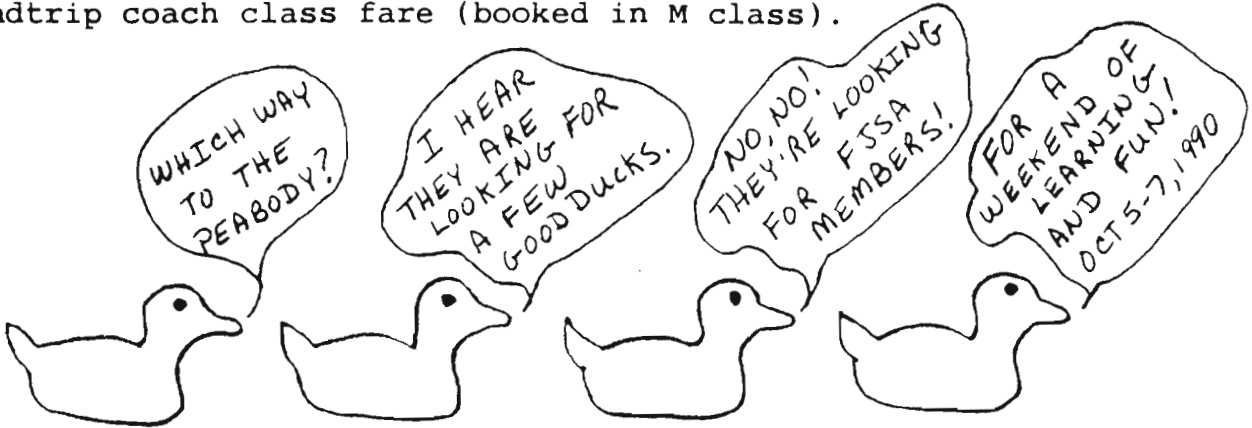
Carolyn Morgan, Registrar  
 c/o Hon. Harry W. Wellford  
 1158 Federal Office Building  
 Memphis, Tennessee 38103





OFFICIAL AIRLINES: NORTHWEST AIRLINES 1-800-328-1111  
I.D. CODE 14305  
CONTRACT NO: NWC90OCT006

Authorized travel dates: October 1-10, 1990. This contract allows 5% discount off the lowest applicable roundtrip fare for which the passenger qualifies and which is available (booked in the appropriate class of service) OR a 45% discount from the adult roundtrip coach class fare (booked in M class).



OFFICIAL CAR RENTAL: THE HERTZ CORPORATION 1-800-654-2240  
CV #5479

Rates being offered for our conference from Thursday Noon through Monday Midnight:

Subcompact	A	\$16.80
Compact	B	17.80
Midsize	C	18.80
Full Size 2/dr	D	19.80
Full Size 4/dr	F	21.80
15% off luxury rentals		

Rates include 150 miles per day with .30 per mile excess mileage charge.

HOTEL REGISTRATION DEADLINE -- SEPTEMBER 7, 1990

CONFERENCE REGISTRATION DEADLINE -- SEPTEMBER 7, 1990



**HOTEL REGISTRATION DEADLINE -- SEPTEMBER 7, 1990**  
**CONFERENCE REGISTRATION DEADLINE -- SEPTEMBER 7, 1990**  
**DON'T MISS OUT -- DO IT NOW!!**

**THE PEABODY MEMPHIS**

Group Name: Federal Judicial Secretaries Association  
 Dates: October 5-7, 1990

Last Name: \_\_\_\_\_  
 Company's Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_  
 Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Home Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_  
 Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Arrival: \_\_\_\_\_  
 Check-in Time: 3 PM Date: \_\_\_\_\_ Time: \_\_\_\_\_

Departure: \_\_\_\_\_  
 Check-out Time: 12 Noon Date: 9/14/90 Time: \_\_\_\_\_

RESERVATIONS MADE AFTER 9/14/90 WILL BE SUBJECT TO RATE AND SPACE AVAILABLE

In order to guarantee your reservation please enclose a one-night room deposit, including 12.75% tax or send us your VISA, MASTERCARD, AMERICAN EXPRESS, CARTE BLANCHE or DINERS card numbers, expiration date, and your authorization for billing or deposit. Reservations received without a deposit will not be confirmed. Deposit must be received within 14 days after making reservation.

\_\_\_\_\_ 5 PM Arrival  
 \_\_\_\_\_ Guaranteed by first night's deposit  
 \_\_\_\_\_ Guaranteed by my credit card  
 (American Express, Diners, Carte Blanche, Visa, Mastercard)  
 Credit Card and Number: \_\_\_\_\_  
 Expiration Date: \_\_\_\_\_

FOR GUARANTEED RESERVATIONS ONLY  
 I understand that I am liable for one night's room and tax which will be deducted from my deposit, or billed through my credit card in the event that I do not arrive or cancel on the date indicated.

Signature: \_\_\_\_\_

PLEASE CIRCLE RATE REQUESTED

	Singles	Doubles
Deluxe	\$95.00	\$95.00
Superior	\$67.00	\$67.00
Basic	\$62.00	\$62.00
Standard	\$62.00	\$62.00

SPECIAL REQUESTS \_\_\_\_\_ Smoking  Non-Smoking

**THE PEABODY MEMPHIS**

Reservations must be guaranteed by a major credit card or advance deposit for the first night. Reservations not guaranteed within 14 days of booking are subject to cancellation.

If it is necessary to cancel your reservation, please obtain a cancellation number. Failure to cancel 24 hours prior to arrival will result in one night's room charges deducted from your deposit or billed through your credit card.

For revisions or cancellations, please call our toll-free number at **800-PEABODY** (800-582-6204 in TN) or dial the hotel directly at (901) 529-4000

If you are making a reservation without this form, it is necessary that you mention the name of your group in order to obtain the applicable rate. Do not return this envelope if you have made reservations directly with the hotel, to prevent duplication.

CHECK-IN TIME:  
3:00 P.M. (Accommodations prior to this cannot be assured)

CHECK-OUT TIME:  
12:00 P.M.



\*\*\*NOTE: The Deluxe rooms include a sitting area (daybed or couch). All rooms have two double beds or two queen beds, except the Basic room which has one queen bed or one king bed.

**MAIL COMPLETED FORM TO:**  
 The Peabody Memphis - 149 Union Avenue - Memphis, TN 38103

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*Around the Circuits*  
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## NINTH CIRCUIT

Cordelia Sherland, Representative:

DOROTHY BORGMANN, secretary to Judge Curtis, C.D. CA., retired in December 1989 when Judge Curtis retired.

LORRAINE AYRES, secretary to Judge Marshall, C.D. CA., retired in April 1990. Her replacement is EVA DAVIS.

WINIFRED D. TAYLOR, secretary to the late Judge Barnes of the Ninth Circuit, reretired in April 1990 when the judge passed away.

COLLIS CULBERTSON has replaced MARYLOU WEEKS as secretary to Judge Tevrizian, C.D. CA. We welcome Collis as a new member of FJSA and send our best greetings to Marylou who is on disability due to hip surgery.

HAZEL B. LEWIS, secretary to Judge Foley, D. NV, retired in April 1990.

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## ELEVENTH CIRCUIT

Joan Butler, Representative:

MARGARET COST, secretary to Judge Alaimo, S.D. GA, wants to give heartfelt thanks for the warm, friendly hospitality she received from all the ladies in Mobile (S.D. AL) while there for a court session.

We welcome the following new secretaries in our Circuit: GINGER BUTLER of Chief Judge Tjoflat's office; MARY ANN MADSEN, Judge Morgan's office; DIANE BRYANT, Judge Nelson's office; and SANDRA SPOORS in Chief Judge Black's office. All of us hope you are enjoying your work with the court and hope you will join FJSA real soon.

\*\*\*\*\*

## FEDERAL CIRCUIT

Pamela S. Dambrava, Representative:

A personable wish-you-well, but (luckily) not a farewell dinner, was held recently to honor VIVIAN LUHRS. Vivian is now secretary to Judge Hodges of the United States Claims Court due to the untimely death of Judge Bissell. We are delighted that we will still be seeing her on a day-to-day basis.

We are pleased to greet DONNA BOELSTERLI, secretary to Judge Plager, and BETTY BUNCH, who joins our ranks from the clerk's office as Judge Lourie's new secretary. Welcome ladies! We know you'll love it here, and we sincerely hope you will soon be united with us as the newest members in the FJSA.

While I was enjoying the benefits and pleasures of the Salt Lake City Conference, I realized that the success of the meeting was due to the devotion of a great deal of time, thought, and plain hard work by each conference committee member. The hotel was lovely, the programs were excellent, and the special activities and opportunities for recreation were all that one could hope for. I shall always remember the cordial and friendly treatment I received from so many of those who attended. I urge each and every member to attend our 1990 Memphis Conference. Let's ALL get the Memphis Madness!

I am happy that I was privileged to officiate as your Federal Circuit Representative these past two years, and I thank you, one and all, for this enjoyable opportunity.

I would like to extend my warmhearted wishes to NANCY BRADLEY, our new Federal Circuit Representative. This splendid class of secretaries with whom you will be working is definitely the most congenial and good-natured group I have ever met.

\*\*\*\*\*

<p><i>REMINDER:</i> Deadline for the August issue of the Newsletter is <i>July 31, 1990.</i></p>
--



DUES FOR ALL RENEWALS/NEW MEMBERS ARE NOW DUE

FOR YEAR BEGINNING JULY 1, 1990 AND ENDING JUNE 30, 1991

"Women are delicate as snowflakes--  
until they stick together."

(Courtesy of a Bumper Sticker)

-----

Please renew your membership for the coming year, or become a new member of FJSA, by completing the form on this page and mailing it to your circuit representative, together with your check in the amount of \$10 made out to the Federal Judicial Secretaries Association. Names of 1989-90 circuit reps with their addresses and telephone numbers are listed on the last page.

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FEDERAL JUDICIAL SECRETARIES ASSOCIATION  
Membership Application  
July 1, 1990-June 30, 1991

PLEASE SEND TO YOUR 1989-90 CIRCUIT REPRESENTATIVE (see last page):

Enclosed is my check for \$10 (payable to FJSA)  
to become a NEW member (\_\_\_\_) in FJSA; or  
to RENEW (\_\_\_\_) my membership in FJSA.

NAME: \_\_\_\_\_

OFFICE ADDRESS: \_\_\_\_\_

TELEPHONE: FTS \_\_\_\_\_ COMMERCIAL \_\_\_\_\_

COURT: \_\_\_\_\_

JUDGE: \_\_\_\_\_

Please check if interested:

I would like to be of assistance in some capacity in FJSA.

[Note: The Standing Committees are Bylaws, Legislative, Nominations & Elections. Also, when needed, the President appoints an Audit Committee, as well as Tellers to receive returns on Bylaws changes and Election returns.]

Mailed  
7-10-90  
CW



## 1989-90 OFFICERS AND CIRCUIT REPRESENTATIVES

PRESIDENT ----- Jackie Squires, c/o Judge Harry Pregerson, 21800 Oxnard St., Suite 1140, Woodland Hills, CA 91367. 818-710-7791.

PRESIDENT-ELECT- Sharon Watts, c/o Chief Judge William J. Holloway, Jr., P.O. Box 1767, Oklahoma City, OK 73101. FTS 736-4866--[405-231-4866].

VICE PRESIDENT-- Susan Scobie, c/o Judge Robert M. Takasugi, 520 U.S. Courthouse, 312 N. Spring Street, Los Angeles, CA 90012. FTS 798-2370--[213-894-2370].

SECRETARY ----- Susan E. Longley, c/o Chief Judge Levin H. Campbell, 1618 McCormack Post Office & Courthouse, Boston, MA 02109. FTS 223-9002--[617-223-9002].

TREASURER ----- Joan M. Armstrong, c/o Chief Judge Murray M. Schwartz, Lockbox 44, 844 King Street, Wilmington, DE 19801. FTS 487-6355--[302-573-6355].

Circuit  
Representatives:

1st CIRCUIT ---- Dale Berthiaume, c/o Judge Joseph L. Tauro, 1615 McCormack Post Office & Courthouse, Boston, MA 02109. FTS 223-9288--[617-223-9288].

2d CIRCUIT ---- Maria Candelaria, c/o Judge Raymond J. Dearie, 225 Cadman Plaza East, Brooklyn, NY 11201. FTS 656-7536--[718-330-7536].

3d CIRCUIT ---- Helen R. Leonard, c/o Judge James McGirr Kelly, 8614 U.S. Courthouse, 601 Market Street, Philadelphia, PA 19106. FTS 597-5863--[215-597-5863].

4th CIRCUIT ---- Connie Frazier, c/o Judge Matthew J. Perry, Jr., 1845 Assembly Street, Columbia, SC 29201. FTS 677-5408 [803-765-5408].

5th CIRCUIT ---- Penny Blum, c/o Judge Marcel Livaudais, Jr., C-313 U.S. Courthouse, 500 Camp St., New Orleans, LA 70130. FTS 682-3797--[504-589-3797].

6th CIRCUIT ---- Margaret M. Prybys, c/o Judge Ralph B. Guy, Jr., P.O. Box 7910, 200 East Liberty St., Suite 226, Ann Arbor, MI 48107. FTS 378-2773--[313-668-2773].

7th CIRCUIT ---- Peggy Schmitz, c/o Chief Judge Robert W. Warren, 364 U.S. Courthouse, 517 East Wisconsin Ave., Milwaukee, WI 53202. FTS 362-1475--[414-291-1475].

8th CIRCUIT ---- Helen F. Monteith, c/o Judge Bruce M. Van Sickle, P.O. Box 670, Bismarck, ND 58502. FTS 783-4293--[701-250-4293].

9th CIRCUIT ---- Cordelia Sherland, c/o Judge William P. Gray, 125 S. Grand Ave., Suite 205, Pasadena, CA 91109. FTS 961-7902--[818-405-7902].

10th CIRCUIT ---- Lael K. Noble, c/o Judge J. Thomas Greene, 222 U.S. Courthouse, 350 S. Main St., Salt Lake City, UT 84101. FTS 588-5646--[801-524-5646].

11th CIRCUIT ---- Joan Butler, c/o Judge John C. Godbold, P.O. Box 1589, Montgomery, AL 36102. FTS 534-7210--[205-223-7210].

D.C. CIRCUIT ---- Mary Rose Udstuen, c/o Judge Douglas Ginsburg, U.S. Courthouse, 3d & Constitution Ave., N.W., Wash., DC 20001. FTS 535-3356--[202-535-3356].

FED. CIRCUIT ---- Pamela Dambrava, c/o Judge Wilson Cowen, 717 Madison Place, N.W., Suite 602, Washington, DC 20439. FTS 633-5832--[202-633-5832].

Newsletter ----- Marty Dore, c/o Judge Alan E. Norris, 328 U.S. Courthouse, 85 Marconi Editor Blvd., Columbus, OH 43215. FTS 943-2592--[614-469-2592].

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# Newsletter

## Federal Judicial Secretaries Association

328 U.S. Courthouse  
85 Marconi Boulevard  
Columbus, Ohio 43215

August 1990  
Vol. 17  
No. 5

### P R E S I D E N T ' S M E S S A G E

Many thanks to each of you who voted. Elections are a very important part of our organization, and on behalf of all the officers and circuit representatives, I thank you for taking the time to return your ballot. I appreciate the votes, and am anxious to serve as President of our fine organization.

As explained by Jackie Squires in the last **Newsletter**, I resigned my position with Chief Judge William J. Holloway in April and moved to western New York with my husband. I can assure you I will still be very active in FJSA and will be available to all members at any time. Due to an oversight, my current address and phone number were omitted from June's **Newsletter**, but this information can be found at the end of this edition.

I have a request to ask of each member. If anyone has any recommendations or problems which should be addressed by the officers, please do not hesitate to contact me or any other board member. A current list of the new board members can be found at the end of the **Newsletter**.

Jackie Squires and I have sent a letter to Judge Betty Fletcher, Treasurer of the Federal Judges Association, requesting that a resolution be presented to the Judges in support of our efforts to attain a JSP-12 grade for secretaries. This letter was mailed out the last week in July and we will keep you informed of any responses we receive.

Another "hot" item at this time is the opening up of our membership to secretaries of bankruptcy judges and magistrates. Jackie Squires has received numerous letters from members on this topic, and she will bring these to Memphis. Please consider this issue carefully and formulate your ideas for discussion at our Conference in October.

I look forward to Memphis and hope to see many of you there. This will be a great time to renew old friendships--make new ones--and trade ideas and comments on life in the Judiciary. I strongly urge each of you to make every attempt to attend; I know you won't be disappointed.

See you in October!

E. Sharon Watts  
President

## Around the Circuits

### SECOND CIRCUIT

Maria Candelaria, Representative:

The Eastern District secretaries join me in extending our condolences to EVELYN HOFMANN at the passing of her Judge, Mark A. Constantino.

The following new members have joined FJSA: GENEVIEVE SANTANA (Judge Pierce, 2d Cir.); JOSE R. MONTIJO (Judge Kearse, 2d Cir.); MARY FRANCES ROONEY (Chief Judge Oakes, 2d Cir.); EMILIE TROPIANO (Judge Stanton, SD NY); DONNA CURRO (Judge Cedarbaum, SD NY); ALICE CAMA (Chief Judge Brieant, SD NY); KATHLEEN HOWLEY (Judge Patterson, SD NY); MADELINE KELLY (Judge Spatt, ED NY); ANTOINETTE PRESSIMONE (Chief Judge Platt, ED NY); and PHILOMENA C. SIMON (Chief Judge Re, U.S. Court of International Trade). On behalf of the FJSA, thank you all for joining the Association. Those of you who have renewed for 1990-91, thank you. For those of you who have not yet done so, please do so as all the help we can get will go a long way.

CYNTHIA W. FAIRCHILD, secretary to Chief Judge Oakes, will retire soon.

I would like to point out that my telephone numbers listed on the back page are now correct. Please change your records to reflect these new numbers.

And finally, please try to attend the conference in October. I am planning on attending, and I hope I can get the pleasure of meeting each and everyone of you personally.

\*\*\*\*\*

### FOURTH CIRCUIT

Susan Williamson, Representative:

ISABELLE S. MALLARD, a charter member of FJSA, retired on April 22, 1990 after U.S. Senior Judge John D. Larkins, Jr., E.D.N.C., passed away in February. She served as his judicial secretary since September 15, 1961; prior to that she was his legal secretary for 11 years. Best wishes for a happy retirement, Isabelle!

FRANCES D. STAPLES, permanent law clerk to U.S. Circuit Judge Donald Russell, died on July 29, 1990,

after a three-month illness. Frances had been a clerk for Judge Russell since 1967 and was well-known throughout the Fourth Circuit appellate and district courts. She will be much missed by all who knew her.

\*\*\*\*\*

### SIXTH CIRCUIT

Margaret Prybys, Representative:

The Eastern District of Michigan secretaries had an informal luncheon earlier this year spearheaded by Jan Christophel (Judge Suhrheinrich) and Nancy Lippert (Judge Cohn), at which this year's conference was the main topic. They attended last year's conference along with several of their colleagues and piqued the interest of the other secretaries in going to Memphis.

Barbara DeAngelo (Chief Judge Johnstone, Paducah, KY) has also informed me that the Western District of Kentucky should have 100% attendance at this year's conference. Because the conference is being held within the confines of the Sixth Circuit, we look forward to all of you joining us in Memphis.

**On another note**--we have a total of 103 secretaries in the circuit, 43 of whom are members of FJSA. How about a 100% showing? Join FJSA now by completing the membership form and mailing it with your dues to me at the address listed in the **Newsletter**.

\*\*\*\*\*

### ELEVENTH CIRCUIT

Joan Butler, Representative:

Our Memphis conference is just around the corner! I will be glad to coordinate room-sharing arrangements for any of you who want a roommate at the Peabody. Just give me a call. For those in the Atlanta area, check with Jean Schrader in Judge Hill's chambers about coordinating transportation plans.

I am delighted to welcome as new members the following secretaries in our circuit: DONNA BOUCHILLON (Judge Edenfield, SD GA); DIANNE BRYANT (Judge Nelson, ND AL); JUDY LEAHY (Judge Arnow, ND FL); SHIRLEY MOWERY (Judge Dyer, 11th Cir.); and BRENDA SMITH (Judge Vollmer, SD AL). We are happy to have you as members of FJSA!

Thanks to all who have already sent in their membership renewals. This is a gentle reminder (and I promise the last one) to those who have not renewed to do



it today. This will really help me in getting the mailing label list finalized.

\*\*\*\*\*

FEDERAL CIRCUIT  
Nancy Bradley, Representative:

As my first official act as circuit representative of the Federal Circuit, I want to extend congratulations and best wishes for a successful and healthy tenure to Chief Judge HELEN WILSON NIES, who was invested as Chief Judge of our Court on June 27, 1990, replacing Judge Howard Markey.

JOYCE SONNTAG who works for Judge Markey will remain as his secretary while BRENDA MUELLER (formerly of Judge Markey's chambers) has joined me in the chambers of the Chief Judge. I am looking forward to working with her.

I want to extend a warm welcome to JUDY WOOLLEY who joined the court in June, working for Judge Clevenger. Judy already has joined our association and has made plans to attend the conference this October in Memphis.

Unfortunately, along with the good news comes the bad. NAOMI MITCHELL, secretary to Judge Baldwin, was in a very serious automobile accident recently. Please remember her in your thoughts and prayers that she may have a speedy and full recovery.



### MESSAGE CONCERNING COURT SURVEY

As most of you are aware, the Hay Management Group has circulated its JSP survey to all court personnel. There have been several comments made regarding the terminology used in this survey. It appears that we have been classified under "Clerical/Technical Employees" instead of "Professional/ Administrative Employees."

Jackie Squires has been in contact with Mr. Morales of the Hay Group, as well as Carol Sefren of the Administrative Office. Mr. Morales agreed

that the Professional/Administrative form was more suitable to our needs, but no matter which form we use, we need to elaborate on our duties and responsibilities before returning the survey.

Jackie has requested that our Association be consulted prior to presenting the results of the survey to the AO. Mr. Morales indicated he would need approval from the AO to do this, and Jackie has contacted Carol Sefren and requested this permission be granted via a letter to Mr. Morales.

The Board will keep abreast of future activities on this subject and will advise the membership should any new events occur. Remember, when filling out the form, be sure to elaborate on your duties and responsibilities as a secretary. This survey is very important to the future of our request for the JSP-12 grade raise, and your support is needed.

Sharon Watts,  
President

Deadline for the November issue of the **Newsletter** is October 31, 1990.



**HAPPY LABOR DAY!**



**THIS IS IT! THE FINAL ANNOUNCEMENT. YOU MUST DO IT TODAY! SEND IN THAT RESERVATION!**

HOTEL REGISTRATION DEADLINE -- SEPTEMBER 7, 1990

CONFERENCE REGISTRATION DEADLINE -- SEPTEMBER 7, 1990

\* \* \* \* \*

*NEW INFORMATION:*

Saturday Night Dinner Cruise calls for CASUAL DRESS. Flat shoes are highly recommended.

Weather in Memphis at this time of year is very mild, 60's to 70's.

Call with your questions: Carol FTS 222-3200  
Jackie 901-423-2990

\* \* \* \* \*

OFFICIAL AIRLINES: NORTHWEST AIRLINES 1-800-328-1111  
I.D. CODE 14305  
CONTRACT NO. NWC900CT006

Authorized travel dates: October 1-10, 1990. This contract allows 5% discount off the lowest applicable round-trip fare for which the passenger qualifies and which is available (booked in the appropriate class of service) OR a 45% discount from the adult round-trip coach class fare (booked in M class).

OFFICIAL CAR RENTAL: THE HERTZ CORPORATION 1-800-654-2240  
CV #5479

Rates being offered for our conference from Thursday noon through Monday midnight:

Subcompact A	\$16.80
Compact B	17.80
Midsize C	18.80
Full size 2/dr D	19.80
Full size 4/dr F	21.80

15% off luxury rentals

Rates include 150 miles per day with \$.30 per mile excess mileage charge.

**SEE YOU IN MEMPHIS!**



CONFERENCE REGISTRATION FORM  
OCTOBER 5-7, 1990 -- MEMPHIS, TENNESSEE



NAME: \_\_\_\_\_

JUDGE: \_\_\_\_\_

COURT ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

\*\*\*\*\*

I plan to attend the 1990 Conference in Memphis, Tennessee,  
 and enclose my registration fee (includes Saturday  
 breakfast and Saturday luncheon). \$ 30.00

If you are bringing a guest for Saturday's breakfast  
 and/or luncheon, please include the registration fee  
 of \$30.00 for your guest. \_\_\_\_\_

A Graceland tour is scheduled for Sunday, October 7,  
 and will cost \$22.00 per person. This covers  
 admission and transportation costs. I plan to go  
 with the group and enclose \$22.00 per person. \_\_\_\_\_

TOTAL ENCLOSED \$ \_\_\_\_\_

Will you attend the Friday Night Feast? \_\_\_\_\_  
 Will you attend the Saturday Night Dinner Cruise? \_\_\_\_\_  
 Will you be bringing a guest Friday night? \_\_\_\_\_  
 Will you be bringing a guest Saturday night? \_\_\_\_\_

GUEST NAME TAG: \_\_\_\_\_

Please make checks payable to Carolyn Morgan, Registrar, and mail  
 your check with this page as soon as possible, but no later than  
September 7, 1990, to:



Carolyn Morgan, Registrar  
 c/o Hon. Harry W. Wellford  
 1176 Federal Office Building  
 Memphis, Tennessee 38103





TREASURER'S REPORT -- FISCAL YEAR 1989-90  
STATEMENT OF INCOME AND EXPENSES AS OF JUNE 30, 1990

BALANCE BROUGHT FORWARD JUNE 30, 1989 \$ 9,024.30

INCOME

Dues	\$6,202.00	
Interest Earned	533.98	
Balance of Registration Fees	1,041.59	
October 1989 Conference	962.50	7,777.57
		\$16,801.87

EXPENSES

Newsletters

Printing (Aug. 89)	374.20	
(Nov. 89)	308.83	
(Jan. 90)	134.23	
(Ballots)	145.24	962.50
Postage		1,000.00
Postage Meter Rental		197.17

1989 Conference Expenses

Salt Lake City Marriott, Salt Lake City		1,956.09
---	--	----------

Circuit Rep. and Officers

Postage		527.24
Travel Allowance 1989 Conference		2,800.00

Miscellaneous

Return of Dues Overpayment	2.00	
Bank Account Charges	40.00	
Gavel (band only)	5.00	
YMCA Therapy Group (In Memory of Wesle Stark)	50.00	
Savings Bond Dorothy Butts - Former Newsletter Editor	50.00	
Advance for Memphis Conference	419.85	8,009.85

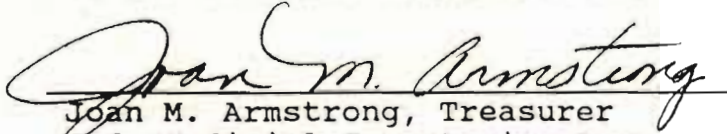
\$ 8,792.02

BALANCE IN CHECKING ACCOUNT AS OF JUNE 30, 1990 \$ 1,000.00

BALANCE IN SAVINGS ACCOUNT AS OF JUNE 30, 1990 \$ 7,792.02

\$ 8,792.02

I hereby certify that the above amounts are true and correct to the best of my knowledge.

  
 Joan M. Armstrong, Treasurer  
 Fed. Judicial Secretaries Assoc.

DUES FOR ALL RENEWALS/NEW MEMBERS ARE NOW DUE

FOR YEAR BEGINNING JULY 1, 1990 AND ENDING JUNE 30, 1991

"Women are delicate as snowflakes--  
until they stick together."

(Courtesy of a Bumper Sticker)

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Membership Application  
July 1, 1990-June 30, 1991

PLEASE SEND TO YOUR 1989-90 CIRCUIT REPRESENTATIVE (see last page):

Enclosed is my check for \$10 (payable to FJSA)  
to become a NEW member (\_\_\_\_) in FJSA; or  
to RENEW (\_\_\_\_) my membership in FJSA.

NAME: \_\_\_\_\_

OFFICE ADDRESS: \_\_\_\_\_

TELEPHONE: FTS \_\_\_\_\_ COMMERCIAL \_\_\_\_\_

COURT: \_\_\_\_\_

JUDGE: \_\_\_\_\_

Please check if interested:

I would like to be of assistance in some capacity in FJSA.

[Note: The Standing Committees are Bylaws, Legislative, Nominations & Elections. Also, when needed, the President appoints an Audit Committee, as well as Tellers to receive returns on Bylaws changes and Election returns.]

---

1989-90 OFFICERS AND CIRCUIT REPRESENTATIVES

PRESIDENT ----- E. Sharon Watts, P.O. Box 1528, Batavia, NY 14021-1528 [716-298-4058].

PRESIDENT-ELECT ----- Susan Scobie, c/o Judge Robert M. Takasugi, 520 U.S. Courthouse, 312 N. Spring St., Los Angeles, CA 90012. FTS 798-2370 [213-894-2370].

VICE-PRESIDENT ----- Helen Monteith, c/o Judge Bruce M. Van Sickle, P.O. Box 670, Bismarck, ND 58502. FTS 783-4293 [701-250-4293].

SECRETARY----- Pamela Dambrava, c/o Judge Wilson Cowen, 707 Madison Place, N.W., Suite 602, Washington, D.C. 20439. FTS 633-5832 [202-633-5832].

TREASURER ----- Joan Armstrong, c/o Chief Judge Murray M. Schwartz, Lockbox 44, 844 King St., Wilmington, DE 29801. FTS 487-6355 [302-573-6355].

1st CIRCUIT ----- Nydia Feliciano, c/o Judge Juan R. Torruella, P.O. Box 3671, San Juan, Puerto Rico 00904. FTS 729-6763 [809-722-0846] (Boston, MA 617-223-9020).

2nd CIRCUIT ----- Maria Candelaria, c/o Judge Raymond J. Dearie, 225 Cadman Plaza East, Brooklyn, NY 11201. FTS 656-7536 [718-330-7536].

3rd CIRCUIT ----- Virginia Collins, c/o Judge Louis H. Pollak, 16613 U.S. Courthouse, 601 W. Market St., Philadelphia, PA 19106. FTS 597-9590 [215-597-9590].

4th CIRCUIT ----- Susan Williamson, c/o Judge Donald S. Russell, P.O. Box 1985, Spartansburg, SC 29301. [803-582-2167].

5th CIRCUIT ----- Vicky Hollard, c/o Chief Judge Frederick J.R. Heebe, C-525 U.S. Courthouse, New Orleans, LA 70130. FTS 682-6504 [504-589-6504].

6th CIRCUIT ----- Margaret M. Prybys, c/o Judge Ralph B. Guy, Jr., P.O. Box 7910, 100 E. Liberty St., Suite 225, Ann Arbor, MI 48107. FTS 378-2773 [313-668-2773].

7th CIRCUIT ----- Peggy Schmitz, c/o Chief Judge Robert W. Warren, 364 U.S. Courthouse, Milwaukee, WI 53202. FTS 362-1475 [414-297-1475].

8th CIRCUIT ----- Judy Anderson, c/o Chief Judge Donald P. Lay, P.O. Box 75908, St. Paul, MN 55175. FTS 777-3838 [612-290-3838].

9th CIRCUIT ----- Cordelia Sherland, c/o Judge William P. Gray, 125 S. Grand Ave., Suite 205, Pasadena, CA 91109. FTS 961-7902 [818-405-7902].

10th CIRCUIT ----- Catherine Thompson, c/o Chief Judge Clarence A. Brimmer, P.O. Box 985, Cheyenne, WY 82001. FTS 328-2463 [307-634-6072].

11th CIRCUIT ----- Joan Butler, c/o Judge John C. Godbold, P.O. Box 1589, Montgomery, AL 36102. FTS 534-7210 [205-223-7210]

FED. CIRCUIT ----- Nancy Bradley, c/o Judge Helen W. Nies, 717 Madison Place, N.W., Washington, D.C. 20439. FTS 633-6570 [202-633-6570].

D.C. CIRCUIT ----- Mary Rose Udstuen, c/o Judge Douglas Ginsburg, U.S. Courthouse, 3rd & Constitution Ave., N.W., Washington, D.C. 20001. FTS 535-3356 [202-535-3356].

Newsletter  
Editor ----- Marty Dore, c/o Judge Alan E. Norris, 328 U.S. Courthouse, 85 Marconi Blvd., Columbus, OH 43215. FTS 943-2592 [614-469-2592].



HOTEL REGISTRATION DEADLINE -- SEPTEMBER 7, 1990  
 CONFERENCE REGISTRATION DEADLINE -- SEPTEMBER 7, 1990  
 DON'T MISS OUT -- DO IT NOW!!

**THE PEABODY MEMPHIS**

Group Name **Federal Judicial Secretaries Association**  
 Dates **October 5-7, 1990**

Last Name \_\_\_\_\_  
 First \_\_\_\_\_ MI \_\_\_\_\_

Company's Name \_\_\_\_\_

Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_  
 Zip \_\_\_\_\_ Phone \_\_\_\_\_

Home Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_  
 Zip \_\_\_\_\_ Phone \_\_\_\_\_

Arrival \_\_\_\_\_  
 Check-in Time 3 PM \_\_\_\_\_ Date \_\_\_\_\_ At \_\_\_\_\_ Time \_\_\_\_\_ M \_\_\_\_\_

Departure \_\_\_\_\_  
 Check-out Time 12 Noon \_\_\_\_\_ Date \_\_\_\_\_ At \_\_\_\_\_ Time \_\_\_\_\_ M \_\_\_\_\_

RESERVATIONS MADE AFTER **9/14/90** DATE  
 WILL BE SUBJECT TO RATE AND SPACE AVAILABLE

In order to guarantee your reservation please enclose a one-night room deposit including 12.75% tax or send us your VISA, MASTERCARD, AMERICAN EXPRESS, CARTE BLANCHE or DINERS card numbers, expiration date, and your authorization for billing of deposit. Reservations received without a deposit will not be confirmed. Deposit must be received within 14 days after making reservation.

\_\_\_\_\_ 5 PM Arrival

\_\_\_\_\_ Guaranteed by first night's deposit

\_\_\_\_\_ Guaranteed by my credit card  
 (American Express, Diners, Carte Blanche, Visa, Mastercard)

Credit Card \_\_\_\_\_  
 and Number \_\_\_\_\_

Expiration Date \_\_\_\_\_

FOR GUARANTEED RESERVATIONS ONLY  
 I understand that I am liable for one night's room and tax which will be deducted from my deposit, or billed through my credit card in the event that I do not arrive or cancel on the date indicated.

Signature \_\_\_\_\_

PLEASE CIRCLE RATE REQUESTED

	Singles	Doubles
Deluxe	\$95.00	\$95.00
Superior	\$67.00	\$67.00
Basic	\$62.00	\$62.00
Standard	\$62.00	\$62.00

SPECIAL REQUESTS \_\_\_\_\_ Smoking  Non-Smoking

**THE PEABODY MEMPHIS**

Reservations must be guaranteed by a major credit card or advance deposit for the first night. Reservations not guaranteed within 14 days of booking are subject to cancellation.

If it is necessary to cancel your reservation, please obtain a cancellation number. Failure to cancel 24 hours prior to arrival will result in one night's room charges deducted from your deposit or billed through your credit card.

For revisions or cancellations, please call our toll-free number at **800-PEABODY** (800-582-6204 in TN) or dial the hotel directly at (901) 529-4000

If you are making a reservation without this form, it is necessary that you mention the name of your group in order to obtain the applicable rate. Do not return this envelope if you have made reservations directly with the hotel, to prevent duplication.

CHECK-IN TIME:  
 3:00 P.M. (Accommodations prior to this cannot be assured)

CHECK-OUT TIME:  
 12:00 P.M.



\*\*\*NOTE: The Deluxe rooms include a sitting area (daybed or couch). All rooms have two double beds or two queen beds, except the Basic room which has one queen bed or one king bed.

MAIL COMPLETED FORM TO:  
 The Peabody Memphis - 149 Union Avenue - Memphis, TN 38103



# Newsletter

RECEIVED  
11-30-90  
12-3 CW

## Federal Judicial Secretaries Association

Norrine Gardiner, Editor  
350 S. Main, #110  
Salt Lake City, UT 84101

November 1990  
Vol. 18  
No. 2



### PRESIDENT'S MESSAGE

This is a very special edition of the Newsletter. Why, you ask? Read on and find out!

For those secretaries who did not attend the 14th annual FJSA Conference in Memphis, Tennessee, well, you missed good ol' southern hospitality, some great barbecue, the chance to meet your long-lost Cousin Bubba, rollin' on the Mississippi with Rockapella, and the chance to see how the King lived. In other words, you missed a lot! The secretaries in and around the Memphis area worked long and hard to put together a great conference, and I would like to acknowledge them at this time. Chairpersons of the conference, Carol Vinson and Jackie Logue; committee members: Annelle S. Wiley, Ruth Bowen, Carolyn Morgan, Linda Russell, Rita West and Joan Ford. On behalf of the Association, many thanks to each of you for all your hard work and for making everyone feel at home in your beautiful city. More on the Memphis conference appears later in this special edition.

As anyone who has ever attended a conference knows, we have a business meeting on Sunday, at which we discuss old and new business of the Association. At this meeting the newly-appointed chairpersons of the three standing committees were introduced--Legislative Chairperson, Judy Woolley (with Judge Clevenger in Washington, D.C.); By-Laws Chairperson, Vicki Wager (with Judge Brorby in Cheyenne, Wyoming); Nominations and Elections Chairperson, Becky Fitzhugh (with Judge Arnold in Little Rock, Arkansas). Each of these committees has at least four members inclusive of the chairperson. These committees will be hard at work this year representing FJSA, and a special thanks to each member for their dedication and time to our organization.

This special edition contains a chronology of our struggle for a JSP-12 grade increase. This information was compiled by Cleo Stark, who served as Legislative Chairperson for many years. Thanks, Cleo, for a job well done, and for always being available to our needs. The latest news on our efforts for the grade increase can also be found in this special edition, as reported by Jackie Squires.

Well, have you figured out why this edition is so special? It's not just because it contains so much valuable information, nor because it is being sent to every secretary in the judiciary, member and non-member (who, after they peruse these pages, will immediately join), but also because we are introducing to each of you the new Newsletter editor. Norrine Gardiner works for Judge Aldon Anderson in Salt Lake City, Utah, and has graciously agreed to assume the task of gathering news and seeing that it gets relayed to each member of FJSA. This is a big job, and several other secretaries in Salt Lake City have also volunteered to assist Norrine in this project. A great big thanks to Norrine, Lael, Lois and Susan for being so supportive of our Association.

I hope you enjoy this special edition and look forward to the next issue; it, too, will be special. Be sure to renew your membership today so you won't miss out on the news.

Sharon



## CHRONOLOGY OF EFFORTS FOR JSP-12

- 1972 - Nov. FJSA organized.
- 1973 - June Legislative Committee formed. FJSA requested the Civil Service Commission to reappraise its opposition to our annuity increase; said legislation had been pending for several years. Also pending at this time was legislation to accelerate step increases. (As of March 1, '73, it had been 15½ yrs since last reclassification of judicial secretaries.)
- 1974 - March The Subcommittee on Supporting Personnel (SCSP) negatively reported to the Judicial Conference on our attempts for reclassification. FJSA Salary Committee formed.
- 1974 - June Chairman of Salary Committee made presentation to Committee on Court Administration in support of request for reclassification.
- 1975 - May 30 First FJSA Conference held. Attendees voted to recommend title change for our positions.
- 1976 - Fall Grade increases disapproved by U.S. Judicial Conference. April 1977, members urged to have judges write to AO urging job description be rewritten and classification upgraded. Funds for QSI program appropriated.
- 1978 - March Judicial Conference approved reclassification of secretaries to JSP-11.
- 1979 FJSA continues its push for enactment of retirement annuity and within-grade salary increase.
- 1981 - May AO advised FJSA a bill would be submitted giving secretary 20 years credit for 15 actual years of service. As of March '82 bill had not been submitted, nor has it ever been, to our knowledge.
- 1982 - October Conference in Chicago; members voted to make another attempt to have job title changed to administrative assistant.
- 1983 - June Glenn Johnson named AO's liaison with FJSA. Proposal by SCSP recommend excluding Article III Judges' personal staff from Leave Act. FJSA mailed questionnaires, resulting in including in the Leave Act all new secretaries in the judiciary as of 1984.
- 1983 - October Legislation Committee sent results of survey for title change to AO for submission to SCSP.
- 1984 Qualification standard modified allowing secretary to advance to JSP-11 after minimum of 3 years at JSP-10, instead of previous requirement of 7 yrs. Also, provision approved allowing secretary to remain at current grade and pay for 52 weeks in event of death of judge, if appointed to available vacant position within court. Our request for title change denied by Judicial Conference.
- 1985 - March JCUS approved maximum grade of JSP-10 for assistant secretaries to circuit and district judges and for magistrates' secretaries.
- 1985 - October FJSA Conference in Denver; adopted resolution requesting reclassification from JSP-11 to JSP-12 for secretaries at top of grade. Resolution sent to all members of Committee on Court Administration. In November '86 the SCSP tabled this request.
- 1987 - June FJSA endorsed SCSP proposal allowing secretaries to receive JSP-11 after one year at JSP-10. This proposal approved by JCUS 9-21-87. In response to proposal by Circuit Executive's office pertaining to "Additional Salary Grade for Certain Secretaries to Circuit Chief Judges," FJSA advised AO that while we would never take a position against advancement of any judicial secretary, we did not believe it appropriate for FJSA to comment on the proposal, which affected a very small segment of the association. Proposal approved by FCUS 9-21-87.
- 1988 - March JCUS amended judicial salary plan which authorized 1 QSI per 52 consecutive-week period. JCUS also relaxed its rules with respect to retention of staff upon death or incapacity of judge.
- 1988 - Sept. Legislation Committee requested AO to conduct survey through Circuit Executives of current salaries paid to executive secretaries in private sector--e.g. secretaries to senior partners or top officials in major cities. Proposal placed on agenda of Judicial Resources Committee for December meeting.
- 1988 - Nov. FJSA Conf. in Boston; Carol Sefren of AO stressed need for support from our judges.
- 1989 - Feb. AO advised us that JRC did not authorize survey of private sector secretarial salaries, but did approve an extensive review of the judicial salary plan by a private contractor.
- 1989 - April 15 personalized folders in support of reclassification to JSP-12 hand-delivered to Glenn Johnson for distribution to Chairman McGovern and 14 members of JRC; copies also provided to Glenn Johnson and Carol Sefren. Folder contents included letters from 138 judges in support of our request.



- 1990 - May Judge McGovern said reclassification matter on JRC June calendar. On 5/30/89 FJSA was advised that the AO had recommended to JRC against adoption of the request.
- 1990 - August AO Director Ralph Mecham, at request of JRC chairman, advised that JRC had denied establishment of JSP-12; also, that JRC did charge subcommittee on Special Pay Rates with developing longevity bonus program for employees at top step of grade, for presentation to Judicial Conf. in September.
- 1990 - Sept. Longevity bonus program approved by AO. AO contracted Hay Group to study all JSP positions.
- 1990 - July Judge Betty Fletcher, Treas. of Fed. Judges Assn., was asked to present a resolution to the judges in support of JSP-12 grade. Request acknowledged by Judge Fletcher, with assurance that it would be brought to the attention of the association.
- 1990 - October AO requested FJSA representative to appear before independent group working with the Hay Group, in connection with its review of judiciary salary plan. [Jackie Squires' report follows]

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**REPORT ON MEETING WITH HAY GROUP  
WASHINGTON, D.C. - FRIDAY, OCTOBER 12, 1990**

In my opinion, my trip to Washington DC as representative of FJSA was most successful. I appeared before a Special Panel of Judicial Employees from throughout the nation and representatives of Hay Management Consultants, the firm hired by the AO to revise the job classifications for judicial employees.

Well into our session the panel and the Hay Group determined that federal judicial secretaries are indeed a very unique group. It was recognized that we are not just secretaries, but are in essence office managers. Most of our time was spent discussing various management duties performed. We covered duties of support agency secretaries as well as secretaries to federal circuit and district judges, magistrates, and bankruptcy judges. All in all, I spent 7 hours with the panel and the Hay Group assisting them to develop appropriate job descriptions and qualification standards.

I left the session with a deep satisfaction and feeling that we had finally been recognized for the support we give to the federal judiciary.

I asked the Hay Group to allow me, as representative of FJSA in this matter, an opportunity to review the final report on the federal judicial secretaries before it is presented to the Judicial Resources Committee in March of 1991. I anticipate that opportunity sometime early next year. I will report to you further at that time.

Jackie Squires, Past Pres. FJSA

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**1990 FJSA CONFERENCE  
A SMASHING SUCCESS!**

The fourteenth FJSA conference in Memphis, Tennessee, October 5, 6 and 7, 1990 was truly memorable and outstanding. A record high of 122 members attended. A cocktail hour and dinner followed registration on Friday, sponsored by West Publishing Company. The food and drink were superb, and it was great to meet so many of our members, both prior and first-time attendees. The host committee, judges who were invited guests, and the FJSA officers all made us feel welcome and epitomized the term "Southern hospitality." The "goodie bags" kept us up until the wee hours, exclaiming over the Elvis memorabilia, Southern specialties, and keepsakes. We are still enjoying them! The weather was delightful for a late evening stroll to famous Beale Street and a taste of the blues.

Saturday began with continental breakfast, and welcoming address by Judge Robert McRae. Judge James D. Todd spoke on the Bicentennial of the Federal Judiciary. Mid-morning we recessed to watch the march of the famous Peabody Ducks as they exited the elevator from their rooftop penthouse to spend the day in the lobby fountain. Dr. Michael Siegel of the Federal Judicial Center discussed education and training helps that are available through the Center.

We enjoyed a delicious lunch, socializing with each other and with Cousin Bubba - we are chuckling still. We now know, on good authority, what attorneys really carry in their brief cases!

Saturday afternoon featured Carolyn Hamer, Chief of the Retirement Section at the AO, who told us it's never too soon to start thinking about retirement. Carolyn also answered questions from the group.

Saturday evening we boarded the Island Queen for a dinner cruise on the Mississippi, hosted by Mead Data Central. Each time we "lift that bale" we'll remember the barbecue, pecan pie, etc. etc., and the music by Rockapella. (We had to be bribed off the boat with red Lexis duffle bags, so the crew and musicians could get some rest.)

At our business meeting on Sunday, it was decided that this issue of the Newsletter would be sent to all member and non-member judicial secretaries. We met our officers for '90-'91, and received the report of the treasurer. It was announced that the 1991 conference will be at the Mission Valley Marriott in San Diego, and in 1992 in the twin cities area of Minneapolis/St. Paul.

Sunday afternoon at Graceland we saw the home, vehicles, wardrobe, awards, and the burial plot of Elvis Presley. There were movie film clips, press conferences, and of course, sound tracks of his music.

Those who had time before departure were able to visit other areas of interest in and around Memphis. The movie "The Memphis Belle" was more meaningful to those of us who saw the plane itself in its shelter on Mud Island; and we will all want to return to visit the Great American Pyramid when it is completed.

Thanks again, Memphis committee, and sponsors!!

**THE SOUTHERN CALIFORNIA  
1991 CONFERENCE COMMITTEE**

is getting its act together and taking it on the road! The road leads to San Diego, and the show opens October 11th, 1991. Make your plans early - we expect standing room only! More details later as things develop. In the meantime, request your vacation, mark your calendar, and start packing!

**SAN DIEGO MARRIOTT MISSION VALLEY  
San Diego, California  
October 11-14, 1991**

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# Around the Circuits

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### D. C. CIRCUIT - Mary Rose Udstuen, Representative

We welcome **nine** new members to FJSA. From the Circuit Court: **Ann English** and **Patricia Corona**, secretaries to Judge Edwards; **Cathy Jo Vaughn**, secretary to Judge Ruth Bader Ginsburg; **Christine M. Smith** and **Bonnie Huffman**, secretaries to Judge Silberman; **Annette Huskey**, secretary to Judge Sentelle; **Mary Walls**, secretary to Judge Thomas; **Marilyn A. Meyers**, secretary to Judge Randolph; and **Judith M. Harrigan**, secretary to Judge Karen LeCraft Henderson.

Also joining the Circuit Court, a warm welcome to **Dorothy Barry**, formerly with the District Court, and now secretary to Circuit Judge Clarence Thomas; and **Barbara Shuley**, secretary to Circuit Judge Karen LeCraft Henderson (Barbara was formerly secretary to Judge Harrison Winter of the Fourth Circuit.) WELCOME ALL!

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### FIRST CIRCUIT - Nydia E. Feliciano, Representative

We welcome new members to the Association: **Yolanda Munoz**, assistant secretary to Circuit Judge Torruella, San Juan, PR; **Eileen D. Carver**, secretary to Judge Cyr, Bangor, ME; **Carol A. McKenna**, secretary to Dist. Judge Mazzone, Boston, MA; **Linda Tsiatsios**, secretary to Dist. Judge Stahl, Concord, NH; **Luz Minerva Mendez**, secretary to Dist. Judge Pieras, San Juan, PR; and **Carmen Serrano**, secretary to Dist. Judge Acosta in the DuPont case, San Juan, PR.

Ms. Elizabeth Richardson, formerly secretary to Dist. Judge Cyr prior to his appointment to the Court of Appeals, is now the secretary to District Judge Hornby, Bangor, ME.

Congratulations to the secretaries of the First Circuit because of 48 secretaries (three retired) 30 have paid their dues! Thanks to all of them, and I encourage the other 18 to join FJSA!

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### SECOND CIRCUIT - Maria Candelaria, Representative

**EXTRA, EXTRA, READ ALL ABOUT IT:** The Eastern District of New York is proud to say that Judge Joseph M. McLaughlin has been elevated to the Second Circuit Court of Appeals. Congratulations to Judge McLaughlin and to **Betty Rapoli**, his secretary, who will be following him up that ladder. And of course, we must not leave out **Evelyn Hoffman**, who also joined the team. Good luck and best of health to all of you, and may you enjoy rewarding and challenging experiences in the years ahead.

**WHAT A CONFERENCE!** Thank you to Carol, Jackie, Annelle, Ruth, Carolyn, Linda, Rita and Joan from the Western District of Tennessee for making the FJSA conference a success. You ladies really went all out for us and you deserve great applause. I know this was the first conference for many as it was for me, and we truly enjoyed ourselves. I cannot help but say that I have become addicted. I look forward to seeing you all again next year, God willing, in San Diego.

Our gratitude to West Publishing Company for the Friday evening dinner and reception, and also to Mead Data Central for the Saturday evening "Rollin' on the River" dinner and entertainment.

Also from the Second Circuit, **Pamela A. Monahan**, secretary to Judge Mahoney, requests the help of FJSA members for a 7-year-old boy from England who is terminally ill. His goal is to make the Guinness Book of World Records for the most "get-well" cards received. His name and address: **Craig Shergold**, 36 Shelby Road, Carshalton, Surrey, SN 8 1LD, England. Thanks for your support.

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### THIRD CIRCUIT - Virginia M. Collins, Representative

**Betty Lewis** has retired as secretary to Hon. Francis L. Van Dusen. We will miss Betty very much here at the courthouse, but at least we hope to see her at the Conferences each fall.

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### FIFTH CIRCUIT - Victoria L. Hollard, Representative

Welcome seven new members: **Karon G. Allen**, secretary to Judge John V. Singleton, Jr.; **Graciela S. Hernandez**, secretary to Judge George P. Kazen; **Alice Simons**, secretary to Judge Hayden W. Head, all of the So. Dist. of Texas; **Betty DIMarco**, secretary to Sr. Judge Lansing L. Mitchell, Eastern Dist. of Louisiana; **Dianne C. Gerron**, secretary to Judge John McBryde; **Ms. C. Darlene Pluebell**, secretary to Judge Robert Maloney; **Judy Sebesta**, secretary to Judge Jerry Buchmeyer, all of the N. Dist. of Texas.

We extend condolences to Janis Mann. Her judge, Senior Judge Earl E. Veron, W. Dist. of Louisiana, died on August 21, 1990.

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### SEVENTH CIRCUIT - report by President Sharon Watts:

On September 21, **Peggy Schmitz**, Circuit Representative for the Seventh Circuit, terminated her employment with Judge Warren in Milwaukee, Wisconsin. Peggy moved to the Dallas, Texas area to be closer to her family and to take in those warm Texas winters. She hopes to find employment within the federal government, and hopefully to once again be a judicial secretary. Before Peggy left she procured a replacement as Circuit Representative. **Marionne Koenigsberg** is secretary to Judge Terence T. Evans in Milwaukee. Best wishes to Peggy in her new endeavors, and many thanks to Marionne for volunteering to represent the Seventh Circuit.

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### EIGHTH CIRCUIT - Judy Anderson, Representative

**Virginia Albo**, who was secretary to now deceased Judge Oliver of the W. Dist. of Missouri, is now secretary to Senior Judge Arthur Stanley in the Dist. of Kansas. Our best wishes to Virginia.

The October 1992 FJSA Conference will be held in Minneapolis/St. Paul! Members from North Dakota, Missouri, and Minnesota have already indicated their willingness to assist with the conference. Any other volunteers? If so, please contact me. We would like to host a spectacular conference at the MINNI-APPLE.

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### NINTH CIRCUIT - Cordelia Sherland, Representative

**Patricia Birkle** submits the following "Earth Wise" suggestions: I know many of you are acutely aware of the enormous amount of paper that flows through chambers and into the wastepaper basket. Think of what the clerk's office, agencies, U.S. Attorney's office, Federal Defender's office, Probation and Pre-Trial Services also trash.

A recycling program was started in the Federal Building in Fresno this year at the insistence of concerned employees. Everyone is working hard to develop the habit of depositing recyclable paper products in the recycling box instead of the wastepaper basket. If your building does not have a program, think about starting one.

Here are a few more environmentally friendly suggestions:

- 1) Will your judge consent to using white writing pads for drafts instead of yellow legal pads?
- 2) Replace styrofoam with paper cups for the courtroom; encourage employees to bring their own ceramic cups for use in chambers.
- 3) Use both sides of paper when running drafts for your own use; and certainly use both sides of scratch paper.
- 4) Cut up blank sheets that come along for note paper, and use envelopes for personal notes.
- 5) Chambers in Fresno were receiving more Lexis Bench Briefs than needed. I called our Lexis representative, who adjusted the mailing list. Fifteen total were saved.

I'm sure you can think of more ways to conserve. Let's hear them.

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**TENTH CIRCUIT** - Catherine J. Thompson, Representative

FJSA President **Sharon Watts** left after nine years as secretary to Chief Judge Holloway, due to her husband Curt's transfer to New York by the U.S. Army. Our court will miss Sharon, and wish her the best in future endeavors. **Betty Pate** was retrieved from the mothballs of retirement to return to the Tenth Circuit. Betty was previously a legal secretary at Crowe & Dunlevy, and became secretary to then-Chief Judge A. P. Murrah in 1970. She was secretary to Judge Luther Eubanks from 1974 to 1983. She has three children and three grandchildren. Her interests are gardening, sewing, cooking, and fishing. She says it's GREAT to be back. Welcome back, Betty!

**Christine A. Baca** is new secretary to Judge James A. Parker of the Dist. of New Mexico, replacing **Maxine Jones** who retired April 13 after 29 years in federal service. Maxine plans to travel, take some classes at the university, and do some volunteer work.

**Kit Stephen** resigned June 30, 1990 as secretary to retired Judge Ewing T. Kerr of Wyoming. She is now attending the University of Wyoming on a full-time basis. **Brenda Baker**, secretary to Judge Alan B. Johnson (Wyoming), has moved from Cheyenne to the newly remodeled federal courthouse in Casper.

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**ELEVENTH CIRCUIT** - Joan Butler, Representative

A note from Carol and Jackie: On behalf of the Memphis Conference Host Committee, we would like to give you all a big THANK YOU for coming to see us in Memphis this year. We had a great time planning and hosting this event, and we are glad so many of you found your way here. "Y'all come back" any time (no more than 10 at once, please); we'll be glad to see you. We also want to thank all those who have sent us notes about the conference. Your taking the time to write about your Memphis visit has meant so much to us. We really appreciate it. SEE YOU IN SAN DIEGO!

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### A "PAT ON THE BACK" for FJSA and 1990 Conference Committee

The following letter was sent by Judge Robert McRae of the Western District of Tennessee to Ralph Mecham, Director of the Administrative Office, and to Judge William Schwarzer, Director of the Federal Judicial Center; and is reprinted with permission of Judge McRae.

Dear Brethren:

This letter is addressed to the two of you for your information and to request that you refer it to appropriate co-workers in your respective organizations for future reference or possible action.

The Federal Judicial Secretaries Association 1990 Conference was held in Memphis, Tennessee over Columbus Day weekend. Secretaries of the Article III judges of the district and circuit judges living in Memphis served as the host committee. My secretary Carol Vinson and Judge James Todd's secretary, Jackie Logue, were co-chairpersons. The committee invited all of the Article III judges to their social affairs in the evening and called upon some of us to be a part of their program.

Because my secretary was so heavily involved in the planning and the execution of the meetings, I had a full comprehension of the meeting and its benefits to those in attendance and to the judges whose secretaries came to the meeting. This was the fourteenth conference of the Association, and this was a record attendance of 122 members. They came from 28 states and the District of Columbia. Special guests and registered members totaled 170 people. In addition to devoting the holiday weekend to the conference, they paid their own expenses.

I enclose a copy of the program, and I call your particular attention to the fact that Dr. Michael Siegal came from the Judicial Center to explain an overview of the Center with particular emphasis on the education and training that the Center does. In addition, Ms. Carolyn Hamer, Chief of the Retirement Section of the Administrative Office, came and gave a program that was helpful to the members who are always interested in the retirement plan under which they serve. It is my understanding that both the Center and the AO have been very supportive of the organization by sending persons to be on the program in the past.

One of the things that does not come through from the reading of the program was the very impressive esprit de corps of the organization. Some of the members have been regular attendees and look forward to reuniting with other Article III secretaries. In addition to the formal program, there are many exchanges in informal sessions whereby they benefit from each other's experience. They obviously had a pride in their job and were anxious to pursue association with other persons who have similar positions. In my welcoming remarks, I thanked them for coming and observed that their enthusiasm and their learning experience was bound to make them better secretaries for the judges with whom they work.

The primary purpose of my writing you this information is to let you know that I think this organization is doing an excellent job of being very supportive of the judiciary. I would hope there is some way this might be conveyed to the judges. I might say that no member of the organization asked me to write this letter. I am doing it entirely from my observations. It occurred to me that possibly a brief piece in The Third Branch through the Administrative Office would be appropriate. Also, it occurred to me that the Center might look into the possibility of having a seminar for the secretaries at which time the Center could give programs on the multitude of different areas that the judges look to their secretaries for help. This is not to say that I think the Association would expect or want the AO or the Judicial Center to take over their annual meeting.

I am not unmindful of the many suggestions and sometimes demands that are made upon you by the judiciary; however, I am also aware of the numerous times that your co-workers have appeared before judge groups in which I was an attendee and offered to receive suggestions or requests. This is in the nature of a suggestion and a request that some means be devised of taking note of this very worthwhile group that is self-supporting.

Sincerely yours,

/s/ Robert M. McRae



### NEWSLETTER EDITOR INVITES MEMBER INPUT

YOU, the members, are the FJSs in FJSA. Let your Circuit Representative know about news items for the NEWSLETTER. Deadline for February issue is January 31, 1991. Also, the officers and Newsletter editor would welcome your comments or suggestions.

[Ed. comment:] My apologies for the tiny print in this issue—we had so many important things to be included. And we do want to conserve paper, right??

Hopefully with some experience, we can be more prompt, and judge the spacing a bit better.

NG

FJSA --1990-91 Officers

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1st Circuit ----- Nydia Feliciano c/o Judge Juan Torreulla, P.O. Box 3671, San Juan, Puerto Rico 00904 FTS 729-6763; comm. [809] 722-0846; Boston [617] 223-9020  
 2nd Circuit ----- Maria Candelaria c/o Judge Raymond J. Dearie, 225 Cadman Plaza E., Brooklyn, NY 11201 PH. FTS 656-2659; comm. [718] 330-2659  
 3rd Circuit ----- Virginia Collins c/o Judge Louis H. Pollack, 16613 U.S. Courthouse, 601 Market St., Philadelphia, PA 19106 PH. FTS 597-9590; comm. [215] 597-9590  
 4th Circuit ----- Susan Williamson c/o Judge Donald Russell, P.O. Box 1985, Spartansburg, SC 29301 PH. comm. [803] 582-2167  
 5th Circuit ----- Vicky Hollard c/o Judge Frederick J.R. Heebe, 500 Camp St., New Orleans, LA 70130 ph. FTS 682-6504; [504] 589-6504  
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 7th Circuit ----- Marionne Koenigsberg c/o Judge Terence T. Evans, U.S. Courthouse, 517 E. Wisconsin Ave., Milwaukee, WI 53202 FTS 362-3222; comm. [414] 297-3222  
 8th Circuit ----- Judy Anderson c/o Judge Donald P. Lay, P.O. Box 75908, St. Paul, MN 55175 PH. FTS 777-3838  
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 10th Circuit ---- Catherine Thompson c/o Chief Judge Clarence A. Brimmer, P.O. Box 985, Cheyenne, WY 82001 PH. FTS 328-2463; comm. [307] 634-6072  
 11th Circuit ---- Joan Butler c/o Judge John C. Godbold, P.O. Box 1589, Montgomery, AL 36102 PH. FTS 534-7210; [205] 223-7210  
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 Newsletter  
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Season's Greetings  
and Best Wishes for a Happy New Year



This issue of the Newsletter is being sent to all members and prospective members. It is hoped that the reports on our recent conference in Memphis, the President's message, and the other information and progress reports will be of interest. If you have not joined the association, or have not yet renewed your membership, this is a good time to do that! Just complete the application form below, and send it with \$10.00 to your circuit representative listed on the preceding page.

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FEDERAL JUDICIAL SECRETARIES ASSOCIATION  
Membership Application  
July 1, 1990 - June 30, 1991

Enclosed is my check for \$10.00, payable to Federal Judicial Secretaries Association, to become a  NEW member; or, to  RENEW my membership.

NAME: \_\_\_\_\_

OFFICE ADDRESS: \_\_\_\_\_

TELEPHONE: FTS \_\_\_\_\_ COMMERCIAL (  ) \_\_\_\_\_

COURT: \_\_\_\_\_

JUDGE: \_\_\_\_\_

I AM  AM NOT  interested in being of service in some capacity in FJSA.

(Standing committees are: Bylaws, Legislative, Nominations and Elections. Also, when needed, the President appoints an Audit Committee, as well as Tellers to receive returns on Bylaws changes and Election returns.)

Please inform your circuit representative if you change address, or if you would like your Newsletter sent to a different address than shown on the mailing label on the reverse side of this form.





# Newsletter

## Federal Judicial Secretaries Association

Norrine Gardiner, Editor  
350 S. Main, #110  
Salt Lake City, UT 84101

February 1991  
Vol. 18  
No. 3



### PRESIDENT'S MESSAGE

As I write this article, my thoughts go to the Middle East, and our involvement there. The events taking place there touch every American in some way. I have many friends with family in the Middle East, as I'm sure many of us do. I pray this will be resolved quickly, and with as little bloodshed as possible. We each need to be grateful for our people in the Armed Services and be thankful for the freedom that we enjoy.

Things always seem to settle down a bit after our conference, thus there hasn't been much activity in our organization of late. We are awaiting word from the Hay Group regarding the job reclassification for judicial secretaries. Look for the latest updated information from Jackie Squires elsewhere in this issue of the Newsletter.

I have received some inquiries regarding opening our Association to allow Bankruptcy Judges' secretaries to join. We are informed that the Bankruptcy Judges' secretaries have formed their own organization, and held their first conference in Las Vegas in October, 1990. In light of this information, I believe this item is now closed for discussion.

When a secretary resigns her position with her judge, or when a judge retires or passes away, the secretary often desires to continue working. It has been suggested that a listing of secretarial positions to federal judges be formulated and made available to the secretaries seeking employment. If any of you have suggestions as to how this system could operate, please send them to me. This seems like a very worthwhile idea, and I would like to see this implemented in our organization.

At our Memphis conference we received some very valuable information regarding retirement from Carolyn Hamer, Chief of the Retirement Section at the AO. One item of particular interest was the fact that anyone who retires under CSR and is drawing that retirement pay, cannot also draw benefits from a spouse's Social Security pay. For further information on this, please read the article from Judy Woolley in this Newsletter.

Soon we will be electing our new officers and circuit representatives. Remember, you must be a member in good standing to participate in the election, i.e., your dues must be paid for the current year. If you have not paid your dues, take time now to send in your renewal check to your circuit representative.

*Sharon*



FOLLOW UP REPORT ON STATUS OF HAY GROUP STUDY

Early this month (February 1991) I was in contact with the Administrative Office regarding the study. I was advised that the preliminary information received from the Hay Group was very positive. They had determined that the job descriptions and the pay scale for all judicial employees are inadequate.

The Hay Group was given the green light by the Administrative Office to go develop appropriate guidelines for submission to the Judicial Resources Committee in June. That report should be available later this month or early March. At that time it will be submitted to agency heads and other interested parties for comments. I will be on that distribution list.

I will have a further report for you in the next newsletter.

Jackie Squires,
Past Pres. FJSA

\* \* \* \* \*

THANKS to Judy Woolley, of the Federal Circuit, for the following information:

Thinking of retirement? If so, this is MUST reading; so get yourself a copy.

1991 FEDERAL EMPLOYEES' ALMANAC (\$5.95)
Post Office Box 7528
Falls Church, VA 22040-1428

Any questions, feel free to contact:
Carolyn Hamer, Chief
Retirement Section, Division of Personnel
Administrative Office of the U. S. Courts
Washington, D. C. 20544
PH. (202) 633-6160

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SOUTHERN CALIFORNIA  
1991 CONFERENCE UPDATE  
San Diego, California  
October 11-14, 1991

The Southern California Committee sincerely hopes you are planning to attend the conference this year. You'll be sorry if you don't because you will miss a super time!

San Diego is a beautiful city in one of the most temperate zones you can find -- the weather is nearly perfect all the time -- and there are a zillion things to do and places to go: beaches galore, Balboa Park (San Diego Zoo and lots of museums), Sea World, Wild Animal Park, harbor cruises, historical Hotel del Coronado, Old Town, Tijuana, La Jolla, etc. Also, it is just an hour or so from Disneyland, Knott's Berry Farm, Universal Studios, and lots of other fun things to do (including fight traffic and breathe smog) in the Los Angeles area.

The San Diego Marriott Mission Valley is a lovely new hotel with lots of amenities (i.e., complimentary airport pickup, concierge assistance, fully equipped health club, lovely outdoor pool, wonderful restaurant, and KICKS, one of the top-rated clubs in San Diego), and it's close to a wonderful shopping mall. The hotel is centrally located, but you may wish to rent a car to make it easier to get around. The rate will be \$73/night for one person or two; \$88 for three; and \$103 for four persons. (619-692-3800 for those of you who wish to make plans early.)

Delta Air Lines is our official air line. A 5% discount is available on domestic published excursion fares (same excursion fare rules will apply); or a 45% discount off domestic, full round trip day/night coach fares. In all cases, seats are limited, and you are encouraged to confirm your reservations as soon as possible. (1-800-221-1212, file no. K28135)

Our official car rental company is HERTZ. They are offering us wonderful rates (starting at \$20.80 for a subcompact) and those rates will be honored one week before and one week after the meeting date. (1-800-654-2240, meeting no. 8836)

Carol Sefren will be our guest (not target!) from the Administrative Office. She will be filling us in on changes we may expect, etc. In addition, the committee has decided to try a new thing this year. If you have a specific question you would like Carol to address, please write to her directly in advance of the meeting. That will give her time to collect the information and bring it with her. We feel this will save a lot of time, as well as enabling her to answer everyone's questions.

See you in October!

Susan Scobie & Cordelia Sherland  
Co-chairpersons

# Around the Circuits



## FEDERAL CIRCUIT - Nancy Bradley, Representative

A big HUG to welcome Mary Catherine O'Conner back to the Federal Circuit. Mary Catherine brought with her this August (after congressional approval) Judge Randall Rader whom she worked with at the Claims Court. And we extend a warm HELLO and WELCOME to Patti Morris, who joined the staff of the Chief Judge for the Federal Circuit this January. Both joined FJSA with no arm-twisting whatsoever.

It is with sad eyes (or should I say envious ones) that we say GOODBYE to Elaine Heffley who is leaving the Court and Senior Judge Friedman after 13 years to go to work for a "younger man!" Elaine is retiring and will watch, play with, and spoil her brand new grandson a few hours during the week. She says this way she'll have plenty of time to join her friends at the courthouse for lunch. We all hope she does and, of course, brings pictures.

CONGRATULATIONS are in order for Joyce Sonntag, who will begin working for Judge Friedman as of February 3. Joyce has been secretary to Judge Howard Markey, who will be leaving the bench at the end of April.

A sincere THANK YOU is extended to Cleo Stark, who returned to the Court as a rehired annuitant to help with the work of putting together the Federal Circuit Court history. It was nice having her with us again, even if it was only for a short time.

Everyone from the Federal Circuit's entourage attending the Memphis Conference would like to echo all the PRAISES AND THANKS directed to the Committee (although these sentiments are late, they are nonetheless sincere). It was quite a learning experience, and great fun--from the blues to the barbecues to Bubba. It was evident how much enthusiasm, ingenuity, and work went into it. As a first-timer, I'm hooked! I know many of us here have already started our savings for this year's trip to San Diego, and I encourage all of you who can to do the same. As it was explained to me (and as I can verify firsthand) everyone has a good time at these conferences, and you return home with new friendships, lots of information, and many, many memories. I guess you could say the FJSA is like a sorority--we are all "sisters," here for one another in good times and bad, to help in any way we can. I sure got that feeling, and I know of others who share this thought.

\*\*\*\*\*

## SEVENTH CIRCUIT - Marianne Koenigsberg, Representative

Welcome to membership in FJSA, **BETTY J. WILSON**, secretary to Judge Michael Kanne, Seventh Circuit Court of Appeals.

\*\*\*\*\*

## EIGHTH CIRCUIT - Judy Anderson, Representative

We would like to welcome the following new FJSA members from the Eighth Circuit: **EVELYN M. CARLSON**, secretary to Judge Roger Wollman of the Eighth Circuit Court of Appeals; **CONSTANCE L. HUSER**, secretary to Judge James M. Rosenbaum of the District of Minnesota; and **PATRICIA MCGINTY**, secretary to Judge David S. Doty of the District of Minnesota.

Judy Anderson would like to thank all of the secretaries who supported her with their kind words, cards, letters, flowers, thoughts and prayers at the time of the death of her son, Darin Amiot, who was killed in a tragic car/train accident last November. She says, "Please know that your support has given me strength."

\*\*\*\*\*

**MAY NEWSLETTER DEADLINE:**  
Please submit any information for the May Newsletter to your Circuit Representative in time to reach the Newsletter editor by APRIL 26, 1991. Thanks!

~~~~~

FJSA extends congratulations to Judy Anderson, secretary to Judge Lay of the Eighth Circuit in St. Paul, Minnesota. Judy was married December 31, 1990, to John Ebert. Best wishes for much happiness, Judy!

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8th Circuit ----- Judy Anderson c/o Judge Donald P. Lay, P.O. Box 75908, St. Paul, MN 55175 H FTS 777-3838  
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Newsletter  
Editor ----- Norrine Gardiner c/o Judge Aldon J. Anderson, 350 S. Main, #110, Salt Lake City, UT 84101 FTS 588-5625; comm. [801] 524-5625





# Newsletter

RECEIVED  
6-6-91

## Federal Judicial Secretaries Association

Norrine Gardiner, Editor  
350 S. Main, #110  
Salt Lake City, UT 84101

May 1991  
Vol. 18  
No. 4



### PRESIDENT'S MESSAGE

In reviewing the ballot for the 91-92 elections, an eerie feeling came over me. This is the first time in eight years my name hasn't been on the ballot for an office. I have worked my way up through the ranks and have always been very proud to serve as a board member of FJSA. One of the privileges afforded us as members of FJSA is the opportunity to vote in the yearly elections. Our officers and circuit representatives work very hard for us all year long and we owe them the time and courtesy to cast our votes. Remember you must be a member in good standing (paid up member) in order to participate. The Nominations and Elections Committee have worked diligently in compiling the slate of candidates for the election, and I commend them on a job well done.

I was going over the list of paid members recently and I was appalled! Our membership is about one-half of what it should be. There are too many secretaries in the court system who reap the benefits of FJSA, but give nothing in return. Our organization works hard to fight for grade increases, and yet, we have secretaries who are too lazy to pay their dues and take an active part in the organization. Some of these secretaries are at the JSP-12 level, thanks in large part to our organization, but they haven't even taken the time and effort necessary to pay their annual dues. You know who you are -- take the time now to renew your membership. It doesn't cost much, but the benefits are numerous.

We have received a letter from the Association of Bankruptcy Judges Secretaries regarding their position on the JSP-12 grade raise. The executive board of FJSA voted and decided in a 4-1 decision to join in the resolution adopted by this organization, with some changes made conforming it to our specific needs and duties. Remember, there is strength in numbers. There is more on this subject later on in this edition of the Newsletter.

It won't be much longer before our Conference will be upon us once again. I hear San Diego is particularly beautiful in October. I am looking forward to the trip. If you have never attended an annual Conference, make plans now. You won't regret the decision.

That's all for now. Support your organization by taking the time to pay your dues, and show an interest in the organization that works for you.

Sharon



# Around the Circuits



**FIRST CIRCUIT** - Nydia Feliciano, Representative

Congratulations to **GAIL RICE**, Secretary to Senior Circuit Judge Coffin, on the recent birth of her first child, Robert Rice, IV.

**CLARE P. SANDBERG**, Secretary to District Judge Lagueux, RI, retired March 1, 1991. Should we feel sorry for her? We welcome her replacement, who is **JANICE L. CAVACO**, and hope that she becomes a member of FJSA.

**FIFTH CIRCUIT** - Victoria Hollard, Circuit Rep.

A belated but sincere welcome to **SHARON M. SCHROADER**, secretary to Judge Walter S. Smith, Jr., Western District of Texas.

**LINDA JAMES** (secretary to Judge Edith Jones of the Fifth Circuit Court of Appeals at Houston) and her husband Lloyd James, were part of the Civil Air Patrol Search and Rescue Team which found the Army helicopter that crashed on December 15, 1990.

**EIGHTH CIRCUIT** - Judy Anderson, Circuit rep.

Welcome to new member **TAMMY BORCHARDT**, Secretary to Judge James Loken, the newest appointment to the Eighth Circuit.

**THOMASINE LENIHAN**, senior secretary to Judge John Gibson, passed away on March 10, 1991. She had 20+ years of government service.



**AUGUST NEWSLETTER DEADLINE:**

Please submit any information for the August Newsletter to your Circuit Rep. In time to reach the Newsletter editor by **JULY 31, 1991**. Thanks!

A judge was presiding over a case involving very complex legal issues, and therefore decided to impanel a jury made up entirely of lawyers. Following the trial, the jurors were so long in deliberation that the judge sent a bailiff to check on their progress. When the bailiff returned, the judge asked if the jury had reached a verdict. "Verdict?" replied the bailiff. "They're still working on their nominating speeches for jury foreman."

On a beautiful spring day, four high school boys decided to spend the morning fishing instead of attending class. Arriving at school after lunch, they were confronted by their English teacher. One of the boys explained they were late because they had had a flat tire on the way to school. To their relief, the teacher was very understanding. "I'm sorry about your bad luck," she said, "but you did miss a test this morning. Take seats apart from each other and get out a pencil and paper." Then, "First question," said the teacher. "Which tire?"

**MEDICAL TERMINOLOGY**

- ARTERY -- the study of paintings
- BARIUM -- what you do when CPR fails
- CESAREAN -- a district in Rome
- COLIC -- a sheep dog
- COMA -- a punctuation mark
- CONGENITAL -- friendly
- DILATE -- to live long
- FESTER -- quicker
- HANGNAIL -- a coat hook
- MORBID -- a higher offer
- NITRATE -- lower than day rate
- NODE -- was aware of
- ORGANIC -- musical
- OUTPATIENT -- a person who has fainted
- PROTEIN -- in favor of young people
- SEROLOGY -- study of English knighthood
- TUMOR -- an extra pair
- URINE -- opposite of you're out

Some people are like blisters -- they don't show up until the work is done.

SOUTHERN CALIFORNIA  
1991 CONFERENCE UPDATE  
San Diego, California  
October 11-14, 1991

"The lands of the sun expand the soul," according to an old Spanish proverb. Make plans to come to San Diego and prove the proverb true!

In addition to being a city with wonderful weather year-round, San Diego has something for everyone. Balboa Park has lots of art galleries and museums as well as the Spreckels Organ Pavilion, San Diego Zoo, Old Globe Theatre, Hall of Champions, Model Railroad Museum, Reuben H. Fleet Space Theatre and Science Center, Aerospace Museum, Hall of Fame, and much, much more.

There are a number of different beaches, a wonderful waterfront area, a myriad of restaurants for every taste and every pocketbook, a wonderful restored downtown area, Seaport Village, tours of every type and duration, Sea World, a foreign country just a few miles away, and enough shopping to use up this year's clothing allotment!

Our Committee has been working like crazy to make sure everyone has a wonderful time at our 1991 Conference in San Diego.

We hope you plan to arrive in plenty of time to get registered on Friday afternoon, rest up (or roam around), and get ready to start enjoying the dining, learning new things, going to new places, and meeting new friends.

West Publishing Company is, once again, sponsoring our Friday night reception. It's going to be a Mexican Fiesta Extravaganza (so San Diego!), the likes of which you've never seen. If you've never had Mexican food, now is the time to try.

Mead is planning a delightful Saturday evening dinner for our group. We don't know what their final plans are just yet, but it will be lovely as usual.

Don't forget to send to Carol Sefren any questions you might have for her before coming to the conference. She will need some time to get the information together.

The focus of this year's conference is "**Professional Excellence and Quality in the Chambers**," and we are lining up a wonderful roster of speakers who will be imparting tons of information to assist us in being even better than we already are!

**Come join us and expand your soul!**

Susan Scobie & Cordelia Sherland  
Co-chairperson

SOUTHERN CALIFORNIA CONFERENCE  
OCTOBER 11-14, 1991  
SAN DIEGO, CALIFORNIA

REGISTRATION FORM

NAME: Carol R. Vinson  
JUDGE: Senior Judge Robert M. McKee  
COURT: Western District of Tennessee  
COURT ADDRESS: 907 Federal Bldg  
Memphis, TN 38103  
TELEPHONE(S): FTS - 222-3200 COM'L. - (901) 544-3200

\*\*\*\*\*

I plan to attend the 1991 Southern California Conference in San Diego, California, and enclose my registration fee (includes Saturday breakfast and luncheon and Sunday breakfast). \$ 40.00

I am bringing \_\_\_ guest(s) for Saturday's breakfast and/or luncheon and Sunday's breakfast.  
Registration fee for each guest (\$40.00 x \_\_\_ ) = \_\_\_\_\_

Will you attend Friday night reception? yes  
If bringing, number of guest(s)? \_\_\_\_\_

Will you attend Saturday night dinner? yes  
If bringing, number of guest(s)? \_\_\_\_\_

GUEST NAME TAG(S): \_\_\_\_\_

If rooming alone, would you like a roommate if someone inquires? \_\_\_\_\_

Please make checks payable to JACKIE SQUIRES, Registrar, and mail your check with this page as soon as possible, but no later than September 10, 1991, to:

Jackie Squires, Registrar  
c/o The Honorable Harry Pregerson  
21800 Oxnard Street, Suite 1140  
Woodland Hills CA 91367

HOTEL REGISTRATION DEADLINE -- SEPTEMBER 20, 1991  
 CONFERENCE REGISTRATION DEADLINE -- SEPTEMBER 10, 1991

DON'T WAIT TOO LONG!



FEDERAL JUDICIAL SECRETARY'S ASSOCIATION  
 OCTOBER 11-13, 1991

Name	<input type="checkbox"/> I will guarantee the first night's charge through my credit card. Card No. _____ Exp. Date _____ <input type="checkbox"/> AX <input type="checkbox"/> VISA <input type="checkbox"/> MASTER CARD <input type="checkbox"/> CB <input type="checkbox"/> DINERS An advance deposit equivalent to one night's room must be received by _____, or reservation will be released. Deposit will be refunded if cancellation is received 24 hours prior to arrival date. Failure to check in on indicated arrival will automatically cancel entire stay.
Phone number	
Address	
City, State & Zip code	

<i>Please Check</i> →	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	KING 1 Person	KING 2 Persons	DOUBLE DOUBLE 2 Persons 2 Double Beds	TRIPLE 3 Persons	QUAD 4 Persons	SUITE
<i>Rate Requested</i>	\$73.00	\$73.00	\$73.00	\$88.00	\$103.00	
Arrival Date CHECK IN TIME IS AFTER 4 P.M.	Departure Date CHECK OUT TIME IS AFTER 1 P.M.		Sharing With			

Reservation must be made by 9/20/91 in order to receive convention rate and guarantee availability. PRICES DO NOT INCLUDE 9% OCCUPANCY TAX  
 Note: If Room is not available at rate requested, reservations will be made at nearest available rate.

Mail to: San Diego Marriott Mission Valley (Telephone No. 8757 Rio San Diego Dr. (619-692-3800) San Diego, CA 92108-9607

\*\*\*\*\*

The San Diego Marriott Mission Valley is a lovely new hotel situated about 15-20 minutes from everything (or almost everything) you might wish to see in the area. The conference and catering staffs are bending over backward to ensure our stay is wonderful. They have been extremely helpful in assisting with the planning of a thousand details and, as usual, all Marriott employees are friendly and eager to serve.

Two wonderful shopping malls are within walking distance (for the hardy) and/or a 5-minute drive (for those who aren't). In addition to shopping, there are lots of restaurants to choose from as well as clubs and theaters in the area. Old Town is 10 minutes away; Sea World is 10 minutes away; the beach and bay are 15 minutes away; the Zoo is 15 minutes away. In short, you are relatively close to most of what San Diego has to offer.

If you are planning to arrive early or stay after the conference, you may wish to rent a car. San Diego is easier than most cities to find your way around.



**OFFICIAL AIRLINE: DELTA AIR LINES**  
**FILE NO. K28135**

We have designated DELTA AIR LINES as our official carrier to handle all air reservations through their Special Meetings Network. Depending on your point of origin, your date of travel and length of stay, various discounts of up to 40% will be available. DELTA is offering the 45% discount off its domestic full round trip day/night coach fares. These fares require seven days advance reservations and ticketing, and any changes must be made with seven days advance notice.

DELTA is also offering an additional 5% discount on all its domestic round trip published excursion fares as well as on their instant saver fares. In both cases, seats in these special saver categories limited per flight, so you need to make your reservations as soon as possible.

To take advantage of these fares, simply:

1. Call Delta's Special Meetings Network toll-free at 1-800-221-1212.
2. Reference File Number K28135.
3. The Special Meetings Network desk is open from 8:00 a.m. - 11:00 p.m. Eastern Standard Time.

Seats are limited, so call early for best availability. Fares are guaranteed at time of ticket purchase.

**OFFICIAL CAR RENTAL: THE HERTZ CORPORATION (1-800-654-2240)**  
**Meeting No. 8836**

Just a few of the rates being offered are as follows:

<u>Car Class</u>	<u>Daily 1-4 Days</u>	<u>Thurs.Noon - Mon.midnight</u>	<u>Weekly 5-7 Days</u>
A Subcompact	\$31.80	\$20.80	\$119.80
B Compact	33.80	21.80	129.80
C Midsize	35.80	23.80	139.80
D Full size 2DR	37.80	25.80	159.80

Rates include unlimited mileage.

Weekend rentals must be returned to rental location or San Diego Lindbergh Airport. Daily and weekly rentals may be returned to any major Southern California location.

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Fed. Circuit ---- Nancy Bradley c/o Judge Helen W. Niles, 717 Madison Pl. N.W., Washington, DC 20439 ph. FTS 633-6570; [202] 633-6570  
D.C. Circuit ---- Mary Rose Udstuen c/o Judge Douglas Ginsburg, US Courthouse, 3rd & Constitution Ave. N.W., Washington, DC 20001 FTS 535-3356; comm. [202] 535-3356  
Newsletter Editor ----- Norrine Gardiner c/o Judge Aldon J. Anderson, 350 S. Main, #110, Salt Lake City, UT 84101 FTS 588-5625; comm. [801] 524-5625