



# Newsletter

## Federal Judicial Secretaries Association

The National Courts Building  
717 Madison Place, N.W., Suite 910  
Washington, D.C. 20439

November 1985  
Vol. 13  
No. 2

### P R E S I D E N T ' S M E S S A G E

I believe I can truthfully say the Ninth Conference, which was held in Denver, was a huge success. Our Conference Chairperson, Rema Batson, did a wonderful job. From the excellent reception on Friday night and the "freebie bags" that were distributed on our arrival, to the excellent program, delicious lunch and many exciting door prizes, as well as the Molly Brown reading on Saturday, we owe her and her many helpers from the Denver area a tremendous debt of gratitude. THANKS--ALL OF YOU!!

Denver is a beautiful city--many sights to see--the State Capitol Building, Molly Brown's House, the Denver Mint, spectacular parks, as well as its many new shopping malls. It goes without saying Denver is surrounded by glorious mountains, and many took tours to enjoy them better.

Our first speaker, The Honorable John P. Moore, U. S. Circuit Judge and life-long resident of Denver, was introduced by his secretary, Anne Horlbeck. It is obvious, from her entertaining remarks, they have a wonderful working relationship. Judge Moore's warm welcome (excerpts on page 6) made us all feel at home and got the conference off to a very good start.

Dr. C. Robert Borresen, a Psychology Professor at Wichita State University, Kansas, and the husband of our Treasurer, Thelma, gave an extremely interesting talk on Behavior Modification, with particular emphasis on our right to be assertive. At the close of his talk, he

passed around a test and we were given the results the following day. An interpretation of Dr. Borresen's assertiveness test appears on page 7 of this Newsletter.

The morning session closed with Susan Scobie, our Ninth Circuit Representative, giving a demonstration in color analysis--what we should or should not wear according to our coloring. Even though I understand Susan hasn't given a demonstration for some time, she certainly did a wonderful job.

To fill our afternoon hours, we were honored to have as our next speaker, The Honorable John L. Kane, U. S. District Judge in Denver, who spoke regarding the value of the law and its effect on us. Following Judge Kane's interesting and informative talk, we were fortunate to have two representatives from the Administrative Office as speakers, R. Glenn Johnson, Chief, Division of Personnel, and Joseph Bobek, Assistant Chief, Financial Management Division. Mr. Johnson has been to many of our conferences and has always kept us well informed regarding important personnel matters. Mr. Bobek, who replaced Mr. Edward V. Garabedian, Assistant Director, Personnel and Financial Management Division, when he had to cancel at the last minute, was a first-time participant. Mr. Johnson discussed many subjects of interest, some of which were (1) the Spouse Equity Act passed on May 7, 1985, giving certain rights to a divorced spouse; (2) life insurance premiums decreased two cents per \$1,000 as of August 1985; (3) there will be lower



health premiums this year due to overcharging by carriers; (4) there will be no pay raises in 1986, however, it is contemplated there will be cost-of-living raises in January 1987 and January 1988; and (5) how retirement will affect your health as well as your life insurance benefits.

Mr. Bobek advised us concerning the budget and the AO's problems regarding the number of travel vouchers that must be returned for correction. He put particular emphasis on the following problems:

1. The \$75 allowance being claimed without itemizing.
2. Travel advance form not being properly completed.
3. Lodging charge being claimed for the last day of travel. (This cannot occur except in very unusual circumstances.)
4. Double room rate being claimed when it should only be for a single.
5. Per diem being claimed when there is no overnight lodging.
6. GTR section not being properly completed.
7. GTR being used for both judge and spouse.
8. Collision damage being claimed for rental cars. (The government is automatically insured.)

[Questions concerning travel vouchers should be referred to: Delores Summers (FTS 633-6173) or Eunice Phillips (633-6166).]

A lengthy question-and-answer period followed their presentations.

Sunday morning we held our usual meeting of the membership. An announcement was made that a gift (brass bookends) had been purchased by the Association for presentation to Marge Prybys in appreciation of the seven years she had devoted as editor of the Newsletter. Since Marge did not attend the conference, the bookends were mailed to her.

Just about the most important aspect of the meeting was the resolution that was presented by Cleo Stark, our Legislative Chairperson, regarding a change from JSP-11 to JSP-12 for those of us who are at the top of our grade. (A copy of the resolution is being presented by Cleo on page 5.) A motion was made and seconded as to whether the resolution should be adopted as written or, if not acceptable, to suggest any changes. Since there were no suggestions for changes, a vote was taken, the motion was unanimously passed, and the resolution was adopted as written.

I am sure a lot of you know by now, but it was decided that, instead of voting for our conference location for next year only, we would vote on the locations for the next two years--1986 and 1987. Philadelphia won for 1986 and St. Louis for 1987. I look forward to seeing all of you at both conferences.

I regret having to end on a sad note, but Barbara DeAngelo called from Kentucky to advise that Marlene McGuire, secretary to Chief Judge Warren K. Urbom in Lincoln, Nebraska, a participant at this conference, as well as many other conferences, died of a heart attack on Tuesday, October 15, while on her lunch break. The Association sends its deepest sympathy to Marlene's daughter and family at this most difficult time. A contribution has been sent from the Association to the Juvenile Diabetes Association in her memory, as well as a letter of condolence to her daughter. For those of you who would like to send a personal remembrance, the address of the foundation follows: Memorial Fund - Marlene McGuire - Juvenile Diabetes Association, 6020 South 48th Street, Lincoln, Nebraska 68516. For your further information, her daughter's name and address are--Leslie Siegrist, 6235 Holdrege, Apt. A-2, Lincoln, Nebraska 68505.

LOIS STEWART



N O M I N A T I N G

COMMITTEE

I am pleased to report the following have accepted the important job of serving on the Nominating Committee for this year's elections:

GLORIA RIDER, Chairperson  
Chambers of Judge Leisure  
New York, NY (FTS 662-0926)

ANN HILL  
Chambers of Judge Reinhardt  
Los Angeles, CA (FTS 798-3639)

SHARON E. WARE  
Chambers of Chief Judge Holloway  
Oklahoma City, OK (FTS 736-4866)

If you know of anyone who would be a good officer, or if any of you would be willing to run for office, please call one of the above as soon as possible.

LOIS STEWART

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\* RESULTS OF THE \*  
\* BALLOTING ON THE \*  
\* PROPOSED BYLAWS AMENDMENTS \*  
\*  
\* The proposed bylaws amendments \*  
\* failed to pass. Results were: \*  
\*  
\* Article III--Membership: \*  
\* For 183 \*  
\* Against 29 \*  
\* Abstaining 1 \*  
\*  
\* Article VII--Board of Directors: \*  
\* For 208 \*  
\* Against 5 \*  
\* Abstaining 0 \*  
\*  
\* Article XV--Amendment to Con- \*  
\* stitution & Bylaws: \*  
\* For 213 \*  
\* Against 0 \*  
\* Abstaining 0 \*  
\*  
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\* MEMBERSHIP \*  
\*  
\* As of November 5, 1985, the Fed- \*  
\* eral Judicial Secretaries Asso- \*  
\* ciation has a membership of 465. \*  
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\* CHANGE OF ADDRESS \*  
\*  
\* Margaret Mura, Vice President \*  
\*  
\* c/o Chief Judge Clarkson S. \*  
\* Fisher, U.S. Post Office & \*  
\* Courthouse, Newark, NJ 07101. \*  
\* FTS 341-2580. \*  
\*  
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R E M I N D E R

Deadline for next Newsletter is January 20, 1986.

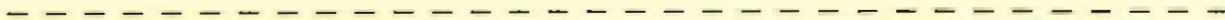
L E G I S L A T I V E  
COMMITTEE

The resolution adopted at the conference in Denver (and reprinted on the opposite page) has been forwarded to The Honorable Elmo B. Hunter, Chairman, Committee on Court Administration, with a copy to all members of that committee. At the conference, it was learned that fewer than 90 secretaries to active and senior article III judges are at the top of grade JSP-11. If your judge supports this proposal, it would be beneficial to all of us if a letter from the judge informing the chairman of this fact would be sent. Judge Hunter's address is--

The Honorable Elmo B. Hunter  
Chairman, Committee on Court Administration  
659 U.S. Courthouse  
811 Grand Avenue  
Kansas City, Missouri 64106

Although I do not need a copy of your judge's letter, it would be very helpful, for future use, if I knew how many letters were written in support of this resolution. For your convenience, a "tear-off" is provided at the bottom of this page.

Cleo P. Stark  
Legislative Chairperson



Cleo P. Stark, Chairperson  
Legislative Committee  
717 Madison Place, N.W., Suite 915  
Washington, D.C. 20439

Judge \_\_\_\_\_ has written a letter to  
Judge Hunter in support of our resolution.

\_\_\_\_\_  
Name  
\_\_\_\_\_  
Court  
\_\_\_\_\_  
Date



# FEDERAL JUDICIAL SECRETARIES ASSOCIATION

## R E S O L U T I O N

WHEREAS the Federal Judicial Secretaries Association believes that conditions are such as to warrant a change in the allowable maximum grade from JSP-11 to JSP-12 of the executive secretary to an article III judge; and

WHEREAS the caseload of the courts has increased in recent years to the extent that, to accomplish work timely, judges' secretaries must work extended hours. This is particularly true in chambers where a judge has only one secretary; and

WHEREAS secretaries to federal judges in the Judicial Branch of the Government are in a different category from secretaries in civil service in that they do not have job security nor receive overtime for hours worked in excess of the 40-hour week; and

WHEREAS judicial secretaries are a part of the white-collar segment of the Federal Government and, for the period 1974-84, white-collar employees' salaries were up by 84.5 percent, but down 25.5 percent after allowing for inflation; and

WHEREAS, comparing these figures (1) with Federal Government blue-collar employees, blue-collar salaries were up by 122.4 percent and remained up by 12.4 percent after allowing for inflation and (2) with Postal Service employees whose salaries were up 105.3 percent and were down after allowing for inflation but by only 4.7 percent. For easier reading, these percentages are set forth in the table below:

	<u>Salaries</u>	<u>After Inflation</u>
White-collar employees (incl. judicial secretaries)	Up 84.5%	<u>Down 25.5%</u>
Blue-collar employees -----	Up 122.4%	Up 12.4%
Postal Service employees ----	Up 105.3%	Down only 4.7%; and

Source:

U.S. NEWS & WORLD REPORT, December 10, 1984

WHEREAS an executive secretary at the top of JSP-11 who is no longer eligible for a quality-step increase is restricted for purposes of a grade increase, thus making a highly skilled secretary of long-standing dedication and loyalty in the judicial system no longer able to advance in this career for lack of monetary incentive. Appropriate remuneration, consistent with demonstrated qualifications, is a prime motivator; and

WHEREAS, due to the conditions and facts set forth above, the Federal Judicial Secretaries Association unanimously adopted the following resolution on October 13, 1985, at its conference in Denver, Colorado:

RESOLVED, That the members of the Federal Judicial Secretaries Association request the Committee on Court Administration to reconsider its decision rejecting the change in grade status of executive secretaries; and be it

RESOLVED further, That a JSP-12 be approved by the Judicial Conference for those executive secretaries to article III judges who have reached the current allowable maximum in JSP-11, with direction that the Judiciary Salary Plan be revised accordingly; and be it

RESOLVED further, That a copy of this resolution be provided the chairman and all members of the Committee on Court Administration.



WELCOME BY THE HONORABLE JOHN P. MOORE  
U. S. COURT OF APPEALS, DENVER, CO

As a native born Denverite, I am naturally pleased to be able to welcome you to our city. We natives are proud of our home, and pleased to share it with all our visitors. So that you may further enjoy your stay here, let me take a moment to tell you a little about Denver.

....

After service in three separate levels of the Federal Judiciary, I think I am uniquely qualified to assess the importance of the federal judge's secretary in the hierarchy of the system. I unabashedly acknowledge the secretary is the hub about which all the business and affairs of chambers revolve. The secretary is not only responsible for a significant role in the management of the caseload, but also for a sizable segment of its public relations. In most chambers, the secretary is the cutting edge for dealings with the litigants and the bar. In this fashion, it is the secretary who creates the image chambers gives to those with whom it regularly deals, and it is the secretary who often makes the difference between favorable and unfavorable public perceptions of the court. When this awesome responsibility is coupled with the duties of nurturing the judge and domesticating the law clerks, the role of the secretary becomes truly encompassing. Indeed, the title "secretary" does an injustice to the job actually performed by most federal judges' secretaries.

Indeed, in my own chambers, I have come to regard my secretaries, Anne Horlbeck and Sandy Munn, more as assistant judges than as secretaries. These ladies are also unique because they share the same job. That is, each works half time and together they occupy one position. Naturally that takes a rare person because the task requires absolute compatibility. I am proud to say the job they do is outstanding, and I consider myself fortunate to be able to work with both of them. Yet, I am equally confident every federal judge would be persuaded to make the same comment about the secretaries in his or her chambers.

As an appropriate recognition of the importance of the secretaries

in federal courts, I would like to share with you a piece clipped from a recent edition of the Journal of the American Bar Association. I have paraphrased it a bit to make it more applicable to the situation, and hope the author will forgive me. The piece is entitled: "The Legal Hierarchy--Who's on Top."

The circuit judge leaps tall buildings in a single bound, is more powerful than a locomotive, is faster than a speeding bullet, walks on water, gives policy to God.

The district judge leaps short buildings in a single bound, is more powerful than a switch engine, is just as fast as a speeding bullet, walks on water if the sea is calm. Talks to God.

The senior law partner leaps short buildings with a running start, is almost as powerful as a switch engine, is almost as fast as a speeding bullet, walks on water in an indoor pool, talks with God when special request is approved.

The junior law partner barely clears a quonset hut, loses a tug of war with a locomotive, can fire a speeding bullet, swims well, occasionally is addressed by God.

The sole practitioner owns tall buildings, but is in default on their loans, derails speeding trains, keeps a pistol in the desk, uses God as an expletive.

The associate makes high marks on walls when trying to leap tall buildings, is run over by locomotives, can sometimes handle a gun without inflicting self-injury, talks with animals.

The law clerk falls over doorsteps when trying to enter buildings, says "look at the choo-choo," can't use a water pistol without getting wet, and talks in such a way only God can understand.

The judge's secretary lifts tall buildings and walks under them, kicks locomotives off the tracks, catches speeding bullets in the teeth and eats them, freezes water with a single glance. The secretary is God.

That says it all. I cannot improve upon the statement so I'll simply take this time to once again bid you welcome to our city and wish you a successful and enjoyable conference.

## INTERPRETATION OF ASSERTIVENESS TEST

At the Federal Judicial Secretaries Association's Ninth Conference in Denver sixty members participated in the "Assertiveness Management Index" (test). For the general population, nationally, a score of 58 represents the average (the mean). For this group the mean was 63, which is slightly above the national average. The scores range from a low of 22 to a high of 87. For the judicial secretaries the following distribution applies:

<u>Scores</u>	<u>Description</u>	<u>Frequencies</u>
81-87	Very High Assertiveness	7
71-80	High Assertiveness	14
61-70	Upper Average Assertiveness	18
51-60	Lower Average Assertiveness	13
41-50	Low Assertiveness	6
22-40	Very Low Assertiveness	2
		60

The "Assertiveness Management Index" can be analyzed into five different scales--each scale defining a different kind of assertiveness. The scales with their items are presented below:

<u>Scale Names</u>	<u>Item Number</u>
Makes Appropriate Responses	4, 10, 11, 19, 23
Acceptance of Criticism	3, 13, 14, 22, 25
Active in Group Participation	1, 6, 7, 8, 18
Refusal of Unreasonable Requests	5, 16, 17, 21, 24
Willingness To Criticize Others	2, 9, 12, 15, 20

If you have kept your test and answers, you can compute your own average on each of the scales. As a group, the judicial secretaries scored high on two scales: "Makes Appropriate Responses"--assertive with responding to both complimentary and positive situations (the group average was 3.46 out of a possible 4), and "Acceptance of Criticism"--constructive acceptance of criticism, willing to learn from criticism (the group average was 3.08). The group was just slightly above average on two scales--"Group Participation" (average was 2.75) and "Refusing Unreasonable Requests" (average was 2.50). The judicial secretaries scored lowest and slightly below average on "Willingness To Criticize Others" (that average value was 2.06).

For those of you who did not keep your test sheet with answers recorded on it, I can make available to you your answer sheet with your "code" number. If you will let me know your "code" number, name and address, I will forward it to you. Write or call C. Robert Borresen, Ph.D., Psychology Department, Wichita State University, Wichita, KS 67208, Tel. No. 316-689-3170.



## MEMBERS ATTENDING FJSA CONFERENCE

Denver, Colorado  
October 11 - 13, 1985

ANDERSON, HELEN M. (Judge Kanne) Hammond, IN	GRIFFITH, JOAN M. (Judge Schwartz) Wilmington, DE	NOBLE, LAEL K. (Judge Greene) Salt Lake City, UT
ANDERSON, MARY ANNE (Judge Voorhees) Seattle, WA	HANNULA, NANCY A. (Judge Pratt) Detroit, MI	NOLAN, KATHERINE L. (Judge Kennedy) Sacramento, CA
AUSTIN, JOAN M. (Judge Breitenstein) Denver, CO	HARRIS, BECKY G. (Judge Arnold) Little Rock, AR	PARKER, DOLPH L. (Judge Harris) El Dorado, AR
BALOGH, ANNE (Judge Robson) Chicago, IL	HEERY, MARVALYN (Judge Choy) Honolulu, HI	PECK, DONNA (Judge Schroeder) Phoenix, AZ
BATSON, REMA M. (Judge McWilliams) Denver, CO	HILL, ANN (Judge Reinhardt) Los Angeles, CA	PIERI, ELIZABETH A. (Judge Schwartz) San Diego, CA
BELL, ESTHER (Chief Judge Finesilver) Denver, CO	HORLBECK, ANNE (Judge Moore) Denver, CO	RIDER, GLORIA (Judge Leisure) New York, NY
BOLINE, JOAN E. (Judge Weinshienk) Denver, CO	JAMISON, LINDA L. (Chief Judge Markey) Washington, DC	SAPORITA, CARMELIA M. (Judge Murray) Boston, MA
BOOD, MAJKEN (Judge McKay) Salt Lake City, UT	JELLIFFE, TERRY (Judge Chilson) Denver, CO	SCHLEIER, MARY C. (Chief Judge Browning) San Francisco, CA
BORGMANN, DOROTHY L. (Judge Curtis) Los Angeles, CA	KELLY, ROSE MARIE (Judge Hunter, 111) Camden, NJ	SCOBIE, SUSAN (Judge Takasugi) Los Angeles, CA
BORRESEN, THELMA J. (Judge Brown) Wichita, KS	KING, BRENDA E. (Judge Arnold) Little Rock, AR	SMITH, JUDITH J. (Judge Hardy) Phoenix, AZ
BRAXMAN, MARJORIE (Judge Seitz) Wilmington, DE	LEHOUX, COLETTE J. (Judge Newblatt) Flint, MI	STARK, CLEO P. (Judge Smith) Washington, DC
BUTTS, DOROTHY I. (Judge Bennett) Washington, DC	LEIGHTON-HERRMANN, BARBARA (Judge Winter) Baltimore, MD	STEWART, LOIS A. (Judge Nichols) Washington, DC
CLARK, MARY (Judge Kane) Denver, CO	LENIHAN, THOMASINE (Judge Gibson) Kansas City, MO	THOMAS, NANCY A. (Judge Gordon) Greensboro, NC
CRAIG, DOROTHY F. (Chief Judge Battin) Billings, MT	LEWIS, BETTY (Judge Van Dusen) Philadelphia, PA	TREXLER, JANE C. (Judge Carrigan) Denver, CO
DeANGELO, BARBARA (Judge Johnstone) Paducah, KY	LICHTHALL, CHRISTINE A. (Judge Arraj) Denver, CO	WAGER, VICKI (Judge Barrett) Cheyenne, WY
DEMSON, DEE (Judge Tang) Phoenix, AZ	LUX, JOAN DAWSON (Judge Bullock) Durham, NC	WALSH, NANCY E. (Judge Adams) Philadelphia, PA
DUFFY, MARY E. (Judge Brieant) White Plains, NY	LYNCH, MERRIE R. (Judge Jenkins) Salt Lake City, UT	WARE, E. SHARON (Chief Judge Holloway) Oklahoma City, OK
DURFLINGER, KATHLEEN (Chief Judge Cummings) Chicago, IL	MANTELLI, SHIRLEY (Judge Baldock) Albuquerque, NM	WILEY, DRUANN (Judge Cobb) Beaumont, TX
ELDER, LOIS G. (Judge Winder) Salt Lake City, UT	McGUIRE, MARLENE (Chief Judge Urbom) Lincoln, NE	WOOD, D. JEAN (Judge Mahon) Fort Worth, TX
GIBSON, EVA W. (Judge Adams) Philadelphia, PA	MUNN, SANDRA F. (Judge Moore) Denver, CO	YEN, AMY (Judge Patel) San Francisco, CA
GOTHARD, VICKI N. (Judge McKay) Salt Lake City, UT	MURA, PEGGY (Judge Fisher) Newark, NJ	ZIMMERMAN, GLORIA (Judge Doyle) Denver, CO
GREEN, BETTY M. (Judge Cassibry) New Orleans, LA	NAPOLEON, CLARE C. (Judge Weis) Pittsburgh, PA	



## Around the Circuits

### FIRST CIRCUIT

Jayne Hegarty, Representative:

Congratulations to SUE LONGLEY, secretary to Chief Judge Levin H. Campbell of the First Circuit Court of Appeals. New daughter Sarah Hunt Longley was born on July 8, 1985, weighing in at 8 pounds even. Sue is back at work and busier than ever. Best wishes to Sue and husband Charlie.

Welcome to new member JOANNE GULLA, second secretary to Chief Judge Campbell.

Hello to SANDRA BAUN and SHARON ATKINS, secretaries to recently appointed Judge Mark Wolf and Judge William Young of the District Court of Massachusetts.

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### SECOND CIRCUIT

Jo-Anne Schiffner, Representative:

The Second Circuit is pleased to welcome as new members to our Association ROSEMARIE GRAGNANO, secretary to Judge Vincent L. Broderick, ESTELLE ALBALA, secretary to Judge Shirley Whol Kram, and MARIE VOLL-RATH, secretary to Judge Edward Weinfeld, all of the District Court for the Southern District of New York.

Best wishes to SUSAN R. HAIRE, former secretary to Judge Broderick of the District Court for the Southern District, who will be pursuing a law degree at Harvard Law School, and to SUSAN E. GENIS, former secretary to Judge Gerard L. Goettel, who is now his law clerk. Susan Genis has been replaced by ERNESTINE DUGAN, who we hope will soon join FJSA.

BETTY FLANNERY, former secretary to Judge Lee Gagliardi, is now secretary to newly appointed District Court Judge John M. Walker, Jr., for the Southern District of New York.

We also want to welcome the following new secretaries to the Second Circuit: ROSE ANN LaCROIX, secretary to Judge Richard J. Cardamone; ANNIE RIECK, secretary to Judge Irving R. Kaufman; SHIRLEY HICKS and MARY ANN TANGORRE, secretaries to Judge Roger J. Miner; and ELEANOR CRIMI, secretary to Judge Louis L. Stanton. We also hope that they will join FJSA.

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### THIRD CIRCUIT

Marcy Saras, Representative:

We welcome three new members to our Association: ELAINE C. OLYHA, assistant secretary to Circuit Judge Carol Los Mansmann; PATRICIA M. RILEY, assistant secretary to Circuit Judge Stapleton; and ELIZABETH A. KENNY, secretary to Judge John W. Bissell of the District Court of New Jersey.

MARYELLEN FOX tells us that she and NANCY ZANCHUCK have a job-sharing arrangement with Judge Joseph L. McGlynn, Jr., of the District Court of New Jersey and the three of them are extremely happy with the situation.

Best wishes to NANCY E. WALSH, who retired November 1, 1985, after 14 years as secretary to Circuit Judge Arlin D. Adams. Nancy has been a loyal member of FJSA and has attended most of the conferences. Good luck, Nancy!

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### FOURTH CIRCUIT

Joan Dawson Lux, Representative:

The Fourth Circuit welcomes the following secretaries as new mem-

-- cont. --



bers: REBECCA GOSNELL, secretary to Judge J. Dickson Phillips, Jr.; WILMA MILLER, secretary to Judge Sam J. Ervin, III; and MONA OWENS, secretary to Judge Glen M. Williams.

Word has been received that SANDRA DUNN HANNING, secretary to Judge K. K. Hall, has returned to work following the arrival of Joseph Everette Hanning on July 11, 1985. According to the new mother, "Joey" is "beautiful and doing great!" Our best wishes to the Hanning family.

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#### FIFTH CIRCUIT

Donna Champagne, Representative:

LEATRICE V. SCHMITT retired on October 31, 1985. She has been with various judges since the summer of 1966, and was secretary to Judge Charles Schwartz, Jr., in the Eastern District of Louisiana at the time of her retirement. Leatrice is looking forward to "building her dream house in the piney woods." We will miss her but certainly wish her the best and all the happiness she can handle.

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#### SEVENTH CIRCUIT

Barbara Radloff, Representative:

The Seventh Circuit thanks all of its new and former members for their support and is pleased to welcome six new members to our Association. SANDRA PERRY, secretary to Judge George N. Leighton, joined Judge Leighton in February 1984 bringing a 24-year secretarial career with her. She finds being a judicial secretary a "satisfying and stimulating" experience. BRENDA JONES, CPS, secretary to Judge John A. Nordberg, was employed in the U. S. Attorney's Office for 12 years and as a swing secretary for 1-1/2 years. GAIL DAVIS, secretary to Judge James F. Holderman, comes into the District Court with 12 years of

legal experience, having been the judge's secretary for 6 years prior to his appointment. Gail was a June bride and the ceremony was performed by Judge Holderman. MARIBETH McPHILLIPS, secretary to Judge Frank Easterbrook, formerly worked as a court secretary for 7 years. Wedding bells will ring for Maribeth on November 23d of this year. NANCY FRUGOLI, secretary to Judge Brian Duff, joined his staff on October 25, 1985. Nancy has 12 years of legal experience, 3 of which were with the Federal Government. BARBARA J. FURLICK, secretary to Judge Thomas Curran, began working for Judge Curran in January 1984 and brought with her 15 years of government experience.

VICKI ANDERSON, secretary to Judge Kenneth F. Ripple, is new to the court. Vicki was Judge Ripple's secretary for 3 years while he was Professor of Law at Notre Dame.

Our best wishes to THERESA RICE, former secretary to Senior Judge Thomas R. McMillen, upon her retirement due to Judge McMillen's retirement. Theresa was active in the FJSA, serving as vice president and circuit representative. Theresa is enjoying herself, now having time to play golf to her heart's content.

ANN BALOGH, former secretary to Senior Judge Edwin A. Robson, has also retired. Best wishes for a happy and healthy retirement. In addition, we are delighted that she is continuing her membership in FJSA.

We would be remiss if we did not acknowledge the efforts of FJSA member, SUSAN SCHROEDER, secretary to Senior Judge Bernard Decker, who made all of the arrangements for the two retirement luncheons given in honor of Theresa and Ann. Thank you, Susan.



EIGHTH CIRCUIT

Brenda King, Representative:

The Eighth Circuit is pleased to announce our recent new members: EVIE CARLSON, secretary to newly appointed Circuit Judge Wollman; BARBARA J. KLECKER, secretary to Chief Judge Lay; and CONSTANCE L. STADE, secretary to newly appointed District Judge Rosenbaum. Welcome to FJSA!

Best wishes to ARLA WOERTH (formerly Knief) who was married to Paul Woerth on Saturday, October 12, 1985.

Congratulations to JUNE BOADWINE, former administrative assistant to Chief Judge Lay, who has been appointed Assistant Circuit Executive of the Eighth Circuit.

We hope VIRGINIA FAY, secretary to Judge Regan and former Eighth Circuit Representative, is feeling much better! Ginny had an accident and had to cancel her trip to the conference in Denver.

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ELEVENTH CIRCUIT

Betty Keener, Representative:

The Eleventh Circuit welcomes the following new members: BRENDA T. IRBY, secretary to Judge Charles A. Moye, Jr.; CAROLYN H. COHEN, secretary to Judge Albert J. Henderson; AGATHA A. DAREZZI, secretary to Judge Thomas A. Clark; and VIRGINIA R. GARCIA, secretary to Judge Edward B. Davis.

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D.C. CIRCUIT

Josephine Phillips, Representative

Members of FJSA will be pleased to hear that DORIS BROWN is doing well after having a serious accident in her home. She is back at work half days and trying to extend the time a little each week. Doris appreciated receiving the signed conference program and realized more than ever how much she missed attending. We are delighted to know that she is continuing to improve.



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 \* 1986 FJSA CONFERENCE \*  
 \* \* \* \* \*  
 \* THE TENTH CONFERENCE OF THE FJSA \*  
 \* WILL BE HELD IN PHILADELPHIA \*  
 \* OCTOBER 10-12, 1986 \*  
 \* \* \* \* \*  
 \* Plan your TIME NOW so you can \*  
 \* attend. Anyone wishing to help \*  
 \* with the conference should con- \*  
 \* tact Betty Lewis (FTS 597-4116). \*  
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 \* JOB OPPORTUNITIES \*  
 \* \* \* \* \*  
 \* For immediate Ninth Circuit \*  
 \* job openings, call Terry Nafisi, \*  
 \* Assistant Circuit Executive, FTS \*  
 \* 556-9693. \*  
 \* \* \* \* \*  
 \* There are five openings in the \*  
 \* district court in Los Angeles, \*  
 \* two in the district court in San \*  
 \* Francisco, and two to five cir- \*  
 \* cuit court openings at various \*  
 \* sites in the Ninth Circuit. \*  
 \* \* \* \* \*  
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BEST WISHES TO ALL

for a HAPPY THANKSGIVING and a JOYOUS HOLIDAY SEASON!





# Newsletter

## Federal Judicial Secretaries Association

The National Courts Building  
717 Madison Place, N.W., Suite 910  
Washington, D.C. 20439

February 1986  
Vol. 13  
No. 3

### P R E S I D E N T ' S M E S S A G E

Dear Members:

As you were advised in the November Newsletter, a condolence letter was sent to Marlene McGuire's daughter, Leslie Siegrist, and a donation was made in Marlene's memory to the Juvenile Diabetes Foundation. I received a lovely note from Ms. Siegrist which I would like to share with you:

"Thank you so much for your kind letter and for the contribution that was made in my mother's name to the J.D.F. [Juvenile Diabetes Foundation]. Within time, the cause and cure of diabetes will be found. I'm sorry Marlene couldn't be helped more though. Many friends have written about her untimely death; however, as her spirit, sense of humor, love for life, and dedication to her job increased, her health was rapidly declining. The prognosis of blindness and loss of limbs would have been too much to bear for a brave and gracious lady. Please, if possible, thank the other members of your fine organization for their dedication, and let them know how much it meant for her to belong to it. She deserved it (as do you all).

"Ms. Stewart and members, thank you again. Best wishes and keep your chin up!"

Betty Lewis, our conference chairperson in Philadelphia, has been working hard on plans for our conference next October. The Philadelphia Hershey Hotel has been selected to be our conference headquarters, and they have quoted a \$59 room rate for either double or single. The hotel is located conveniently downtown just blocks from Independence Hall and the Liberty Bell. Betty has promised a memorable conference. (Betty is meeting with her planning committee this month, so she will have more detailed information to report in our next Newsletter. It is not too early, however, to start making plans.) Betty is hoping for a large contingent, especially from the East Coast. If Marvalyn Heery can come all the way from Hawaii!!!!

Ann Hill, secretary to Judge Reinhardt in the Ninth Circuit, has retired effective December 31, 1985. For those who are new to our Association, Ann is a past president as well as a former secretary of FJSA. This year alone she agreed to be on the Legislative Committee as well as the Nominating Committee. Naturally, she has had to resign from both. Although I know this is a happy event for her, the Association will certainly miss her input. She has given a lot of herself to FJSA. Ann, we hope you have a wonderful and satisfying retirement. I, for one, am a little jealous. I will miss you.

--cont.--



It has been brought to my attention that several members, in the past, have registered for our conferences, but have not attended the meetings. You should be advised that unless you attend the meeting on Saturday and the membership meeting on Sunday, you cannot consider your conference registration as an educational, or any other, deduction on your income tax.

For your information, listed below are the present members of the Bylaws and Legislative Committees as well as the notification of the change in the Nominations and Elections Committee:

Nominations & Elections Committee: An announcement was made of the formation of this committee in the November issue of the Newsletter. However, the retirement of Ann Hill left a void. Fortunately, Katherine Nolan, Chambers of Judge Kennedy, Sacramento, CA (FTS 736-4866), agreed to fill Ann's position. Thank you, Kathy, for helping out.

Bylaws Committee: There is one change in the Bylaws Committee. Rose Weir, who had indicated a desire to be of assistance to the organization, is replacing Sherry Lincoln since I understand Sherry is no longer a member. Thank you, Rose, for volunteering. Doris has obliged me by continuing as chairperson, at least through my tenure as president:

Doris Brown, Chairperson  
Chambers of Judge Gesell  
Washington, D.C. 20001  
(FTS 426-7451)

Rosemary Lightfoot  
Chambers of Judge Filippine  
St. Louis, MO 63101  
(FTS 279-5623)

Rose Weir  
Chambers of Judge Lowe  
New York, N.Y. 10007  
(FTS 622-0083)

Legislative Committee: The following individuals have indicated a desire to remain on the Legislative Committee, and Cleo has graciously consented to continue as chairperson, at least through June 1986:

Cleo Stark, Chairperson  
Chambers of Judge Smith  
Washington, D.C. 20439  
(FTS 633-5866)

Linda Jamison  
Chambers of Chief Judge Markey  
Washington, D.C. 20439  
(FTS 633-6562)

Barbara Cannon  
Chambers of Judge Miller  
Washington, D.C. 20439  
(FTS 633-6556)

Dorothy Borgmann  
Chambers of Judge Curtis  
Los Angeles, CA 90012  
(FTS 798-3658)

When the members listed below paid their dues, they indicated a desire to assist the Association in some way, so I have also included them as members of this committee.

Martine I. Talbot  
Chambers of Judge Freedman  
Springfield, MA 01103  
(FTS 836-9006)

Carolyn R. Fleeman  
Chambers of Judge Parker  
Marshall, TX 75670  
(214) 935-2912 Com.

Judith J. Smith  
Chambers of Judge Hardy  
Phoenix, AZ 85025  
(FTS 261-4272)

Thank you for agreeing to assist. We need willing and able workers. Cleo will be glad to receive, and for that matter wants to receive, any input you may have regarding legislative matters that will make her job as chairperson a little easier.

LOIS STEWART



NOTE OF THANKS

Thank you for the handsome brass bookends. They are a beautiful addition to my office, and were very much needed. I have enjoyed my active association in FJSA as a president and Newsletter editor, and I hope to participate actively again in the future when the transition period from district court secretary to circuit court secretary is completed.

Again, many thanks for your thoughtfulness.

MARGARET M. PRYBYS  
853 Federal Building  
Detroit, Michigan 48226

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\* \* \* \* \*

ASSERTIVENESS RATINGS

(Test on page 4)

- \* 75 - 100 points -- Above Average \*
- \* 50 - 74 points -- Average \*
- \* 25 - 49 points -- Below Average \*
- \* 0 - 24 points -- Passive \*

\* You may also wish to refer to the \*  
\* Interpretation of the Assertive- \*  
\* ness Test in the November issue, \*  
\* page 7. \*

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\* \* \* \* \*

MEMBERSHIP

\* By the end of January 1986, the \*  
\* membership of FJSA increased to \*  
\* 543, but this is still lower than \*  
\* last year. \*

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R E M I N D E R

Deadline for May 1986 issue of the NEWSLETTER--April 25, 1986

Originally it was planned that the fourth Newsletter for 1985-86 would be issued in April 1986 in order to include the ballot for new officers. However, the ballot (which must be returned by May 15) will now be mailed separately. The next issue, therefore, will be in May and will include conference information and the 1986-87 FJSA dues application form, as well as other news items.

DOROTHY BUTTS, Editor



## TEST YOUR ASSERTIVENESS

The following test was given by Dr. C. Robert Borresen, Psychology Department, Wichita State University, Wichita, KS, at the Denver FJSA Conference this past October. After the "Interpretation of Assertiveness Test" appeared in the November issue of the Newsletter several inquiries were received as

to whether a copy of the test could be made available. Dr. Borresen has very graciously furnished it for inclusion in this Newsletter.

To test your assertiveness, complete this questionnaire by using the following scale:

- 0 means "no" or "never."  
 1 means "somewhat" or "sometimes."  
 2 means "average."  
 3 means "usually" or a "good deal."  
 4 means "practically always" or "entirely."

\* \* \* \* \*

- \_\_\_ 1. I speak out and ask questions at meetings.
- \_\_\_ 2. When a person is highly unfair, I call his/her attention to it.
- \_\_\_ 3. When someone does something that bothers me, I tell him/her.
- \_\_\_ 4. When someone compliments me on doing a good job, I simply say "thank you."
- \_\_\_ 5. When I think I really should not do something, I say "no."
- \_\_\_ 6. I find it easy to make decisions.
- \_\_\_ 7. Even though there is a chance of being embarrassed, I will still say what I think.
- \_\_\_ 8. I usually have confidence in my own judgment.
- \_\_\_ 9. When an employee for whom I am responsible does not follow through on an assignment, I call it to his/her attention.
- \_\_\_ 10. Even in very tense situations, I avoid getting angry.
- \_\_\_ 11. When I conduct a meeting, I am careful not to control the situation.
- \_\_\_ 12. I can criticize others without making them tense.
- \_\_\_ 13. When my boss criticizes me, I try to find out what I can do to improve.
- \_\_\_ 14. If I feel that I am being criticized unjustly, I say so.
- \_\_\_ 15. When a person tries to manipulate me, I tell him/her.
- \_\_\_ 16. When I do feel anger, I express it openly and honestly.
- \_\_\_ 17. When someone asks for a favor that should not be done, I say "no."
- \_\_\_ 18. When my boss asks me what I think, I tell him/her even though it might upset my boss.
- \_\_\_ 19. When I am pleased with someone's performance, I tell that person.
- \_\_\_ 20. When I am asked for feedback, I point out problem behaviors even though I know it might hurt feelings.
- \_\_\_ 21. When a friend makes an unreasonable request, I refuse it.
- \_\_\_ 22. I refuse to complete others' work for them.
- \_\_\_ 23. I achieve my desired goal.
- \_\_\_ 24. I feel good about myself.
- \_\_\_ 25. I am open to feedback from others.

\_\_\_ TOTAL

NOTE: To determine your rating see page 3.



## Around the Circuits

### SECOND CIRCUIT

Jo-Anne Schiffner, Representative:

The Second Circuit wishes to thank CORRINE A. SCHADE-SZALAY for a job well done these past few years as our circuit representative. I also want to add my personal thanks to Corrine for making my transition to this year's circuit representative an easy one.

Welcome to new member GWENDOLYN HORNE, secretary to Judge James L. Watson of the Court of International Trade; and the four new members from the District Court for the Southern District--ERNESTINE K. DUGAN, secretary to Judge Gerard L. Goettel; ETHEL SIMON, secretary to Judge David Edelstein; VERONICA EVORA, secretary to Judge Whitman Knapp; and ELEANOR A. CRIMI, secretary to Judge Louis L. Stanton. Congratulations, we well as good-bye, to former member and secretary to Judge Knapp, JEANNE M. HENIGAN, who was married in August and now resides in California.

We also want to welcome the following new Second Circuit secretaries who we hope will soon become FJSA members: Court of Appeals--ELAINE CARTER, secretary to Judge Irving R. Kaufman. District Court, Northern--SALLY GODLEWSKI, secretary to Chief Judge Howard G. Munson; ANN R. BROWN, secretary to Senior Judge James T. Foley; and TERRY LOBISCO, secretary to Senior Judge Edmund Port. District Court, Eastern--MARY SEIFERT, secretary to Judge Henry Bramwell, and ROSE HOUNSELL, secretary to Senior Judge Edward R. Neaher. District Court, Southern--SUSAN C. TUMLIN, secretary to Senior Judge Lee P. Gagliardi, and EILEEN FARMER, secretary to Judge Inzer B.

Wyatt. Also, good-bye and good luck to Judge Wyatt's former secretary and FJSA member, CLAIRE TOY, who has retired.

### THIRD CIRCUIT

Marcy Saras, Representative:

The Third Circuit welcomes Cynthia Teer as a new member to FJSA. She is secretary to Judge Adams of the Court of Appeals.

### EIGHTH CIRCUIT

Brenda King, Representative:

Congrats to SUE REIME, secretary to Judge McMillian, who gave birth to a 7 pound, 12 ounce baby boy on October 15, 1985. His name is Andrew Liendecker.

The Eighth Circuit is pleased to welcome our recent new members--JUDY ANDERSON, secretary to Chief Judge Donald P. Lay; DEBRA A. KLAIR, assistant secretary to Chief Judge Donald D. Alsop; and ANNE BARTLETT, secretary to newly appointed District Judge Morris S. Arnold.

JEAN D. ROEDER, who was secretary to Judge Schatz for 12 years until his recent death, began working for newly appointed District Judge Lyle E. Strom on November 1, 1985.

### FEDERAL CIRCUIT

Patricia Massey, Representative:

Polly Benson, secretary to recently appointed Judge Glenn L. Archer, Jr., is new to the Court of Appeals for the Federal Circuit. Polly has been Judge Archer's secretary for 17 years in both private practice and at the Justice Department. We are very happy to welcome her as the newest member from our court to the FJSA!





# Newsletter

## Federal Judicial Secretaries Association

The National Courts Building  
717 Madison Place, N.W., Suite 910  
Washington, D.C. 20439

June 1986  
Vol. 13  
No. 4

### P R E S I D E N T ' S M E S S A G E

Winnifred M. Moran (Winnie), a charter founder and first president of FJSA, passed away in February. After serving as president, she worked diligently on many projects, but especially the Legislative Committee where she put forth extreme effort attempting to improve secretaries' retirement benefits and to raise their grades to JSP-11.

Winnie earned her law degree from George Washington University while working in the the clerk's office of the United States District Court for the District of Columbia. Later she joined the staff of Judge Edward M. Curran from which she retired in 1980 to establish her own law practice in Woodsville, New Hampshire. Even though Winnie left our ranks and became a successful attorney, she never forgot the Association. She was one of its best friends.

Winnie returned to Washington, D.C., in October 1981 to be a guest speaker at our conference where she gave a talk on the history of FJSA, its origin, and its goals. Everyone was so pleased to see her, especially those of us who had not seen her since the Association was first established in 1973.

FJSA has come a long way since its inception, and we all have Winnie to thank for her foresight. She should be an inspiration to all of us.

One of Winnie's pet projects was the Cottage Hospital, Woodsville, New Hampshire. She was chairperson of the Finance Committee, president of the Cottage Hospital Corporation, and a hospital trustee. A contribution has been sent from the Association to the hospital in her memory.

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IT IS THAT TIME OF THE YEAR AGAIN. Dues for 1986-87 are due and payable July 1. PLEASE send your check to your circuit representative as soon as you receive this Newsletter because you know the old saying, "Out of sight, Out of mind."

The voting for the change in the bylaws is now complete. Needless to say, I am disappointed. Evidently many members feel the Association has no need to grow, because out of the 591 eligible to vote, only 367 voted--364 for and 3 against a change. Had there been at least 3 more "yes" votes from each circuit the proposed change would have passed. This vote clearly indicates that opposition is not a factor. Instead, as is usual in all associations, the main problem is inertia characterized by failure to read mail, to follow instructions, or to take the time to fill out forms. A good example is the resolution that was presented by the Legislative Committee and adopted at the Denver Conference

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whereby the Committee on Court Administration was requested to reconsider its decision rejecting the change in grade status from JSP-11 to JSP-12 of executive secretaries to article III judges (a matter that eventually would affect each of you). Since fewer than 70 secretaries/judges responded, it would appear that "inertia" once again set in. Do not blame your judges for not writing such a letter if you did not give them the opportunity to do so. The Legislative chairperson, Cleo Stark, received many calls from secretaries with suggestions on what should be done and how it should be accomplished, yet it appears those people either did not ask their judges to write a letter or their judges did not support them in this endeavor.

As stated above, do not expect your Association to grow and to accomplish the "possible" unless you are willing to take a few minutes of your time to assist your officers and committee chairpersons. They also are busy, but yet they are willing and do expend a great deal of their personal time on your behalf.

The results of the voting for officers and circuit representatives are on page 3. Congratulations to all of you--I know you will do a good job. As you will see, the Fourth Circuit did not let us down. We do have a representative from that circuit. Also, Elizabeth Wilson, although agreeing to continue as circuit representative for the Tenth Circuit for a second year, now will be unable to do so since she will be leaving the court. Elizabeth plans to move to West Virginia where she will be nearer her boyfriend of long standing. She has been working towards a paralegal degree and plans to finish her studies and to get a job in the public-interest field. We all wish her luck and happiness. She has

advised that Vicki Wager, secretary to Judge James E. Barrett of Cheyenne, Wyoming, has volunteered to replace her. I appreciate Elizabeth's concern in seeing that her circuit has representation and thank Vicki for coming to her rescue. This is the kind of cooperation that is needed to keep our Association running smoothly.

Insofar as our conference plans in Philadelphia are concerned, it appears everything is shaping up for another successful conference. Our chairperson, Betty Lewis, called recently to let me know how things were coming along, and except for a few loose ends we appear to be headed in the right direction. Further back in this Newsletter are registration forms for the conference and for the hotel. I sincerely hope we will have a large group in Philadelphia, because Betty and her committee have worked extremely hard to have an interesting and informative conference. Let's all stand behind them and support our Association.

LOIS STEWART

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*                                     *
*                                     *
*           MARK YOUR CALENDAR NOW   *
*                   for the          *
*                   FJSA CONFERENCE  *
*                                     *
*           OCTOBER 10-12, 1986      *
*                                     *
*           HERSHEY HOTEL            *
*           Broad & Locust Streets  *
*           Philadelphia, PA 19107   *
*                                     *
*                                     *
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RESULTS OF 1986-87 ELECTION FOR OFFICERS & CIRCUIT REPRESENTATIVES

(These officers and circuit representatives will take office July 1, 1986. Membership dues are to be sent to your circuit representative listed on this page.)

	Vote		Vote
<u>PRESIDENT:</u>		<u>5th CIRCUIT:</u>	
Margaret Mura -----	357	Wanda Wilson -----	40
c/o Chief Judge Fisher		c/o Judge J. M. Wisdom	
P.O. Box 158		600 Camp Street, #200	
Spring Lake, NJ 07762		New Orleans, LA 70130	
<u>PRESIDENT-ELECT:</u>		<u>Write-In Vote (5th Cir.):</u>	
Rosemary Lightfoot -----	358	Donna Champagne -----	1
c/o Judge E. L. Filippine			
1114 Market Street		<u>6th CIRCUIT:</u>	
St. Louis, MO 63101		Sara Pettit -----	29
<u>VICE-PRESIDENT:</u>		c/o Judge G. S. Merritt	
Diane Wykoff -----	357	801 Broadway, #736	
c/o Judge S. A. Spiegel		Nashville, TN 37203	
5th & Walnut Streets, # 832		<u>7th CIRCUIT:</u>	
Cincinnati, OH 45202		Sandra Perry -----	28
<u>SECRETARY:</u>		c/o Judge G. N. Leighton	
Sharon Ware -----	356	219 South Dearborn Street	
c/o Chief Judge Holloway, Jr.		Chicago, IL 60604	
P.O.Box 1767		<u>8th CIRCUIT:</u>	
Oklahoma City, OK 73101		Brenda King -----	42
<u>TREASURER:</u>		c/o Judge R. S. Arnold	
Thelma Borresen -----	356	P.O. Box 429	
c/o Judge W. E. Brown		Little Rock, AR 72203	
401 N. Market Street, #423		<u>9th CIRCUIT:</u>	
Wichita, KS 67202		Susan Scobie -----	43
<u>CIRCUIT REPRESENTATIVES:</u>		c/o Judge R. M. Takasugi	
<u>1st CIRCUIT:</u>		312 N. Spring Street	
Jo-Anne Gulla -----	12	Los Angeles, CA 90012	
c/o Chief Judge Campbell		<u>10th CIRCUIT:</u>	
1618 McCormack P.O. & Cthse		Vicki Wager -----	1**/
Boston, MA 02109		c/o Judge J. E. Barrett	
<u>2d CIRCUIT:</u>		P.O. Box 1288	
Jo-Anne Schiffner -----	32	Cheyenne, WY 82001	
c/o Judge J. E. Sprizzo		<u>Write-In Vote (10th Cir.):</u>	
612 U.S. Courthouse, Foley Sq.		Anne Horlbeck -----	1
New York, NY 10007			
<u>Write-In Vote (2d Cir.):</u>		<u>11th CIRCUIT:</u>	
Gloria Rider -----	1	Betty Keener -----	19
<u>3d CIRCUIT:</u>		c/o Judge E. P. Tuttle	
Marcelline Saras -----	40	50 Spring Street, S.W.	
c/o Judge G. Diamond		Atlanta, GA 30303-3147	
9th Floor, U.S. Courthouse		<u>D.C. CIRCUIT:</u>	
Pittsburgh, PA 15219		Josephine Phillips -----	13
<u>Write-In Vote (3d Cir.):</u>		c/o Judge J. L. Smith	
Elaine Olyha -----	1	3d & Constitution Ave., N.W.	
<u>4th CIRCUIT:</u>		Washington, D.C. 20001	
Barbara Leighton-Herrmann --	7*/	<u>FEDERAL CIRCUIT:</u>	
c/o Chief Judge Winter		Patricia Massey -----	17
101 W. Lombard Street, #910		c/o Chief Judge Markey	
Baltimore, MD 21201-2664		717 Madison Place, N.W.	
<u>Write-In Votes (4th Cir.):</u>		Washington, D.C. 20439	
Jeanette Alexander -----	2		
Joan Lux -----	1	<u>**/ As noted in the President's</u>	
Mary Ellen deGeorge -----	1	<u>Message, Vicki volunteered to be the</u>	
Betty Gosnell -----	1	<u>circuit representative for the 10th</u>	
<u>*/ Write-in votes.</u>		<u>Circuit after Elizabeth Wilson, who</u>	
		<u>had previously agreed to serve, de-</u>	
		<u>ecided to leave the Judiciary and</u>	
		<u>move East. Anne Horlbeck, who also</u>	
		<u>received one vote, has graciously</u>	
		<u>stepped aside. We hope Anne will</u>	
		<u>agree to serve at a later date.</u>	



\*\*\*\*\*  
 \* RESULTS OF THE \*  
 \* BALLOTING ON THE \*  
 \* PROPOSED AMENDMENT TO THE \*  
 \* BYLAWS \*  
 \* \*  
 \* The proposed amendment to Art. \*  
 \* XV--Amendment to Constitution \*  
 \* & Bylaws failed to pass by only \*  
 \* 30 votes of the two-thirds' \*  
 \* membership vote necessary: \*  
 \* \*  
 \* For 364 \*  
 \* Against 3 \*  
 \* \*  
 \* Members Not Voting 224 \*  
 \* \*  
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LEGISLATIVE COMMITTEE

On October 24, 1985, the resolution concerning ~~salaries~~ for executive secretaries, adopted by the FJSA at its Denver conference, was sent to The Honorable Elmo B. Hunter, Chairman, as well as to all members of the Committee on Court Administration. Judge Hunter advised on November 5, 1985, that the Subcommittee on Supporting Personnel of the Committee on Court Administration, Judicial Conference of the United States, would restudy and reevaluate the subject of appropriate secretarial salaries. It is my understanding that the subcommittee, at its winter meeting, deferred action on this matter until its summer 1986 meeting. I will keep you advised of developments.

At this time, I wish to thank those judges who took the time to write to Judge Hunter in support of our resolution.

Cleo P. Stark  
 Legislative Chairperson

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R E M I N D E R

Deadline for August 1986 issue of the NEWSLETTER--July 25, 1986

Dorothy Butts, Editor

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"PHILADELPHIA - GET TO KNOW US !!"

Some of you may have heard Philadelphia's catchy song, recorded by Patti LaBelle. Here is your chance to get to know Philadelphia--come to FJSA's Tenth Conference October 10-12, 1986, and, in addition, see historic Independence Hall (where the Declaration of Independence was adopted and the Constitution was written), the Liberty Bell, Carpenters' Hall (where the First Continental Congress met), the Graff House (where Thomas Jefferson wrote the Declaration of Independence), Old City Hall (the first home of the United States Supreme Court), the Betsy Ross House (where the designer of the first United States flag resided), and the U.S.S. Olympia, Admiral Dewey's flagship, as well as other sights. Or you can shop in Gallery I and Gallery II, Philadelphia's center city shopping malls, with three anchor department stores, and dine in some of its fine center city restaurants. Everything is within walking distance of the conference site, PHILADELPHIA'S HERSHEY HOTEL.

For those of you who plan to stay an extra day or two and would like to visit the casinos in Atlantic City, we have tentative plans to rent a private bus for the trip. The cost is minimal; the casinos offer great group bargains. If you are interested, please mark the registration form where indicated--we need a head count to arrange for the bus.

Anyone interested in visiting other nearby cities while on the East Coast may contact Betty Lewis for information.

"PHILADELPHIA - GET TO KNOW US!"

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CONFERENCE REGISTRATION FORM  
October 10-12, 1986

NAME: \_\_\_\_\_

SEC'Y TO JUDGE \_\_\_\_\_

COURT ADDRESS: \_\_\_\_\_

TELEPHONE: Office: FTS \_\_\_\_\_ Home: \_\_\_\_\_

I plan to attend the 1986 CONFERENCE in Philadelphia, Pennsylvania, and enclose my registration fee (includes reception [cash bar] and Saturday luncheon) ..... \$ 15.00

I will arrive in time to attend the reception on Friday, October 10, 6 to 8 p.m. .... YES \_\_\_\_\_ NO \_\_\_\_\_.

I will bring \_\_\_\_\_ guest(s) to the Friday reception and enclose \$5.00 per guest. (Local members are encouraged to invite their judges as guests.) .....

I will bring \_\_\_\_\_ guest(s) to the Saturday luncheon and enclose \$15.00 per guest .....

TOTAL ENCLOSED .....

NAME(S) OF GUEST(S) FOR NAME TAGS AT RECEPTION \_\_\_\_\_

NAME(S) OF GUEST(S) FOR NAME TAGS AT LUNCHEON \_\_\_\_\_

\*\*\*\*\*  
\* I am interested in taking the bus trip to Atlantic City \*  
\* on: \*  
\* Sunday afternoon and evening \_\_\_\_\_ \*  
\* Monday \_\_\_\_\_ \*  
\* Another day (please specify) \_\_\_\_\_ \*  
\* \*  
\*\*\*\*\*

Please make check payable to the FEDERAL JUDICIAL SECRETARIES ASSOCIATION and, by September 1, mail it together with the above form to:

BETTY LEWIS  
c/o Honorable Francis L. Van Dusen  
20613 United States Courthouse  
601 Market Street  
Philadelphia, PA 19106  
Phone: FTS 597-4116



H O T E L R E S E R V A T I O N  
F O R M

<p><b>FEDERAL JUDICIAL SECRETARIES' ASSOCIATION</b>          October 10 through 12, 1986  <b>RATES: \$59.00 Single/Double Occupancy</b>          Reservations received after September 10, 1986          are subject to availability.</p>	<p>Code: <u>FJS1010</u></p>
	<p><b>THE HERSHEY</b> PHILADELPHIA HOTEL</p>
	<p>(Please Print Clearly:)</p>
	<p>Arrival Day/Date _____ Departure Day _____</p>
	<p>Guest Name _____ (last) (first) Firm Name _____</p>
	<p>Street _____ City/State/Zip _____</p>
	<p>Telephone _____ Share with (if applicable) _____</p>
	<p>Please Reserve: Name _____          _____ Rooms for Address _____          _____ Persons _____</p>
	<p>Please check _____ 6 pm _____ GTD by credit card _____          first night's room          rate plus 9%          sales tax _____</p>
	<p>Circle type &amp; write cc number below:          Visa MC, AX, or DC Credit Card No. _____          and holder's name _____ expiration _____</p>

A guaranteed reservation assures you that a room will be held for your indicated day of arrival. You will be billed for the first night's room revenue, if the reservation is not cancelled before 6 pm on the day of arrival.

Suggested check-in time is after 3 pm. Check-out time is 1 pm.

ARRANGEMENTS FOR CREDIT (direct billing) MUST BE MADE 30 DAYS IN ADVANCE OF YOUR ARRIVAL. A letter requesting credit authorization on company organization stationery and indicating for whom credit privileges are to be granted, the company/organization/person assuming responsibility for payment, complete billing address and 3 references should be returned with your reservation request.

Prior to September 10, send this form to:

**THE HERSHEY HOTEL**  
Broad & Locust Streets  
Philadelphia, PA 19107



## Around the Circuits

### SECOND CIRCUIT

Jo-Anne Schiffner, Representative:

The Second Circuit wants to welcome its four newest members--SALLY E. GODLEWSKI and JUDITH RICE, secretaries to Chief Judge Munson, U.S. District Court for the Northern District; ANN RIECK, secretary to Judge Kaufman, U.S. Court of Appeals, and GWENDOLYN HORNE, secretary to Judge Watson, U.S. Court of International Trade.

Good-bye to former members ESTELLE ALBALA, secretary to Judge Kram; HANNON EL-DESSOUKY, secretary to Judge Watson, and LYNDA GOLDEN, secretary to Judge Carman.

We also want to welcome the following new Second Circuit District Court secretaries--JOYE CLARK, secretary to newly appointed Judge Cederbaum, PEGGY STANSBURY, secretary to Judge Kram, MARY AVENT, secretary to Judge Walker, and EVA ADASZKO, secretary to Senior Judge Maletz of the U.S. Court of International Trade. We hope they will all become FJSA members soon.

Congratulations on the birth of a boy to MARY DUFFY, secretary to District Court Judge Brieant.

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### THIRD CIRCUIT

Marcy Saras, Representative:

HELEN R. LEONARD, secretary to U.S. District Judge Kelly, has become a new member and we welcome her to FJSA!

\* \* \* \* \*

### SIXTH CIRCUIT

Marty Dore', Representative:

The following are new members from the Sixth Circuit this year: SHARON GRIFFIN, secretary to Judge Meredith; JACKIE LOGUE, secretary to Judge Todd; DIANA PRICE, sec-

retary to Judge Allen; ERMA THOMAS, secretary to Judge Churchill; CAMILLE WASIK, secretary to Judge Keith; and DEBBIE ZELEI, secretary to Judge Weick. Welcome to FJSA!

\* \* \* \* \*

### SEVENTH CIRCUIT

Barbara Radloff, Representative:

The Seventh Circuit is pleased to welcome two new members. MARCIA DE YOUNG, secretary to Judge Leinenweber, comes into the U.S. District Court with 19 years of experience; she was Judge Leinenweber's secretary for 6 years prior to his induction on January 17, 1986. PATRICIA ANN GARNAAT, swing secretary, was appointed by Chief Judge McGarr in 1979. Prior to that time Pat was self-employed as a court transcriber.

\* \* \* \* \*

### EIGHTH CIRCUIT

Brenda King, Representative:

The Eighth Circuit is pleased to welcome its recent new members: JEANNE FELDHAUS, assistant secretary to Judge Wollman; and VIRGINIA M. ALBO, secretary to Judge Oliver.

Congratulations to GINI RUSSELL secretary to Judge Beam, who recently adopted a baby boy, Eric Thomas. Eric was born on March 21. We know he will bring much happiness.

\* \* \* \* \*

### FEDERAL CIRCUIT

Patricia Massey, Representative:

The secretaries of the Federal Circuit get together socially several times a year for good conversation and dinner, and the most recent evening was particularly enjoyable as it also included a shower in honor of CHRISTINE TOMASELLO, who is expecting her first baby in June. Christine is secretary to Judge Nies. We wish the Tomasello family much happiness.







# Newsletter

## Federal Judicial Secretaries Association

The National Courts Building  
717 Madison Place, N.W., Suite 910  
Washington, D.C. 20439

August 1986  
Vol. 14  
No. 1

### P R E S I D E N T S ' M E S S A G E S

#### Outgoing President:

I had hoped to be able to report in my final message that the resolution to change our grades from JSP-11 to 12 had been favorably acted upon, and the proposed change in the bylaws was finally accomplished; however, that is not to be. The resolution, of course, is still pending, but it appears the change in the bylaws will have to wait for another time. Maybe our new president, Peggy Mura, will have better luck than I did. I sincerely hope so.

I do want to thank the many people who assisted me, or wanted to assist, during the past year. Of course, special thanks go to my fellow officers, Peggy Mura, Nancy Thomas, and Thelma Borresen for their support. While I did not have personal contact with all of the circuit representatives, the ones I did come in contact with were conscientious and dedicated. It was a pleasure working with all of you this past year.

The Nominating Committee is the most underrated committee insofar as its duties are concerned. Its chairperson, Gloria Rider, and her committee members, Sharon Ware and Katherine Nolan, are to be commended. They had one of the most time-consuming and frustrating jobs in FJSA. They presented an excellent slate of officers and deserve our thanks for a job well done!!!!

-- cont. page 2 --

#### Incoming President:

Congratulations to all new officers and circuit representatives. I'm sure that they are as grateful to the membership as I am for the vote of confidence. We all have shining examples to follow and hopefully we will not fall short of their performances.

I am particularly indebted to Lois Stewart, my predecessor, for all that was accomplished under her leadership and for her kindness in helping me settle into the job. Lois showed me that you can do a fine job and still have fun. Let's not lose sight of that. I'm sure we can all work very hard and have a great time too. I say this by way of encouragement to those of you who may hesitate to accept a nomination or appointment. We really do have fun and get to meet so many fine women all over the country. Give it a try.

Thank-yous are due also to the circuit reps who made my task as vice president so enjoyable last year. And in return for being so nice to me, I'm going to lighten their tasks. As vice president I did not make use of all of the copies of membership applications which were sent to me by the circuit reps. Since the vice president is the membership chairman, it makes sense for her to know how many members have joined from each circuit out of the total possible so that

-- cont. page 3 --



Outgoing President--cont.

Our Legislative chairperson, Cleo Stark, and her committee, as well as our Bylaws chairperson, Doris Brown, and her committee, worked very hard this year on the resolution and the proposed change in the bylaws, respectively. Even though we have not had any real success as yet, the time and effort they expended on these projects should not go unnoticed.

Thanks also go to our two tellers, Eileen Farnsworth (bylaws balloting in August 1985), and Mary Catherine O'Connor (officers and bylaws balloting in May 1986). I appreciate their help.

Thelma Buser and Beverly Rector did another fine job this year auditing the treasurer's books. As can be seen in the financial statement further back in this Newsletter, the Association is definitely shipshape.

A number of people indicated on their membership forms they would like to assist FJSA in some way and I wish I had the space to list each name individually. I was able to appoint some to the Legislative and Bylaws Committees; however, I was unable to place everyone. Please do not let this deter you from offering assistance in the future.

We need all of you. Be sure you let Peggy know of your interest.

I would be remiss if I did not include a thank you to Rema Batson and Betty Lewis, conference chairpersons for the Denver Conference last October, and the forthcoming Philadelphia Conference in October 1986, respectively. The cooperation they gave me, and the pleasure I received from my association with them, will remain with me for a long time. The position of conference chairperson is another time-consuming, and sometimes thankless job. They are both to be commended.

Last, but certainly not least, I thank Dottie Butts, editor of the Newsletter. Without her assistance and suggestions my job would have been much more difficult. I do not have to tell you what an outstanding job she has done this past year. The Newsletter is one to be proud of--a real credit to the Association.

I have always heard you should not name names because you might omit someone. Hopefully I have not made that mistake. I have truly enjoyed my year as president. I have met many nice people and have learned a great deal about and from the Association. Much success and best wishes to all the new officers. See you in Philadelphia in October!!

LOIS STEWART

---

NOTE OF THANKS

You were advised in the June Newsletter that the founder and first president of FJSA, Winnifred Moran, passed away in February and that a donation had been made in her memory. The following letter from Alice and Catherine Moran concerning this donation just arrived, and I submit it for your information:

"We have received a notice from Cottage Hospital, Woodsville, N.H., that the Federal Judicial Secretaries Association has donated to the Expansion Fund in memory of Winnifred.

"We wish to thank you for this kind gesture. Winnifred was a member of the Board of Trustees and that took a lot of her time, so it was an important part of her life. We appreciate your kindness."

LOIS STEWART

---

# FEDERAL JUDICIAL SECRETARIES ASSOCIATION

FISCAL YEAR 1985-1986

STATEMENT OF INCOME AND EXPENSES AS OF JUNE 30, 1986

BALANCE BROUGHT FORWARD JUNE 30, 1985 \$ 10,763.18

INCOME

Dues (602 for 1985-86)	\$6,020.00		
NOW Interest Earned	598.91		
Registration Fees Oct. '85 Conference	710.30	\$ 7,329.21	7,329.21
			<u>\$ 18,092.39</u>

EXPENSES

<u>Newsletters</u>			
Printing: (June '85)	\$429.03		
(August '85)	435.28		
(November '85)	471.92		
(March '86)	241.08		
(June '86)	451.55	\$2,028.86	
Printing: Ballot, March '86	245.96	245.96	
Postage: 5 mailings + Aug. & Nov. '86 mailings	900.00	900.00	
Postage Meter Rental	169.12	169.12	\$ 3,343.94
<u>Circuit Reps. and Officers:</u>			
Postage, etc. Reimbursement:	517.49	517.49	
Travel allowance: 1985 Conf.	1,100.00	1,100.00	\$ 1,617.49
<u>1985 Conference Expenses:</u>			
Printing Programs & Supplies	147.64		
Postage	20.00		
Speaker: Travel allowance	200.00		
Marriott Hotel, Denver	3,394.58	3,762.22	\$ 3,762.22
<u>Miscellaneous:</u>			
Gavel (Past President)	22.48		
Bank Charge (deposit slips)	7.37		
Stationery (FJSA)	145.12		
Gift for former NL Editor	61.64		
Memorials for members	100.00	336.61	\$ 336.61
			<u>\$ 9,060.26</u>

BALANCE IN CHECKING ACCOUNT JUNE 30, 1986 \$ 9,032.13

Savings Account # 01-01142014 as of 6/30/85 \$ 3,199.78  
Mid-Kansas Federal Savings & Loan Association  
Wichita, Kansas 67202

Interest Earned to June 30, 1986 183.49

BALANCE IN SAVINGS ACCOUNT JUNE 30, 1986 \$ 3,383.27

*Thelma J. Borresen*

Thelma J. Borresen, Treasurer

Prepared July 8, 1986



CONFERENCE REGISTRATION FORM  
October 10-12, 1986

NAME: \_\_\_\_\_

SEC'Y TO JUDGE \_\_\_\_\_

COURT ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

TELEPHONE: Office: FTS \_\_\_\_\_ Home: \_\_\_\_\_

I plan to attend the 1986 CONFERENCE in Philadelphia, Pennsylvania, and enclose my registration fee (includes reception [cash bar] and Saturday luncheon) ..... \$ 15.00

I will arrive in time to attend the reception on Friday, October 10, 6 to 8 p.m. .... YES \_\_\_\_\_ NO \_\_\_\_\_.

I will bring \_\_\_\_\_ guest(s) to the Friday reception and enclose \$5.00 per guest. (Local members are encouraged to invite their judges as guests.) ..... \_\_\_\_\_

I will bring \_\_\_\_\_ guest(s) to the Saturday luncheon and enclose \$15.00 per guest ..... \_\_\_\_\_

TOTAL ENCLOSED ..... \_\_\_\_\_

NAME(S) OF GUEST(S) FOR NAME TAGS AT RECEPTION \_\_\_\_\_

NAME(S) OF GUEST(S) FOR NAME TAGS AT LUNCHEON \_\_\_\_\_

\*\*\*\*\*  
\* I am interested in taking the bus trip to Atlantic City \*  
\* on: \*  
\* Sunday afternoon and evening \_\_\_\_\_ \*  
\* Monday \_\_\_\_\_ \*  
\* Another day (please specify) \_\_\_\_\_ \*  
\* \*  
\*\*\*\*\*

Please make check payable to the FEDERAL JUDICIAL SECRETARIES ASSOCIATION and, by September 1, mail it together with the above form to:

BETTY LEWIS  
c/o Honorable Francis L. Van Dusen  
20613 United States Courthouse  
601 Market Street  
Philadelphia, PA 19106  
Phone: FTS 597-4116

H O T E L R E S E R V A T I O N  
F O R M

FEDERAL JUDICIAL SECRETARIES' ASSOCIATION  
 October 10 through 12, 1986  
 RATES: \$59.00 Single/Double Occupancy  
 Reservations received after September 10, 1986  
 are subject to availability.

Code: FJS1010

**THE**  
**HERSHEY**  
 PHILADELPHIA HOTEL

(Please Print Clearly:)

Arrival Day/Date \_\_\_\_\_ Departure Day \_\_\_\_\_  
 Guest Name \_\_\_\_\_ Firm Name \_\_\_\_\_  
 Street \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
 Telephone \_\_\_\_\_ Share with (if applicable) \_\_\_\_\_  
 Please Reserve: Name \_\_\_\_\_  
 \_\_\_\_\_ Rooms for Address \_\_\_\_\_  
 \_\_\_\_\_ Persons \_\_\_\_\_  
 Please check \_\_\_\_\_ 6 pm \_\_\_\_\_ GTD by credit card \_\_\_\_\_  
 first night's room  
 rate plus 9%  
 sales tax \_\_\_\_\_

Circle type & write cc number below:  
 Visa MC, AX, or DC Credit Card No. \_\_\_\_\_  
 and holder's name \_\_\_\_\_ expiration \_\_\_\_\_

A guaranteed reservation assures you that a room will be held for your indicated day of arrival. You will be billed for the first night's room revenue, if the reservation is not cancelled before 6 pm on the day of arrival.  
 Suggested check-in time is after 3 pm. Check-out time is 1 pm.  
 ARRANGEMENTS FOR CREDIT (direct billing) MUST BE MADE 30 DAYS IN ADVANCE OF YOUR ARRIVAL. A letter requesting credit authorization on company organization stationery and indicating for whom credit privileges are to be granted, the company/organization/person assuming responsibility for payment, complete billing address and 3 references should be returned with your reservation request.

Prior to September 10, send this form to: THE HERSHEY HOTEL  
 Broad & Locust Streets  
 Philadelphia, PA 19107

\*\*\*\*\*  
 \* AIR TRANSPORTATION \*  
 \* TO \*  
 \* PHILADELPHIA \*  
 \*  
 \* SAVE MONEY!!! Arrangements \*  
 \* have been made with Delta Air \*  
 \* Lines for special discounts \*  
 \* on round-trip, day-coach \*  
 \* fares. To take advantage of \*  
 \* this, call or ask your travel \*  
 \* agent to call 1-800-241-6760 \*  
 \* (8:30 a.m. to 8:00 p.m. EDT) \*  
 \* and refer to File No. 0011. \*  
 \*  
 \* BETTY LEWIS \*  
 \*  
 \*\*\*\*\*

\*\*\*\*\*  
 \* CONFERENCE \*  
 \* REGISTRATION \*  
 \* DUE SEPTEMBER 1 \*  
 \*  
 \* \*\*\*\*\* \*  
 \* HOTEL \*  
 \* RESERVATION \*  
 \* DUE SEPTEMBER 10 \*  
 \*  
 \*\*\*\*\*



## Around the Circuits

### SECOND CIRCUIT

Jo-Anne Schiffner, Representative:

The Second Circuit welcomes its two newest members: MARIE F. ARMATO, secretary to Judge Frank X. Altimari, U.S. Court of Appeals, and MARY AVENT, secretary to Judge John M. Walker, U.S. District Court for the Southern District.

We also want to welcome BARBARA ADAMOWICZ, secretary to Judge Thomas J. Meskill; ALICE MONTZ and PAM MONAHAN, secretaries to Judge J. Daniel Mahoney of the U.S. Court of Appeals; ANITA TURLIN, secretary to Judge Thomas P. Griesa, U.S. District Court for the Southern District; and PAT CONNORS, secretary to Judge Gregory W. Carman, and HELEN EG, secretary to Judge Nicholas Tsoucalas, both of the U.S. Court of International Trade. We hope they will all become FJSA members soon.

\* \* \* \* \*

### SIXTH CIRCUIT

Sara L. Pettit, Representative:

Marty Dore', formerly secretary to Judge Robert M. Duncan, U.S. District Court for the Southern

District of Ohio, recently became secretary to Judge Alan E. Norris, newly appointed to the Sixth Circuit Court of Appeals.

\* \* \* \* \*

### ELEVENTH CIRCUIT

Betty Keener, Representative:

The Eleventh Circuit welcomes the following new members: MARGIE E. BROWNING and BARBARA S. FINCHER, secretaries to our newly appointed Judge, J. L. Edmondson, and PAMELA S. GILMER, secretary to Judge J. Robert Elliott.

AGATHA DAREZZI, assistant secretary to Judge Thomas A. Clark, became Agatha Ellis on May 24 when she married John. We wish them many years of happiness.

Michael Kevin, 8 lbs. 14 oz., was born to BRENDA IRBY, assistant secretary to Chief Judge Charles A. Moye, on April 16. Congratulations!

\* \* \* \* \*

### FEDERAL CIRCUIT

Patricia Massey, Representative:

Congratulations to CHRISTINE TOMASELLO, secretary to Judge Helen N. Nies, on the birth of her new baby daughter, Carolyn Marie, on June 16th. Best wishes to Chris and her husband Mike!

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1986-87 OFFICERS AND CIRCUIT REPRESENTATIVES

- PRESIDENT ----- Margaret Mura, c/o Chief Judge Clarkson S. Fisher, U.S. Post Office & Courthouse, Newark, NJ 07101. FTS 341-2580.
- PRESIDENT-ELECT- Rosemary Lightfoot, c/o Judge Edward L. Filippine, 1114 Market Street, St. Louis, MO 63101. FTS 279-5623.
- VICE PRESIDENT - Diane Wykoff, c/o Judge S. Arthur Spiegel, 832 U.S. Courthouse & P.O. Bldg., 5th & Walnut Streets, Cincinnati, OH 45202. FTS 684-2874.
- SECRETARY ----- Sharon Ware, c/o Chief Judge William J. Holloway, Jr., P.O. Box 1767, Oklahoma City, OK 73101. FTS 736-4866.
- TREASURER ----- Thelma Borresen, c/o Judge Wesley E. Brown, 423 U.S. Courthouse, 401 N. Market Street, Wichita, KS 67202. FTS 752-6497.

Circuit Representatives:

- 1st CIRCUIT ---- Jo-Anne Gulla, Chief Judge Levin H. Campbell, 1618 McCormack Post Office & Courthouse, Boston, MA 02109. FTS 223-5797.
- 2d CIRCUIT ----- Jo-Anne Schiffner, c/o Judge John E. Sprizzo, 612 U.S. Courthouse, Foley Square, New York, NY 10007. FTS 662-9250.
- 3d CIRCUIT ----- Marcelline Saras, c/o Judge Gustave Diamond, Ninth Floor, U.S. Post Office & Courthouse, Pittsburgh, PA 15219. FTS 722-6574.
- ~~4th CIRCUIT ----- Barbara Leighton-Herrmann, c/o Chief Judge Harrison L. Winter, 101 W. Lombard St., Baltimore, MD 21201-2664. FTS 922-4210.~~
- 5th CIRCUIT ---- Wanda Wilson, c/o Judge John Minor Wisdom, 200 U.S. Courthouse, 600 Camp Street, New Orleans, LA 70130. FTS 682-2733.
- 6th CIRCUIT ---- Sara Pettit, Judge Gilbert S. Merritt, 736 U.S. Courthouse, 801 Broadway, Nashville, TN 37203. FTS 852-5957.
- 7th CIRCUIT ---- Sandra Perry, Judge George N. Leighton, 219 South Dearborn Street, Chicago, IL 60604. FTS 387-5595.
- 8th CIRCUIT ---- Brenda King, c/o Judge Richard S. Arnold, P.O. Box 429, Little Rock, AR 72203. FTS 740-5521.
- 9th CIRCUIT ---- Susan Scobie, c/o Judge Robert M. Takasugi, U.S. Courthouse, 312 N. Spring St., Los Angeles, CA 90012. FTS 798-2370.
- 10th CIRCUIT --- Vicki Wager, c/o Judge James E. Barrett, P.O. Box 1288, Cheyenne, WY 82001. FTS 328-2483.
- 11th CIRCUIT --- Betty Keener, c/o Judge Elbert P. Tuttle, 50 Spring Street, S.W., Atlanta, GA 30303-3147. FTS 242-6809.
- D.C. CIRCUIT --- Josephine Phillips, c/o Judge John L. Smith, Jr., U.S. Courthouse, 3d & Constitution Avenue, N.W., Washington, D.C. 20001. FTS 535-3477.
- FED. CIRCUIT --- Patricia Massey, c/o Chief Judge Howard T. Markey, 717 Madison Place, N.W., #801, Washington, D.C. 20439. FTS 633-6585.
- Newsletter ----- Dorothy Butts, c/o Judge Marion T. Bennett, 717 Madison Place, Editor N.W., #910, Washington, D.C. 20439. FTS 633-5856.





# Newsletter

## Federal Judicial Secretaries Association

The National Courts Building  
717 Madison Place, N.W., Suite 910  
Washington, D.C. 20439

November 1986  
Vol. 14  
No. 2

### P R E S I D E N T ' S M E S S A G E

#### REPORT OF THE ANNUAL CONFERENCE:

Betty Lewis, chairperson, and her committee are to be commended for a superb conference. Every detail was perfect, from the warm welcome of Judge Van Dusen (Betty's boss) to the rollicking entertainment at lunch provided by the famous Philadelphia Mummers. It will be remembered for a long time as one of the best we've had.

I hope all of you who attended were able to take some sightseeing trips. Living as close as I do to Philadelphia, it was the first time I had visited the Liberty Bell and Independence Hall. There is so much to see and do in Philadelphia that no one was bored. The restaurants are on a par with the best in New York City for much less. We were also favored with beautiful weather and I think I'll give Betty credit for that too. Some of the conferees took side trips to Atlantic City to try their luck, but I didn't hear of any big winners. But everyone who attended was a winner, as the conference provided us with three days of good fellowship, educational benefits, good food, and warm hospitality.

After Judge Van Dusen's entertaining and informative talk on the history and points of interest of Philadelphia, Judge Carol Los Mansmann of the Third Circuit led off our program. Judge Mansmann spoke to us of her courtroom and chambers

experiences since becoming one of the youngest judges on the federal bench. Her talk was light and amusing, but it also contained some pearls of wisdom for judicial secretaries. One of the points Judge Mansmann made was the importance of a secretary being aware of the pressures that attend sitting on the bench. She suggested that we take time to visit the courtroom to perceive the stress under which our bosses work so that we can better understand their behavior in chambers and their need for less pressure in that environment.

[Editor's Note: After intermission, our president gave an interesting talk on the "Fear of Success," but due to modesty, I'm sure, she has not mentioned it. It will, however, be reproduced in the February issue of the Newsletter. She also gave us an attitude exercise and those of you who were present will find the results of this exercise on page 6.]

Dr. Arlene P. Hantjis, Professor of Office Administration at Bucks County Community College, Newtown, PA, spoke to us on "Time Management," a topic of great concern to many of us whose workloads outdistance our available time. Judging from Dr. Hantjis' long list of accomplishments, her principles, when properly applied, lead to greater productivity. Utilizing her suggestions would help us all to get

--cont.--

things done both in the office and at home.

We were again privileged to have with us Glenn Johnson, Personnel Director of the Administrative Office. And we were delighted that he brought with him his new wife, one of our former members, Kimberley Jolley. Our congratulations and best wishes to both of them!

Glenn had planned to cover many topics, but the one-shot opportunity from July 1 to December 31, 1987, to transfer from the old Civil Service Retirement System (CSRS) to the new Federal Employees Retirement System (FERS) raised so many questions that it was all we were able to cover. Using charts and graphs he explained the differences between the two systems and gave us some guidelines to follow in making our determination to join the new plan or to remain under the civil service plan. This option is only available if you started working for the government prior to January 1, 1984. All those who started after that date must be included in FERS. Those of us who elect to stay in CSRS will be able to take advantage of the Thrift Savings Plan of FERS, however, but on a limited basis. The AO bulletin issued September 24, 1986, contains complete information on the new plan, but does not give the comparisons that Glenn provided.

Another issue that he is going to investigate for us is the question of whether our social security retirement benefits from employment outside the government will be reduced because of our civil service pension. If you are interested in checking this out, the Department of Health and Human Services has published a booklet on the subject. It is SSA Publication No. 05-10045, dated February 1986. We hope to have more information for you at a later date.

There were 70 members in attendance at the conference, includ-

ing three retired secretaries who have maintained their memberships. Unfortunately, Rosemary Lightfoot, president-elect, became ill and wasn't able to attend. We all send our best wishes and by now Rosemary has received a report of the meeting as well as the report of our conference chairperson, Betty Lewis, outlining the pitfalls she encountered in putting together this year's conference. It will be of great help, I'm sure.

Also reluctantly absent from the conference was our vice-president, Diane Wykoff. We're sorry she couldn't make it and look forward to seeing her next year.

The general meeting of the membership was held on Sunday morning after a delicious continental breakfast (also served on Saturday morning). Betty reported that her rough figures indicated that the conference would cost the organization approximately \$2,000 over registration receipts. She was given a standing ovation for the tremendous job she and her committee had done.

#### Old Business:

Thelma Borresen, treasurer, read the report of our financial condition as of October 7, 1986, indicating that we might wish to consider some avenues of expenditures. There were no votes taken, but some suggestions were made: (1) to reduce the cost of registration for the conference and pay expenses out of the treasury; (2) to reduce the dues; (3) to increase the amount of reimbursement for the officers and circuit representatives who attend the conference (see more about this under new business); and (4) to establish a scholarship fund either for a young person to attend secretarial school or for a member to further her education. If you have any thoughts on these suggestions or any ideas of your own, I would be happy to hear from you.

--cont.--



A letter from Judge Elmo Hunter, Chairman of the Committee on Court Administration, was read at the meeting by Cleo Stark, who is chairperson of our Legislative Committee. A summary of the letter and Cleo's report can be found on page 6. There was a discussion at the meeting of alternative ways to bring the matter of increasing the top grade of judicial secretaries to JSP-12. Cleo pointed out that she has been working very closely with Judge Hunter and Glenn Johnson in order to obtain a favorable result regarding our resolution. If she should again ask that letters be written, please do so. We are not asking you to do a favor for someone else. The favorable outcome of this project will benefit you directly, regardless of your years of service.

Another area in which the same considerations have been put forth for such a long time was addressed by Doris Brown in her report on the Bylaws Committee. Doris and her committee worked very hard years ago to rewrite certain bylaws that had outlived their usefulness as the organization grew and changed. Ironically, the bylaws themselves have prevented the changes from being made. As they read now, the bylaws can only be amended by a vote of two-thirds of the membership eligible to vote (article XV). This has proved impossible since so many of our members are apathetic and do not vote at all. We have tried many ways to get the vote out, but to no avail. Presently, the only amendment we are including on the ballot is the one which will amend article XV to allow for a change to be made in the constitution and/or bylaws by a vote of 51 percent of the members eligible to vote. Doris and her committee are considering suggestions made at the meeting to help get the votes in. Please, when next the ballot is presented to you, vote immediately and call three other secretaries to do the same.

In an effort to encourage nonmember secretaries to join FJSA the membership voted to send the Newsletter, for a one-year trial period, to all article III judges' secretaries whether or not they are members. Some attendees said that they had not even known of the organization's existence even though they had been employed as eligible judicial secretaries for many years. This motion was made in response to the lack of support for both the Bylaws Committee amendments and the Legislative Committee resolution. And it was also pointed out that this would be a productive way to expend the extra funds the organization has accumulated.

At the present time Glenn Johnson is making his office records available in order to compile a list of names and addresses of all article III judges' secretaries. Four circuits were available. Dorothy Barnes and "Mike" Stewart, two of our members from Washington, D.C., who have retired from active employment, volunteered to go to the AO to complete the list. They are now preparing labels so that the Newsletter, beginning with this issue, can be mailed for a one-year period to nonmembers as well as to members. The circuit reps owe them a great debt of gratitude for their willingness to undertake this project, and I heartily applaud their altruistic behavior and thank them both for their efforts. Hopefully, more secretaries will become aware of what we are trying to do and will support the efforts of both the Legislative and Bylaws Committees.

Next year's conference will be held in St. Louis, Missouri, but unfortunately there was no one in attendance who could report on the preliminary arrangements. You will be hearing soon, however, and the dates will be the same--Columbus Day weekend. Keep it open.

--cont.--

New Business:

There has been talk over the years of how nice it would be to compile a history of the organization. Dorothy Barnes, who is now retired, has volunteered to investigate the existence of old records, copies of speeches delivered at meetings, reports of committees, etc. There is a lot of material stored in Doris Brown's office which she will make available to Dorothy, and Dorothy would appreciate it very much if anyone who has access to anything that would be useful in this undertaking would let her know. She did not give me a telephone number or address for communication, so for the present, please let me know and I will pass the word on to Dorothy. Thank you, Dorothy, for volunteering to be our first historian. I'll look forward to your first report in St. Louis.

As was decided at last year's meeting, the site of the conference two years hence was selected this year. By a show of hands the assemblage voted to hold the 1988 conference in Boston. Salt Lake City lost out again, but don't give up hope. We'll probably be ready to travel west again after Boston. I thank the members from both cities for volunteering and I know they will do a great job in Boston in 1988 and hopefully in Salt Lake City in 1989.

A lively discussion of compensation for members of the Board of Directors for expenses of attending the conference followed the announcement from the chair that the board, at its meeting following Saturday's program, had voted to pay the travel expenses plus one night's lodging for each member of the board in attendance, as well as for the chairpersons of the Legislative and Bylaws Committees, the immediate past president, and the Newsletter editor. The president was to re-

ceive travel expenses and three nights' lodging. It had been the custom to give the board members and the others a slight token remuneration inasmuch as their attendance is of benefit to the organization. [Last year each received \$100.] A minority of the board members felt that it was wrong for the board to meet in closed session and award itself increased remuneration, especially when it departed from past precedent which had given an equal amount to each member. Although the board had the power to do so, and the general membership could not rescind its action, by vote of the membership the board was asked to reconvene, in light of the feelings of the membership, and consider rescinding its earlier action.

There was no further business before the general meeting and it was adjourned. The Board of Directors reconvened and a brief meeting was held with the outcome that the original motion was rescinded and it was voted to increase the remuneration to board members, Bylaws and Legislative Committee chairpersons, immediate past president, and Newsletter editor, to \$200 each, with the understanding that, if actual expenditures did not total \$200, the recipient would take only the amount necessary to cover her expenses. Although this action does set a precedent, it is not binding on future boards.

PEGGY MURA

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\*\*\*\*\*  
 \* IT IS NOT TOO EARLY TO MARK \*  
 \* YOUR CALENDAR FOR THE \*  
 \* 1987 FJSA CONFERENCE \*  
 \* IN ST. LOUIS \*  
 \* \*  
 \* OCTOBER 9-11, 1987 \*  
 \* \*  
 \* THE OMNI INTERNATIONAL HOTEL \*  
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R E M I N D E R

Deadline for February 1987 issue of the NEWSLETTER--January 23, 1987



THE HONORABLE FRANCIS L. VAN DUSEN,  
SENIOR UNITED STATES CIRCUIT JUDGE,  
PHILADELPHIA,  
gave the welcoming address at the  
Tenth FJSA Conference and concluded  
his remarks with the following poem.  
By request, it is reproduced here.  
Note: In Peck v. Stone, N.Y.L.J.  
Nov. 5, 1969, a trial judge's order  
precluding a lady lawyer from wearing  
a miniskirt in court was overturned  
by the Appellate Division.

'Tis a trial by jury and all through the forum,  
Not a gesture occurs to disturb the decorum.  
And then, all at once, through a door at the back part  
There enters a lady whose skirt seems to lack part.

The other girls gasp and the gentlemen smile  
As well-exposed legs flutter by down the aisle.  
The Judge, up till now all but dignity's measure  
Evinces at once his judicial displeasure.

He coughs in reproof and addresses her: "Madam,  
I own that I would that my own lady had 'em,  
But kneecaps displayed with substantial thigh tissue  
May tend to obscure the grave matters at issue."

"Not here," says the judge. And an order he seals  
The lady, a strong-bodied person appeals.  
And there, with whatever compunction it nurses,  
The upper court promptly reviews and reverses.

The moral is plain: Bundle up at the trial.  
The fogies who sit there have no sense of style.  
And save all your chic, your sartorial zeal,  
For those dirty old men on our courts of appeal.

David D. Siegel (St. John's Law School)

Peck v. Stone is reported at 304 N.Y.S.2d 881 (1969).

THE HONORABLE CAROL LOS MANSMANN,  
UNITED STATES CIRCUIT JUDGE,  
PITTSBURGH  
delivered one of the principal ad-  
dresses at the Tenth FJSA Conference  
in Philadelphia, concluding it with  
the following poem. It, too, is be-  
ing reproduced by request.

IF I HAD MY LIFE TO LIVE OVER

I'd dare to make more mistakes next time.  
I'd relax. I would limber up.  
I would be sillier than I have been this trip.  
I would take fewer things seriously.  
I would take more chances.  
I would climb more mountains and swim more rivers.  
I would eat more ice cream and less beans.  
I would perhaps have more actual troubles,  
but I'd have fewer imaginary ones.

You see, I'm one of those people who lives sensibly  
and sanely hour after hour, day after day.  
Oh, I've had my moments, and if I had it to do  
over again, I'd have more of them.  
In fact, I'd try to have nothing else.  
Just moments, one after another, instead of living  
so many years ahead of each day.  
I've been one of those persons who never goes  
anywhere without a thermometer, a hot water  
bottle, a raincoat and a parachute.  
If I had to do it again, I would travel lighter  
than I have.

If I had my life to live over, I would start  
barefoot earlier in the spring and stay that  
way later in the fall.  
I would go to more dances.  
I would ride more merry-go-rounds.  
I would pick more daisies.

--NADINE STAIR  
85 years old  
Louisville, KY

JEWEL CARTY, Member of FJSA

Those of you who were in attendance at the confer-  
ence in Philadelphia will remember JEWEL CARTY,  
secretary to Judge David V. O'Brien of the District  
Court of the Virgin Islands. We have just learned  
of her tragic death in a plane crash the latter  
part of October. As is common in the Islands, they  
plane hop between islands, and the judge had trav-  
eled ahead of Jewel and his law clerk. Jewel was  
the only one on the later flight who lost her  
life. A memorial from the Association is being  
sent in her memory.

LEGISLATIVE COMMITTEE

The Honorable Elmo B. Hunter, Chairman, Committee on Court Administration, advised that the Subcommittee on Supporting Personnel, chaired by The Honorable Walter McGovern of Seattle, had brought the customary type of data regarding secretaries' salaries up to date. The results of this study indicated that only 15 percent of the secretaries recently employed received less than their private industry counterparts. He further stated:

This factor, plus the political and practical situation resulting from the Gramm-Rudman-Hollings law, was such as to cause the subcommittee to report ... that it (the subcommittee) was temporarily tabling the subject in the possibility that, given some more time, the secretaries' statistics would be stronger in favor of a salary increase and [that] Gramm-Rudman-Hollings would be tempered sufficiently [for the required money to become available].

Judge Hunter also pointed out that a proposal to increase law clerks' salaries likewise had been tabled. He ended his letter by stating that "[w]hen the situation becomes more promising, I can assure you the Subcommittee on Supporting Personnel will again look at the subject and provide the Committee on Court Administration with the results of its study and with its recommendations."

Your Legislative Committee will continue working with the Administrative Office and with Judge Hunter in an effort to secure an increase in the salaries of executive secretaries to article III judges. I would appreciate receiving, in writing, any suggestions or ideas you might have to help us achieve this goal. [Through the efforts of the Legislative Committee, assistant secretaries were fortunate to receive their increase last year.]

CLEO P. STARK  
Legislative Chairperson

ATTITUDE INVENTORY--"FEAR OF SUCCESS"

[Results of exercise given by Peggy Mura, president]

As I told you at the conference, the average score for females in 1976 was 111.3 compared to 106.7 for males. The average score for our group for the 59 women who participated was 108.69, so we are pretty representative of the general population. It is good to know that the trend is toward less fear of success and that we are gaining ground on the men. I wonder if they would score higher now? The range of scores, however, was quite diverse. Only nine were within five points of the mean, and the scores ranged from a high of 141 to a low of 72.

Following is the list of scores by number. I hope you kept track of your number so you can determine your score. [I noted that some of you totaled your responses. This would not yield a correct score as 11 of the questions were reverse scored, i.e., an agreement with one of the reverse statements would yield a score of 1 rather than 7. This is done to counteract the effect on scores of the individual's tendency to provide the desired answers.]

No.	Score	No.	Score	No.	Score	No.	Score	No.	Score
1	118	15	115	28	110	49	98	61	110
3	83	17	117	29	72	50	97	62	132
4	105	18	103	33	108	51	113	63	141
5	118	19	105	34	124	52	119	64	122
6	130	20	126	35	110	53	86	65	104
7	83	21	92	37	113	54	102	66	122
9	97	22	115	42	127	55	111	68	102
10	92	23	112	43	118	56	93	69	92
11	106	24	113	44	92	57	98	70	106
12	87	25	123	45	116	58	125	71	122
13	125	26	119	46	102	59	114	72	112
14	134	27	88	48	90	60	104		

I hope you enjoyed participating in this exercise and that it has given you some insight into your behavior in achievement situations and, perhaps, started you thinking in terms of what you can accomplish. I'd be pleased to receive your comments.

PEGGY MURA



## FJSA MEMBERS PRESENT AT PHILADELPHIA CONFERENCE

October 10-12, 1986

ALBO, VIRGINIA M. (Judge Oliver) Kansas City, MO	deGEORGE, MARY ELLEN (Judge Simons) Aiken, SC	KING, BRENDA E. (Judge Arnold) Little Rock, AK	RAWLINS, EILEEN F. (Judge Barry) Newark, NJ
ALDERFER, PATRICIA A. (Judge Bechtle) Philadelphia, PA	DUFFY, MARY E. (Judge Brieant) White Plains, NY	KOWALSKI, TRISH (Judge Becker) Philadelphia, PA	RIDER, GLORIA (Judge Leisure) New York, NY
BALOGH, ANNE (Retired) Griffith, IN	DURFLINGER, KATHLEEN (Judge Cummings) Chicago, IL	LALLY, CATHERINE (Retired) Arlington, VA	SAPORITA, CARMELIA M. (Judge Murray) Boston, MA
BARNES, DOROTHY L. (Retired) Takoma Park, MD	FOX, MARYELLEN M. (Judge McGlynn) Philadelphia, PA	LEHOUX, COLETTE J. (Judge Newblatt) Flint, MI	SCHIFFNER, JO-ANNE (Judge Sprizzo) New York, NY
BATSON, REMA M. (Judge McWilliams) Denver, CO	FUNNI, PATRICIA (Judge Cook) Detroit, MI	LEONARD, HELEN R. (Judge Kelly) Philadelphia, PA	SHIPLEY, VIRGINIA A. (Judge Sachs) Kansas City, MO
BEEBE, ANGELINE G. (Judge VanArtsdalen) Philadelphia, PA	GARDINER, NORRINE J. (Judge Anderson) Salt Lake City, UT	LEWIS, BETTY (Judge Van Dusen) Philadelphia, PA	SHULEY, BARBARA (Judge Winter) Baltimore, MD
BOETTGER, FRANCES A. (Judge Adams) Philadelphia, PA	GARWOOD, ANN V. (Judge Hunter) Camden, NJ	LEWIS, DOLORES H. (Judge Green) Philadelphia, PA	STARK, CLEO P. (Judge Smith) Washington, DC
BORGMANN, DOROTHY L. (Judge Curtis) Los Angeles, CA	GIBSON, EVA W. (Judge Adams) Philadelphia, PA	LIPPERT, NANCY T. (Judge Cohn) Detroit, MI	STEWART, LOIS A. (Judge Nichols) Washington, DC
BORRESEN, THELMA J. (Judge Brown) Wichita, KS	GREEN, BETTY M. (Judge Cassibry) New Orleans, LA	LOGAN, NANCY G. (Judge Broderick) Philadelphia, PA	STEWART, MURIEL N. (Retired) Arlington, VA
BRAXMAN, MARJORIE (Judge Seitz) Wilmington, DE	GRIFFITH, JOAN M. (Judge Schwartz) Wilmington, DE	LONGLEY, SUSAN E. (Judge Campbell) Boston, MA	SCHADE-SZALAY, CORRINE A. (Judge Haight) New York, NY
BROWN, BETTY L. (Judge Skopil) Portland, OR	GROSS, JUNE R. (Judge Telesca) Rochester, NY	LUX, JOAN DAWSON (Judge Bullock) Durham, NC	THOMAS, ERMA L. (Judge Churchill) Bay City, MI
BROWN, DORIS P. (Judge Gesell) Washington, DC	HALE, MARY M. (Judge Bartlett) Kansas City, MO	MADARIS, OPAL (Judge Peckham) San Francisco, CA	THOMAS, NANCY A. (Judge Gordon) Greensboro, NC
BUTTS, DOROTHY I. (Judge Bennett) Washington, DC	HARRIS, BECKY G. (Judge Arnold) Little Rock, AK	McELROY, EVELYN P. (Judge Gibbons) Newark, NJ	VERNA, ANNABELLA B. (Fed. Jud. secretary) Philadelphia, PA
CARTY, JEWEL ROMNEY (Judge O'Brien) St. Croix, VI	JAMISON, LINDA L. (Judge Markey) Washington, DC	McMICHAEL, MARY C. (Judge Higginbotham) Philadelphia, PA	VERNA, MARTHA (Judge Sloviter) Philadelphia, PA
CHRISTOPHEL, JANICE (Judge Suhrheinrich) Detroit, MI	JELLIFFE, THERESA A. (Judge Chilson) Denver, CO	MURA, MARGARET G. (Judge Fisher) Trenton, NJ	WARE, E. SHARON (Judge Holloway) Oklahoma City, OK
COLLINS, VIRGINIA M. (Judge Pollak) Philadelphia, PA	KANZ, MARY LOU (Judge Sloviter) Philadelphia, PA	NOBLE, LAEL K. (Judge Greene) Salt Lake City, UT	WITTMAYER, DEBORAH A. (Judge Roth) Wilmington, DE
CZECK, CAROLE (Judge Aldrich) Cleveland, OH	KELLY, ROSE MARIE (Judge Hunter) Camden, NJ	PIZZA, JOSEPHINE F. (Judge Rich) Washington, DC	
DeANGELO, BARBARA (Judge Johnstone) Paducah, KY	KENNY, Elizabeth (Judge Bissell) Newark, NJ	QUIGLEY, SUSAN Z. (Judge Newcomer) Philadelphia, PA	

## *Around the Circuits*

### FIRST CIRCUIT

Joanne Gulla, Representative:

The First Circuit welcomes the following seven secretaries who have become new members of the FJSA: EILEEN F. BAKER, secretary to Judge Douglas Woodlock and SHARON A. ATKINS, secretary to Judge William G. Young, both of the District of Massachusetts; MARI ROSA JORGE, secretary to Judge Jose Antonio Fuste of the District of Puerto Rico; JOAN CUMMINGS, secretary to Judge Stephen Breyer of the Court of Appeals of Massachusetts; GAIL F. RICE, secretary to Judge Frank M. Coffin of the Court of Appeals of Maine; CLARE P. SANDBERG, secretary to Judge Ronald R. Lagueux of the District of Rhode Island; and NANCY IRWIN, secretary to District Court Judge John J. McNaught.

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### SECOND CIRCUIT

Jo-Anne Schiffner, Representative:

The Second Circuit welcomes the following new members to FJSA: PAM MONAHAN, secretary to Judge J. Daniel Mahoney, U.S. Court of Appeals; JOYCE MARANVILLE, secretary to Judge Franklin S. Billings, Jr., U.S. District Court for Vermont; PATRICIA SARGENT, secretary to Judge Peter C. Dorsey and JILL LEVINE, secretary to Judge Alan H. Nevas, both of the U.S. District Court for the District of Connecticut; and PAT CONNORS, secretary to Judge Gregory W. Carman, U.S. Court of International Trade.

We would also like to welcome ROSALIA EDELSTEIN, secretary to Judge Shirley Wohl Kram of the Southern District, who we hope will become a member soon.

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### SEVENTH CIRCUIT

Sandra Lewis, Representative:

To former Circuit Representative BARBARA RADLOFF: Barb, we all appreciate your representing us so superbly during 1985-86. Thank you.

Welcome! ANNETTE BREFELD, secretary to Senior Judge John W. Reynolds, Eastern District of Wisconsin; LINDA BARTLETT, secretary to Judge Richard Mills, Central District of Illinois; CATHERINE BIDDINGER, USDJ swing secretary, Northern District of Illinois; ELIZABETH JENDER, secretary to Judge Ilana Rovner, Northern District of Illinois; SUZANNE SHEAD, secretary to Judge Robert Miller, Northern District of Indiana.

Many, many good wishes on your retirement, KATHLEEN ("Miss D") DURFLINGER, secretary to former Chief Judge Cummings, U.S. Court of Appeals, Chicago; MARIAN SCHOLTKA, secretary to Judge Kenneth Grubb, Eastern District of Wisconsin. Marian's retirement made local press.

MARY ANN STOCK, secretary to Senior Judge Hubert Will, Northern District of Illinois, has resigned. Mary Ann decided she wanted to spend more time with her retired spouse and experience for herself the delightful world of the leisurely paced.

Ladies, none of my proposals made it at the conference this year. So I'll simply pick them up, dust them off, and polish them up for next year! Since the idea of a 1988 cruise conference has been tabled, and eight persons constitute a group, maybe the 7th Circuiters would be interested in a get-acquainted cruise in 1987. Think about it.

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## 1986-87 OFFICERS AND CIRCUIT REPRESENTATIVES

- PRESIDENT** ----- Margaret Mura, c/o Chief Judge Clarkson S. Fisher, U.S. Courthouse, Room 235, 402 E. State Street, Trenton, NJ 08608. FTS 483-2054.
- PRESIDENT-ELECT**- Rosemary Lightfoot, c/o Judge Edward L. Filippine, 1114 Market Street, St. Louis, MO 63101. FTS 279-5623.
- VICE PRESIDENT** - Diane Wykoff, c/o Judge S. Arthur Spiegel, 832 U.S. Courthouse & P.O. Bldg., 5th & Walnut Streets, Cincinnati, OH 45202. FTS 684-2874.
- SECRETARY** ----- Sharon Ware, c/o Chief Judge William J. Holloway, Jr., P.O. Box 1767, Oklahoma City, OK 73101. FTS 736-4866.
- TREASURER** ----- Thelma Borresen, c/o Judge Wesley E. Brown, 423 U.S. Courthouse, 401 N. Market Street, Wichita, KS 67202. FTS 752-6497.
- Circuit Representatives:**
- 1st CIRCUIT** ---- Joanne Gulla, Chief Judge Levin H. Campbell, 1618 McCormack Post Office & Courthouse, Boston, MA 02109. FTS 223-9007.
- 2d CIRCUIT** ----- Jo-Anne Schiffner, c/o Judge John E. Sprizzo, 612 U.S. Courthouse, Foley Square, New York, NY 10007. FTS 662-9250.
- 3d CIRCUIT** ----- Marcelline Saras, c/o Judge Gustave Diamond, Ninth Floor, U.S. Post Office & Courthouse, Pittsburgh, PA 15219. FTS 722-6574.
- 4th CIRCUIT** ---- Barbara Shuley, c/o Chief Judge Harrison L. Winter, 101 West Lombard St., Baltimore, MD 21201-2664. FTS 922-4210.
- 5th CIRCUIT** ---- Wanda Wilson, c/o Judge John Minor Wisdom, 200 U.S. Courthouse, 600 Camp Street, New Orleans, LA 70130. FTS 682-2733.
- 6th CIRCUIT** ---- Sara Pettit, Judge Gilbert S. Merritt, 736 U.S. Courthouse, 801 Broadway, Nashville, TN 37203. FTS 852-5957.
- 7th CIRCUIT** ---- Sandra Perry, Judge George N. Leighton, 219 South Dearborn Street, Chicago, IL 60604. FTS 387-5595.
- 8th CIRCUIT** ---- Brenda King, c/o Judge Richard S. Arnold, P.O. Box 429, Little Rock, AR 72203. FTS 740-5521.
- 9th CIRCUIT** ---- Susan Scobie, c/o Judge Robert M. Takasugi, U.S. Courthouse, 312 N. Spring St., Los Angeles, CA 90012. FTS 798-2370.
- 10th CIRCUIT** --- Vicki Wager, c/o Judge James E. Barrett, P.O. Box 1288, Cheyenne, WY 82001. FTS 328-2483.
- 11th CIRCUIT** --- Betty Keener, c/o Judge Elbert P. Tuttle, 50 Spring Street, S.W., Atlanta, GA 30303-3147. FTS 242-6809.
- D.C. CIRCUIT** --- Josephine Phillips, c/o Judge John L. Smith, Jr., U.S. Courthouse, 3d & Constitution Avenue, N.W., Washington, D.C. 20001. FTS 535-3477.
- FED. CIRCUIT** --- Patricia Massey, c/o Chief Judge Howard T. Markey, 717 Madison Place, N.W., #801, Washington, D.C. 20439. FTS 633-6585.
- Newsletter** ----- Dorothy Butts, c/o Judge Marion T. Bennett, 717 Madison Place, Editor N.W., #910, Washington, D.C. 20439. FTS 633-5856.
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# FEDERAL JUDICIAL SECRETARIES ASSOCIATION

## REPORT OF TREASURER AS OF OCTOBER 7, 1986 and FJSA CONFERENCE PARTIAL EXPENSES

The August Newsletter reflects Checking Account balance as of 6/30/86 .....\$ 9,032.13

Receipts (from 7/1/86 through 10/7/86)

NOW Interest on Checking Account.....	\$ 158.72	
West Publishing Co. Contribution (for Conf. Reception)	600.00	
DUES collected (503 as of 10/6/86)* .....	5,030.00	5,788.72
Total .....		<u>\$ 14,820.85</u>

Disbursements(from 7/1/86 through 10/7/86)

Postage (Bd.Members) \$135.42; Rubber Stamp \$8.87 .....	\$ 144.29	
<u>Newsletter: Postage Mtr. \$41.25; Aug.Printing \$500.06</u>	<u>541.31</u>	<u>685.60</u>

Balance in Checking Account as of 10/7/86 ..... \$ 14,135.25

Savings Account as of 6/30/86

Interest Earned as of 9/30/86 47.89 47.89

Balance in Savings Account as of 9/30/86 \$ 3,431.16

TOTAL ASSETS ..... \$ 17,566.41

Memberships Reported from the following Circuits:

Federal 17 (100%); D.C.--27; 1st--20; 2nd--49; 3rd--52; 4th--31; 5th--43; 6th--50; 7th--35; 8th--39; 9th--66; 10th--36; and 11th--38, a total of 503 members.

\*As of October 20th, 45 more dues were received, making a total of 548 members.

Note: The Circuit Representatives are to be commended in their continued efforts in collecting dues. Last year at this time only 396 members were shown as paid.

The 1986 Conference Expenses have not as yet been received from the Conference Chairman. Only the amounts disbursed for "travel expenses" will be made in this report.

At the General Session on Sunday, October 12th, it was requested the Newsletter carry a full report as to disbursements for travel. While our Bylaws do not provide specifically, Art. VI, Sec. 2 and Art. VII, Sec. 2 do provide for approval of expenditures as the Board deems appropriate. Just a brief "history" to members: A reimbursement of \$75 was begun at the October 1980 Conference (10 Bd.members); 1981 Conf. (7 Bd. members); 1982 Conf.(5 Bd. members); 1983 Conf. (5 Bd.+2 non-Bd.members); reimbursement of \$100 was begun in October 1984 (5 Bd. + 2 non-Bd. members); 1985 Conf.(8 Bd.+3 non-Bd. members). The 1986 Conference expenditures appear below:

While Conference attendees expressed (by the majority) that no one should be reimbursed in its entirety, the Board met briefly and made a minor change allowing reimbursement of transportation and lodging, not to exceed \$200 each. The amount cut was \$286.31.

### BOARD MEMBERS

*Margaret Mura, President (Trans. \$50; Lodging \$90)	\$ 140.00 (Full Reimbursement)
*Sharon Ware, Secretary (Trans. \$258; Lodg. \$64.31)	\$ 200.00 (Partial Reimbursement)
*Thelma Borresen, Treasurer (Trans. \$238; Lodg. \$64.31)	\$ 200.00 (Partial Reimbursement)
*JoAnne Schiffner, 2nd Cir. Rep. (Trans.\$46; Lodg.\$64.31)	\$ 110.31 (Full Reimbursement)
Barbara Shuley, 4th Cir. Rep. (Trans.\$59; Lodg. \$128.61)	\$ 187.92 (Full Reimbursement)
*Brenda King, 8th Cir.Rep. (Trans. \$198; Lodg. \$64.31)	\$ 200.00 (Partial Reimbursement)

### NON-BOARD MEMBERS

*Lois Stewart, Past Pres. (Trans. \$46; Lodg. \$64.31)	\$ 110.31 (Full Reimbursement)
*Cleo Stark, Legis. Com. Chr. (Trans. \$46; Lodg. \$64.31)	\$ 110.31 (Full Reimbursement)
*Dorothy Butts, <u>Newsletter</u> Ed. (Trans. \$46; Lodg. \$64.31)	\$ 110.31 (Full Reimbursement)
*Doris Brown, Bylaw Chr. (Trans. \$46; Lodg. \$64.31)	\$ 110.31 (Full Reimbursement)

(\*Lodging based on shared room)

Compared to 1985 Conf. expenses totaling \$1,100 as shown in Report (August Newsletter), this year's total was \$1,388.86.

20 October 1986

Respectfully submitted, Thelma J. Borresen, M.A.  
Treasurer  
Past President 1974-75

## EIGHTH CIRCUIT

Brenda King, Representative:

The Eighth Circuit is pleased to announce our recent new member: KATHLEEN M. NEWKIRK, secretary to newly appointed District Judge Richard H. Battey of South Dakota.

Thanks to all of our secretaries in the Eighth Circuit who renewed their memberships for '86-'87. Our current membership count is 42. Some have forgotten to renew. Is there anyone you might remind to renew or invite to join?

Best wishes to LOIS V. McCULLY, secretary to Judge George G. Fagg, who retired on September 26. Lois has been with the judiciary for over 20 years. We will miss you, Lois. Lois has been replaced by GLENDA McKNIGHT who we hope will soon join FJSA.

We hope that ROSEMARY LIGHTFOOT secretary to Judge E. L. Filippine and FJSA's president-elect, is feeling much better. Rosemary had surgery and had to cancel her plans to attend our conference in Philadelphia. Get well, Rosie!

There were four Eighth Circuit secretaries in attendance at our recent conference in Philadelphia: VIRGINIA M. ALBO, secretary to Judge John W. Oliver; VIRGINIA A. SHIPLEY, secretary to Judge Howard F. Sachs; and BECKY G. HARRIS and your circuit representative, secretaries to Judge Richard S. Arnold. The conference was both informative and fun. It will be in St. Louis next year!

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## NINTH CIRCUIT

Susan Scobie, Representative:

The Ninth Circuit welcomes the following new members to FJSA: KAY BOLSTA, secretary to Judge Robert J. Bryan, Western District of Washington at Tacoma; MAUREEN K. CUDDINGTON, secretary to Judge J. Clifford Wallace, U.S. Court of Appeals; LINDA LEE ENNEMAN, secretary to Judge Lawrence T. Lydick, Central District of California; AUDREY J. FARISS, secretary to Chief Judge James R. Browning, U.S. Court of Appeals; DORIS KOCHER, secretary to Judge Charles M. Merrill, U.S. Court of Appeals; ROUBERTA REINKING, secretary to Judge Charles E. Wiggins, U.S. Court of Appeals; MARY LOU WEEKS, secretary to Judge Dickran Tevrizian, Central District of California; and BARBARA JO WILSON, secretary to Judge Charles C. Lovell, District of Montana.

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## TENTH CIRCUIT

Vicki Wager, Representative:

MERRIE LYNCH, secretary to U.S. District Judge Bruce S. Jenkins, District of Utah, has written to say that DARLA PHILLIPS, secretary to Senior Judge A. Sherman Christensen, retired in January 1986, and that FERN NICHOLS, secretary to Senior Judge Aldon J. Anderson, retired in June 1986.

ANNE HORLBECK, secretary to Circuit Judge John P. Moore, has advised that she will be on maternity leave from mid-November to mid-February.



WARMEST GREETINGS TO ALL  
FOR THE HOLIDAYS

AND BEST WISHES FOR THE COMING YEAR!!