



**You must be a member of FJAA to register**

Name \_\_\_\_\_ Job Title \_\_\_\_\_

Judge \_\_\_\_\_ Circ/Dist/Mag \_\_\_\_\_ Court \_\_\_\_\_ Circuit \_\_\_\_\_

Email Address \_\_\_\_\_ Work Telephone \_\_\_\_\_

Is this your first conference?  Yes  No Years worked in Chambers? \_\_\_\_\_

REGISTRATION FEE\*\* MEMBER: \$459.00 (\$476.11 if using PayPal) \$ \_\_\_\_\_  
 RETIREE: \$359.00 (\$372.49 if using PayPal)

GUEST NAME (If Applicable): \_\_\_\_\_

GUEST OPENING RECEPTION \$90.00 No. of Guest(s) \_\_\_\_\_ \$ \_\_\_\_\_  
 (\$93.76 if using PayPal)

GUEST BUFFET BANQUET \$110.00 No. of Guest(s) \_\_\_\_\_ \$ \_\_\_\_\_  
 (\$114.49 if using PayPal)

FRIDAY NIGHT *OPTIONAL EVENT*\*\* \$87.50 No. Attending \_\_\_\_\_ \$ \_\_\_\_\_  
*Jazz Dinner Cruise - see flyer* (\$91.17 if using PayPal)

**TOTAL ENCLOSED: \$ \_\_\_\_\_**

DIETARY RESTRICTIONS: \_\_\_\_\_

**METHOD OF PAYMENT**

<p><b>JIFMS Information:</b>                  Vendor Code: 237246093                  Vendor: Federal Judicial Assistants Association                  Recipient: Yvette Garcia</p> <p><b>Court Purchase Order No.</b>                  _____</p> <p><b>Procurement Contact:</b>                  _____</p> <p><b>Email:</b>                  _____</p>	<p><b>PayPal Transaction No.</b>                  _____</p> <p><b>Date of payment:</b>                  _____</p>	<p><b>Check No.</b> _____                  Please make check payable to:                  “Federal Judicial Assistants Association”</p> <p>Mail to: Pamela Angelette                  Chambers of Hon. Jay C. Zainey                  United States Courthouse                  500 Poydras Street, C455                  New Orleans, LA 70130</p>
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**COMPLETED Registration form must be sent to Pamela Angelette**

\*\*Registration Deadline is July 31, 2023. There will be a 50% penalty for registrations and optional event canceled between August 1 and 31, 2023. **No refunds after September 1, 2023.** Registration fee includes all conference materials. By booking a room under the Federal Judicial Assistants Association room block, you authorize the Federal Judicial Assistants Association to get personal reservations information from the host hotel; including, but not limited to, your name and reservation dates. Personal payment information will NOT be provided to the Federal Judicial Assistants Association by the host hotel.