

## INBRIEF

## Federal Judicial FJAA Assistants Association

## OFFICERS 2014-2015

**STEPHANIE LAWLEY**  
**PRESIDENT**

c/o Hon. Timothy Burgess  
U.S. Courthouse  
222 West 7th Avenue, Box 33  
Anchorage, AK 99513-9513  
Phone: 907-677-6203

**GUDRUN M. SWOBODA**  
**PRESIDENT- ELECT**

c/o Hon. William H. Baughman, Jr.  
Carl B. Stokes U.S. Courthouse  
801 W. Superior Avenue, 10A  
Cleveland, OH 41113  
Phone: 216-357-7220

**MELISSA HARDIN**  
**VICE PRESIDENT**

c/o Hon. William M. Conley  
United States District Court  
120 North Henry Street, Room 560  
Madison, WI 53703-4304  
608-261-5718

**YVETTE GARCIA**  
**SECRETARY**

c/o Hon. Jacqueline M. Rateau  
Evo A. DeConcini U.S. Courthouse  
405 W. Congress Street, suite 6650  
Tucson, AZ 85701-5063  
520-205-4640

**JUDITH STOYKO**  
**TREASURER**

c/o Hon. Charles R. Breyer  
United States District Court  
Phillip Burton United States Courthouse  
450 Golden Gate Avenue, Room 17-5356  
San Francisco, CA 94102-3434  
Phone: 415-522-3660

**CYNTHIA P. HUBBARD**  
**PAST PRESIDENT**

c/o Hon. Patrick Michael Duffy  
Hollings Judicial Center Annex  
81 Meeting Street, 3rd Floor  
Charleston, SC 29401  
Phone: 843-579-1460

**CYNTHIA CHAPMAN**  
**PARLIAMENTARIAN**

c/o Hon. Henry F. Floyd  
U.S. Courthouse, 2nd Fl.  
201 Magnolia Street  
Spartanburg, SC 29306

Letter  
From  
The President



Dear Judicial Assistants,

As my term as your FJAA President comes to an end, I feel like I've finally figured out how to navigate the wind, the waves and the warm breezes that we have sailed through as an association. It has been my great honor to captain this ship of consummate professionals who work for federal judges across our great nation.

During the past two years, we have weathered storms of sequestration and government shutdowns, and survived cancelled conferences and shifts in Board members. After our successful annual conference in Charleston this past September, it finally feels like we are sailing under blue skies again.

Our 2016 annual conference will be held September 9-11, 2016 in Minneapolis, Minnesota. There are many reasons to join the FJAA and come to Minnesota next fall. You don't need to take my word for it; ask one of your colleagues who just returned from Charleston. One of the highlights of the conference was our visit to the historic Charleston courthouse and the presentation by Honorable Mark Gergel. The link to an NPR story where Judge Waring was interviewed is on the fjaa.net. Please take an opportunity to thank the Charleston conference planners; I know that Cindi Hubbard, Janice Pearce and Lisa Richberg all worked overtime to make our conference so successful.

I hope that you will continue to support your FJAA Board and Circuit Representatives. They work extremely hard to make sure that you are informed and represented. As I turn the ship over to your next Captain, President Mary Ellen Druckenbrod, I know that you will assist her as she navigates the seas ahead. She will rely on your wisdom, your insight and your compass skills for guidance—just as I did over the past three years.

You have been the stars that guided me and my anchor when the seas got rough. Wishing you all calm seas and smooth sailing in 2016 and beyond!

All Best,  
Stephanie Lawley

# CIRCUIT NEWS



## First Circuit *Joan Ausman*

Welcome to Christine Patton,  
Paralegal to Magistrate Judge  
Marianne B. Bowler, United States  
District Court  
Boston, Massachusetts

Christine Patton joined Judge Bowler's chambers in May 2015. She came to the judiciary from Goodwin Procter LLP in Boston, MA where she had worked for over ten years, most recently as a Senior Litigation Paralegal. Prior to that she worked as a Paralegal for a boutique law firm in Boston, MA. Christine has a Bachelor of Arts degree from the University of Massachusetts and a Paralegal Certificate from Northeastern University.

Christine lives in Salem, MA and in her spare time enjoys hiking, traveling, painting, music, reading and spending time with her friends and family.

### First Circuit at the Charleston Conference

Eight First Circuit members attended the FJAA education conference in Charleston in September. Terry Manning, Massachusetts; Christie Clifford, Deann Harvie, Marsha Heath, Carol Plummer, and Maureen Snow from Maine; Joan Ausman, New Hampshire; and Mari Rosa Jorge, Puerto Rico. The agenda, with excellent speakers, was thoughtfully planned by the conference coordinators and included sessions on leadership skills, retirement planning, personal safety/security; chambers software tips and tricks; Lou Gil's presentation on the six parts of personality; federal drug court; ADR; open doors to federal courts; and more.

On Saturday, we had the opportunity to visit the Charleston federal courthouse and enjoyed a presentation by Judge Gergel which included an overview of famous historical cases heard there. As an added bonus, we were each given signed copies of the artist Jonathan Green's painting entitled "*Breath of Freedom*," commemorating the late U.S. District Judge J. Waties Waring's role in ushering in the modern Civil Rights era in the United States. The painting shows the scene of the Charleston federal courthouse, with Judge Waring and his bailiff in the window, surrounded by a crowd who came to listen and watch the trial of Briggs vs. Elliot.

We all enjoyed sampling the city's incredible food, checking out the Marketplace, and taking in the historical sights of Charleston during our free time.

If you missed this year's conference, join us in Minneapolis in September 2016! Let's increase our First Circuit attendance next year - in addition to experiencing a new place you might never have been, it's a great opportunity to network with other JAs from across the county and perhaps learn something new that can help you and/or your chambers in service to the court.

(See Photo on the Charleston photo page)

**NEWS FROM AROUND THE SECOND CIRCUIT:**

## Second Circuit

### *Janet Hansen*

#### **FJAA Conference, Charleston, SC:**

The Federal Judicial Assistants Association 2015 Annual Educational Conference was held September 10-13 in Charleston, South Carolina. The conference was attended by Federal Judicial Assistants from all over the country, including seven from our Circuit. We enjoyed informative presentations by Administrative Office Director James C. Duff, Human Resources Specialist John L. McGrath, Jr., OSCAR Program Manager Lauren W. Simon, Director of IT Systems Deployment and Support Lou T. Gil, and JSAG Coordinator Ellen Fritz, as well as Dr. Michael Eric Siegel of the FJC, and several local Judges who graciously shared their time with us. The conference was a wonderful educational experience. We are already looking forward to next year's conference in Minnesota. If you were unable to attend this year, we hope you will consider attending next. You will be glad you did.

#### **News from the Eastern District of New York**

The EDNY is celebrating its 150<sup>th</sup> anniversary this year. On September 8<sup>th</sup>, as part of that celebration, they honored four Senior Eastern District Judges – Jack B. Weinstein, I. Leo Glasser, Leonard D. Wexler, and Arthur D. Spatt – who discussed their military service and judicial careers during “A Conversation with the Eastern District’s ‘Greatest Generation’”. The panel event was sponsored by the Federal Bar Council and moderated by Judge Reena Raggi of the United States Court of Appeals for the Second Circuit.



(Pictured from left to right are: Judges I. Leo Glasser, Arthur D. Spatt  
(Moderator-Circuit Judge Reena Raggi), Leonard D. Wexler and Jack B. Weinstein)

### ***Second Circuit Continuation:***

The United States Federal Courts have over 60 veterans of World War II, but the EDNY is lucky to have five of them (one is retired – Judge Thomas C. Platt). The other four have graced the bench for a collective 140 years, and are still serving and carrying a full load. They shared with us their considerable wisdom on the law and life in what was a truly special evening.



FROM COMBAT TO COURTROOM 5 federal judges served the nation in war.pdf

The event opened with a short video produced by the AO entitled, “A Lifetime of Service.” It’s an inspirational video you might consider sharing with court employees on Veteran’s Day, November 11<sup>th</sup>. Copies are available at the Office of Public Affairs at 202-502-1695.

### **Western District of New York:**

The Western District of New York welcomes former Clerk of Court Michael J. Roemer as its newest Magistrate Judge. Judge Roemer replaces Magistrate Judge Hugh B. Scott, who is now serving in recall status. Judge Roemer's staff will include Rosalie Zavarella, former J.A. to Senior Judge John T. Elfvin. Since Judge Elfvin's passing in 2009, Rosalie has served in several capacities, including executive assistant to the Clerk of Court. Congratulations to Judge Roemer and Rosalie Zavarella—may they have a long tenure working together!

### **District of Connecticut:**

The formal investiture for United States Bankruptcy Judge Ann M. Nevins was held on September 10, 2015. Chief Judges Janet C. Hall and Julie A. Manning presided. United States Court of Appeals Judge Christopher F. Droney administered the oath of office.



***Second Circuit News Continued:*****District of Connecticut:**

The National Association of Women Judges honored Judge Ellen Bree Burns and all women judges in the Second Circuit at a luncheon held at the Graduate Club in New Haven on Saturday, September 26, 2015. Judge Burns was recognized for more than 40 years of judicial service while serving as a pioneer and role model for the bench and the bar. Chief Judge Janet C. Hall moderated a panel discussion covering the many aspects of Judge Burns' long and distinguished career. Serving on the panel were, Judge Janet Bond Arterton, Magistrate Judge Holly B. Fitzsimmons, and former Judge Burns law clerk, Leslie Davenport.



On October 1, 2015 the Federal Practice Section of the Connecticut Bar Association held a welcome reception at the Union League in New Haven for our newest magistrate judge, Sarah A. L. Merriam. Shown in the photo with Judge Merriam are FPS Co-chairs, Patrick Klingman (left) and James Smart (right).

Well, that's about it for now from the Second Circuit. We hope you all had a wonderful Summer, and we wish you all the best this Fall! Enjoy!

Janet F. Hansen

Judicial Assistant to Judge Jose A. Cabranes

Second Circuit Court of Appeals



## ***THIRD Circuit*** ***Iris Liriano***

Now that the Fall season is here, I must say that the Summer went too fast. Perhaps it seems so since we are enjoying ourselves in those hot, lazy days of summer while in the winter the days are just so much longer, colder, dark and gloomy. In any event, I hope that you all took a nice vacation or staycation to either explore another state or your own state. It's amazing what you can experience when you are out vacationing. In August, my family decided to venture out to the west coast. We flew into Phoenix and drove to Scottsdale, Sedona, the Grand Canyon, the Hoover Dam, Las Vegas, Los Angeles and San Francisco. It was our first road trip with multiple stops along the route. We visited so many interesting places and had some breathtaking views. I can't begin to elaborate how great it is to take a road trip. We had such a great trip that I recommend a road trip be added to your bucket list.

On September 17th, The Court of Appeals for the Third Circuit, decided to hold a Judicial Assistant's Training. Since 2008, which was the year for the last Judicial Assistant Training, the Circuit has hired 5 new Judicial Assistants. The topics on the agenda included Clerk's Office Motions Procedures, Opinions and Post-Decision Case Processing, Legal Division-Open Forum, Cm/ECF Chambers Module, Review of Opinion Reports, Recusal Functionality, Review of Security, Library Resources, Chambers Book Collection and Digital Archives. We stayed at the lovely Omni-Independence Park in Philadelphia which was a few blocks away from the courthouse. The Circuit Executive's Office worked very hard to put together such a great training, along with a delicious breakfast spread and lunch. A group dinner was arranged for the evening of September 17, 2015 at Spasso, an Italian Restaurant whose entrée was delicious. Judicial Assistants from New Jersey, Delaware, and Philadelphia were thrilled to finally meet each other in person.

Iris



## **FOURTH Circuit**

### ***Barbara Barry***

Barbara Barry is JA to Judge Charles B. Day, U.S. Magistrate Judge for the District of Maryland. Judge Day's chambers are located in the Southern Division in Greenbelt, Maryland. She began working for Judge Day in 2001. Prior to joining Judge Day's chambers she worked as an assistant JA for Judge Peter J. Messitte and Judge Deborah K. Chasanow, also in the District of Maryland.

Barbara recently joined the FJAA and volunteered to serve as the Fourth Circuit Representative in April, 2015. She and her husband recently celebrated their 26th anniversary and have three children. An avid sports enthusiast of Washington area teams and the University of Maryland, Barbara also enjoys sailing, swimming, tennis, reading and anything involved with being at the beach.

## **Fifth Circuit**

### ***Hope Taormina***

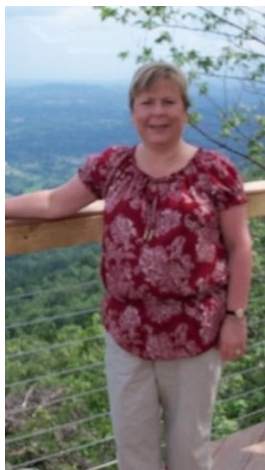


Thank you

Hope Taormina for your many years of

Dedicated service as the Fifth Circuit Representative.

In November, Penny Statuberg, will take the reins as your new circuit representative.  
Please welcome Penny as your new circuit representative.

**SIXTH Circuit***Kelly Kopf*

As I end my representation of the Sixth Circuit,

I want to extend my heartfelt gratitude for all of your assistance during the years I served.

Suzanne Gammon was sworn in as your Sixth Circuit Representative at our conference in Charleston last month and I am confident she will do a fantastic job!

I look forward to reading all your articles in the upcoming editions and am excited to serve as your FJAA President-Elect.

Thank you all, Kelly

### *Updates from the Eastern District of Michigan*

We, the Federal Judicial Assistants in the Sixth Circuit welcome Michelle Howard, new Judicial Assistant to the Honorable David M. Lawson. Michelle comes to us from Wayne County Circuit Court where she had worked with Judge Daniel P. Ryan for three years.

One of our Judicial Assistants has retired with her Judge. Gwendolyn Tucker was Judicial Assistant to the Honorable Julian Abele Cook, Jr. Gwen previously held the same position with yet another legal giant, the Honorable Damon J. Keith, former Chief Judge of the Eastern District of Michigan, and who currently sits on the bench of the Sixth Circuit Court of Appeals. We wish Gwen a long and happy retirement.

Great things are happening in Detroit. Not only are we witnessing its amazing renaissance, but for the first time since our courthouse was completed in 1933, we were finally approved for an extensive upgrade. The projects include, but are not limited to, electrical and plumbing upgrades, heating and cooling system upgrade, an entrance for employees, and an outdoor green space.

Everyone is looking forward to the changes Chief Judge Rosen and the Renovation Committee have proposed. We are very grateful to Chief Judge Rosen, who worked tirelessly to obtain the funds that have been so desperately needed for so long, including petitioning the many people within our circuit, the Administrative Office, and those on Capitol Hill. Insurmountable odds, but he did it! The press conference announcement was made by Chief Judge Rosen, General Services Administration and City of Detroit, Mayor Michael E. Duggan to the entire Court Family as well as the City of Detroit.

Preparations for construction have begun. We are very excited here in the Eastern District of Michigan to see our City being revitalized right before our eyes.





## SEVENTH Circuit

*Anne Wolf*

The FJAA Conference in Charleston was wonderful, and everyone enjoyed and appreciated the warm hospitality of our delightful hostesses. Seven of us from the 7th Circuit were in attendance: Melissa Hardin, Whitney Gingrich, Linda Rux, Anne Wolf, Cathy Geier, Audra Russo, and Linda Surprenant (not pictured).

(Photo is on attached Conference Photo page 18)

### **Whitney Gingrich reports:**

Three members of the FJAA from the Central District of Illinois enjoyed the conference held last month in Charleston, SC. Cathy Geier, Audra Russo and Whitney Gingrich enjoyed meeting up with friends from across the country, gathering information from the conference and enjoying the vast history of Charleston.

One of the highlights of the trip was hearing Judge Richard Mark Gergel speak about Judge J. Waties Waring and the Dissent that Changed America. We all appreciated receiving a print of a painting by artist Jonathan Green depicting the scene outside the courthouse on the day oral arguments were heard in the *Briggs v. Elliott* case. That painting is hanging in many law offices in Charleston and will soon be hanging in the chambers of Magistrate Judge Jonathan E. Hawley as well in Peoria, Illinois.

The group took advantage of Charleston having restaurant week on the same dates of the conferences and all of the meals exceeded expectations. Looking forward to the next time we can visit in Charleston again.

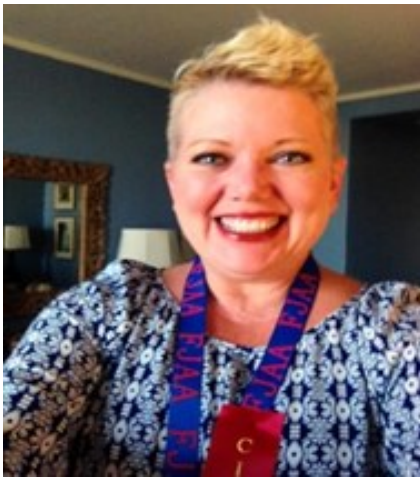
### **Linda Rux reports:**

Judge Richard Cudahy, senior circuit judge for the United States Court of Appeals for the Seventh Circuit, passed away September 22, 2015. He was really a well-respected man.

Pam Jacob, his judicial assistant, was scheduled to retire at the end of this month, but will now stay on until the end of October to wrap things up in his chambers.

### **Melissa Hardin reports:**

Our court (WIWD) has a monthly 30 minute joint meeting between chambers and the clerk's office the first Thursday of each month. We cleverly call it "First Thursday" and meet at 8:30 a.m. for about 30 minutes - the first 5 to 10 minutes is the meeting part, where we learn what's going on in the court (i.e. status of any GSA projects, upcoming court visitors, anyone going to training, recognizing anyone for going above and beyond, etc.) and the second part is treats and mingling to work on interoffice communication. It's been a very popular way for chambers and the clerks office staff to get to know each other, which helps when we need to work together to problem solve.



## **EIGHTH Circuit**

### ***Lynn Magee***

### ***Welcome New Members***

I would like to take this time to welcome our newest FJAA members from the 8th Circuit. They are:

**Gloria Amos**, JAA to District Judge Stephen Bough, Missouri

**Theresa Anderson**, JAA to Magistrate Judge Franklin Noel, Minnesota

**Melissa Kruger**, JAA to Magistrate Judge Becky Thorson, Minnesota

**Donna O’Kroy**, JAA to District Judge David Doty, Minnesota

**Wendi Tilden**, JAA to Magistrate Judge Jeff Keyes, Minnesota

**Evelyn (Evie) Worth**, JAA to Magistrate Judge Helen Adams, Iowa

### **Word Perfect or Word?**

I walked away from the FJAA Charleston Conference with a lot of good/useful information. One thing, however, seemed to be unresolved in my mind and I sought the assistance of JAA’s in the 8th Circuit to help bring perspective.

Since we will ultimately be moving away from Word Perfect and into Word, I posed the following three questions:

\*Are you currently using Word or Word Perfect?

\*What about your Law Clerks? Word or Word Perfect?

\*What is it about Word Perfect that makes it hard to leave?

Thank you for your honest responses. Responses reveal:

**\*We are split (about 50/50) on Word and Word Perfect. Of the 43 responses received, 22 people are active Word Perfect users, and 21 are active Word users.**

**\*Law Clerks lean more toward Word (about 85/15)**

**\*Reveal Codes, Templates, and bad conversion of forms currently in WP to Word were the top three reasons it will be hard to say farewell to WP when that day comes.**

### *Anonymous Insights*

“Just jump off into the deep end of the pool. It will be okay. The only difficulty in the transition is our own resistance to change.”

“I have been using Word Perfect for 30 plus years. Word seems more difficult to learn. Old habits are hard to break.”

“In general, we feel WP is much more user friendly than Word in all respects.”

“Word thinks it's smarter than I am and tries to change things that I don't want it to change. It takes me more time to fix what Word has changed.”

“Once you make the jump, the transition is easy.”

“What I have run across in my many, many years as a secretary/JA, no one cares what the finished product looks like anymore. I like a clean, polished finished product. Two spaces after the period at the end of a sentence, double space between paragraphs, etc. When using Word, it takes twice as long to get a finished product, and it doesn't look good.”

### *A Note of Thanks*

I would like to thank the planning committee for their work in preparing the Charleston Conference. It was really well done.

### *Save The Date*

I would like to invite you to attend next year's FJAA Conference here in Minneapolis, Minnesota. We have already started networking and making lists (we love lists!), so good things are bound to happen.

**September 9-11, 2016**

**Minneapolis, MN**

**NINTH CIRCUIT**  
*Julie Lemm*

**Judge Robert J. Bryan receives  
2015 Professionalism Award  
for the Ninth Circuit**



Judge Robert J. Bryan was selected to receive the prestigious 2015 American Inns of Court Professionalism Award for the Ninth Circuit. The award was presented in July at the Ninth Circuit's Annual Judicial Conference in San Diego by Senior Judge Mary M. Schroeder.

Bryan is a U.S. District Judge for the Western District of Washington in Tacoma, Washington. He was appointed by President Ronald Reagan in 1986 and took senior status in 2000. Immediately prior to taking the bench, he was a partner at Riddell, Williams, Bullitt and Walkinshaw in Seattle. However, Bryan spent the majority of his career in an elected capacity as a Washington State Superior Court judge.

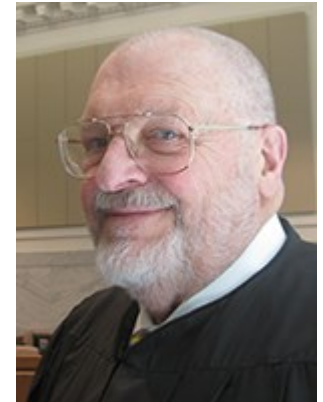
He was appointed to Kitsap County Superior Court by Governor Dan Evans in 1967 and successfully ran for re-election in 1968, 1972, 1976 and 1980. He served as judge pro tem for the Washington State Court of Appeals in 1975 and as justice pro tem for the Washington State Supreme Court in 1979 and 1982.

Since ascending to the district bench, Bryan has served as a member of the Ninth Circuit Judicial Council and as president of the Ninth Circuit District Judges' Association. He was founding member of the Puget Sound American Inn of Court, which has since been renamed the Honorable Robert J. Bryan American Inn of Court; he is an emeritus member.

Bryan earned his juris doctor from the University of Washington School of Law, which honored him with its Distinguished Alumni Award in 2006.

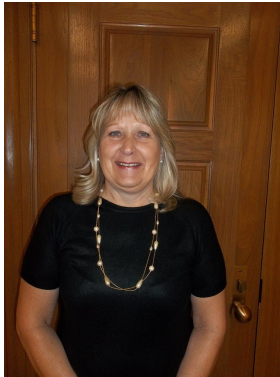
Source:

<http://home.innsofcourt.org/about-us/awards/professionalism-awards/professionalism-award-list-of-recipients/judge-robert-j-bryan.aspx>



# TENTH CIRCUIT

## Lynda Brown



### GREETINGS FROM THE 10TH CIRCUIT!

What a wonderful time we had in Charleston, South Carolina!

Hopefully more judicial assistants will be able to attend next year. Not only was it educational, but a great time was had by all visiting together and sightseeing when we weren't at the conference. **Pictured left to right above** are: Karen Baca (D. NM), Stephanie Stewart (N.D. OK), Lyn Marshala (W.D. OK), Lynda Brown (D. NM), Annette Ortiz (D. NM), and Marsha Thompson (W.D. OK).



Sightseeing by carriage in Charleston!!

← **Front row:** Lyn Magee (St. Paul, MN); **back row, left to right:** Rebecca Baertsch, (St. Paul, MN), Janet Hansen (New Haven, CT), Lynda Brown (Roswell, NM), and Lyn Marshala (Oklahoma City, OK).

### Judge Tymkovich New Chief Judge Tenth Circuit Court of Appeals

Honorable Timothy M. Tymkovich was sworn as the new Chief Judge in a ceremony in the Denver courthouse on September 30, 2015. Chief Judge Mary Beck Briscoe stepped down after serving for five years. She was appointed to the Court by President Bill Clinton in 1995 and assumed the Chief Judge position in 2010. Judge Tymkovich was appointed to the Court by President George W. Bush in 2003. The first floor Ceremonial Courtroom was overflowing with court personnel and guests, and a reception was held on the second floor.

Thanks to Susan Goodwin for submitting this article.



Pictured below at a recent gathering in Denver are the current living past and present Tenth Circuit Chief Judges. **Left to right:** Judge Robert Henry, now President at Oklahoma City University; Judge Deanell Tacha, now Dean at Pepperdine University School of Law; Chief Judge Timothy Tymkovich; Senior Judge Stephanie Seymour; Senior Judge Monroe McKay; and Chief Judge Emeritus Mary Beck Briscoe.



**Are you struggling to get to work on time?  
Can't get everything done by 5?  
No time for yourself?**

Many thanks to Annette Ortiz for submitting  
**Tips for Time Management.** (click link)

See page following Circuit Representatives



## ELEVENTH CIRCUIT

*Barbara Lay*



### DID YOU KNOW....

Established by Congress in 1981, the **United States Court of Appeals for the Eleventh Judicial Circuit** has jurisdiction over federal cases originating in the states of Alabama, Florida and Georgia. The circuit includes nine district courts with each state divided into Northern, Middle and Southern Districts. Here's a little news from Georgia.

October is National Cyber Security Awareness Month, and the Northern District of Georgia, along with other courts in the Eleventh Circuit, have posted scam alerts on their websites warning residents to beware of callers and emailers who fraudulently accuse citizens of failing to appear for jury duty or respond to summons. Scammers then attempt to coerce recipients into sending money to pay bogus fines or giving up personal information that is later used for identity theft or other illegal purposes.

Anyone receiving calls or email of this nature should immediately report it to the court and the Federal Trade Commission. Try not to click any links within emails that threaten or demand immediate action. For more tips on cyber security, try [www.staysafeonline.org](http://www.staysafeonline.org) and the Department of Homeland Security at [www.dhs.gov](http://www.dhs.gov).

## FED & DC CIRCUITS

*Sharon Deare*



D. C. Circuit Courthouse

### **United States Court of Appeals DC Circuit**

The US Court of Appeals for the DC Circuit is gearing up again for the Innovations for Learning (IFL) Program 2015/2016 school year. IFL is a superb nationwide organization that provides opportunities for tutors to work with first and second graders from urban city schools in subjects such as reading, writing and math. There are also opportunities to assist in coaching for 4th and 5th grades at school scrabble clubs.

The IFL serves students in the developing world as well, such as Ghana, Rwanda and the Dominican Republic. Our court employees have been volunteering their time to a local elementary school for the last 17 years. As a tutor you will work with a student for a half-hour a week, each viewing the same page on their respective computer screens, reading stories and playing games that build fluency, comprehension, phonics and spelling skills. For the last two years, I have tutored first grade students in reading for 30 minutes each week and have really enjoyed the opportunity.

The IFL program is always looking for new volunteers who are interested in giving a helping hand. If you are interested in getting involved in this program for the upcoming fall, check out the link for more information. <http://www.innovationsforlearning.org>

### **United States Court of Appeals for the Federal Circuit**

The latest arrival at the Federal Circuit is Judge Kara F. Stoll. She will have her Investiture on Friday, November 6, 2015 at 2:00 p.m. Judge Stoll took the oath office on Friday, July 17, 2015, in the chambers of Chief Judge Sharon Prost. Judge Stoll was nominated by President Obama on November 12, 2014, and confirmed by a 95 to 0 vote of the U.S. Senate on July 7, 2015.

Judge Timothy B. Dyk will have his Portrait Presentation on Friday, October 23, 2015, at 3:00 p.m.



## **United States Court of Federal Claims**

Between 1855 and 1879, the Court of Claims (now known as the U. S. Court of Federal Claims) had rooms in the U. S. Capitol. One hundred fifty years ago the trial of Confederate Captain Henry Wirz, commander of the Andersonville Confederate Prison was tried there for war crimes. Known as the deadliest prisoner of war camp during the Civil War, nearly 13,000 Union soldiers died there. A production of the Broadway play by Saul Levitt, "The Andersonville Trial," will be performed at the court marking that anniversary.

Federal Claims has two new judicial assistants: Herve Bocage (The Honorable Susan G. Braden) and Millie Graves (The Honorable Lydia Kay Griggsby).

Chief Judge Patricia E. Campbell-Smith of the United States Court of Federal Claims (USCFC) announces the succession on September 1, 2015, of Special Master Nora Beth Dorsey to the position of Chief Special Master of the National Vaccine Injury Compensation Program (Vaccine Program), located within the USCFC by the National Childhood Vaccine Injury Act, codified at 42 U.S.C. §§ 300aa-1 to -34.

Senior Judge Francis Marion Allegra, of the United States Court of Federal Claims, died Thursday, August 27, 2015. Judge Allegra was appointed to the United States Court of Federal Claims by President William Clinton on October 22, 1998, took senior status in 2013, and retired on June 23, 2015.

Pictures from FJAA 2015 Conference in Charleston, S.C.

<https://www.dropbox.com/sh/iuia6lest5xl2sw/AABjvE8alv37DuloCbtVjONya?dl=0&s=so>

**Western District of Tennessee**



Phyllis Buchanan, Debbie Baker (front row)

Bernita Henley, Cathy Gray and Jennifer Hodge (back row)

**Group Photo of First Circuit**



**7th Circuit**



Seven of us from the 7th Circuit were in

attendance: Melissa Hardin, Whitney Gingrich,

Linda Rux, Anne Wolf, Cathy Geier, Audra Russo, and Linda Surprenant (not pictured).

**Welcome to Charleston, SC Meet & Greet in the park**



## Waring's Legacy is Resurrected, and It's About Time

Julius Waties Waring, was essentially run out of Charleston in the early 1950s. The federal judge was a pariah in his hometown and much of South Carolina, shunned by his neighbors, banned from Charleston society. Collier's Magazine once called him "The Lonesomest Man in Town."



Some people tried to dismiss this public shaming as a response to his divorce, a very messy affair that ended with his marriage to another woman. But few divorces have to be protected by U.S. marshals.

Waring had crosses burned in his yard, bricks thrown through his windows, and received near-constant death threats. The state's politicians tried to have him impeached. Waring's true crime in the eyes of South Carolina was his very public embrace—and enforcement—of civil rights. He called it a "passion for justice."

In the late 1940s, Waring equalized pay between black and white teachers and desegregated juries. To be sure, all that raised eyebrows, but his greatest betrayal was opening Democratic primaries to African-American voters. The party raised hell. And so did most other people.

For a while, Waring was defiant—once suggesting it was time for South Carolina to rejoin the Union. But finally, he obliged his neighbors, retired from the bench and escaped

Charleston forever. By the time he died in 1968, U.S. District Judge Richard Gergel says, he was largely forgotten by white South Carolina.

Friday, in a ceremony just a block from his former home, Charleston will rename its federal courthouse in honor of U.S. District Judge J. Waties Waring. "He's one of us, and that's a legacy we're proud of," Gergel says. "Welcome home, Waties Waring."

Waring grew up in a much different Charles than we know today. He was born just after Reconstruction, the son of a Confederate veteran and slave owner. And this was definitely a city where old times were not forgotten. For a while, he behaved as all good Charlestonians of the day—he joined the right clubs, became a lawyer and married a young woman of suitable social standing. He dabbled in local politics. Not long after he ascended to the federal bench, Waring began to see that not everything was right in the world. When a young NAACP lawyer named Thurgood Marshall came to town to file suit on behalf of black school districts that were underfunded by the state, Waring balked. He said asking for the state to honor "separate but equal" did nothing but fuel inequality. "Segregation is per se inequality," he said.

Waring, already under fire for his radical politics, instructed the future Supreme Court justice on how to restructure the case—insuring it would be heard by a three-judge panel. Waring knew that the case would lose, 2-1, with himself on the losing end. He also knew that any case heard by a three-judge panel was automatically appealed directly to the U.S. Supreme Court. Basically, Waring gamed the justice system and forced the highest court in the land to outlaw segregation in *Brown v. Board of Education*, a ruling that relied heavily on his dissent in Marshall's case. Waring did nothing less than change this country's history, all by his lonesome.

But here in Charleston, where we revere history above all else, Watie Waring was buried, forgotten, locked away as something to be ashamed of. That was a huge mistake, the sin of a city enchanted by the past. Now we finally get to rectify that.

The credit for this goes to former Sen. Fritz Hollings. The federal courthouse was named for Hollings decades ago. He never asked for it, and says Sen. Strom Thurmond bestowed the honor upon him secretly. So a few years back, Hollings—who tried cases before Waring as a very young lawyer—suggested changing the name of the courthouse. Our local judiciary wanted nothing to do with it. It wasn't that the judges didn't like the idea—Waring, in fact, is one of Gergel's heroes—it was simply that no one wanted to slight Hollings. Which is understandable; Hollings undoubtedly deserved the honor.

But finally, Fritz forced the issue. It took Sen. Lindsey Graham, U.S. Rep. Jim Clyburn, and the rest of the delegation only a few months to pass the necessary resolution. It probably would have gone more quickly, but no one has ever done this before. As Gergel says, having a courthouse named after you is one of the highest honors a public servant can receive. No one would give that up.

But Hollings did, because he believes Waring deserves the honor. As usual, Fritz is absolutely right and our former senator and governor has proven himself a statesman beyond compare with this gesture. Just as Waring did, Hollings is nudging us into modern times.

It's funny—Charleston worships its past, yet for 60-plus years has ignored one of its finest contributions to history. Today, all that changes. Welcome home indeed, Watie Waring.

Stephanie Lawley submitted this article, "[Waring's legacy is resurrected, and it's about time](#)," published October 2, 2015 in The Post and Courier.

[Waring's legacy is resurrected, and it's about time](#)  
Post and Courier (Charleston, SC), October 2, 2015



## CIRCUIT REPRESENTATIVES

*Please stay in touch with your circuit representative with newsworthy items for the next issue of the newsletter.*

### 1<sup>ST</sup> CIRCUIT JOAN AUSMAN

c/o Hon. Paul J. Barbadoro  
Warren B. Rudman United States Courthouse  
55 Pleasant Street, Room 110  
Concord, NH 03301 Ph: 603-226-7303

### 2<sup>ND</sup> CIRCUIT & COURT OF INTERNATIONAL TRADE

#### JANET F. HANSEN

c/o Hon. Jose A. Cabranes  
U.S. Courthouse, #CH-133  
141 Church Street  
New Haven, CT 06510 Ph: 203-867-8782

### 3<sup>RD</sup> CIRCUIT IRIS LIRIANO

c/o Hon. Patty Shwartz  
United States Post Office and Courthouse  
Two Federal Square, Room 477  
Newark, NJ 07102 Ph: 973-645-6596

### 4<sup>TH</sup> CIRCUIT Barbara Barry

c/o Hon. Charles B. Day  
United States District Court  
United States Courthouse  
6500 Cherrywood Lane, Room 235A  
Greenbelt, MD 20770 Ph: 301-344-0393

### 5<sup>TH</sup> CIRCUIT HOPE TAORMINA

c/o Hon. Daniel Knowles, III  
Hale Boggs Federal Building, Room B335  
500 Poydras Street  
New Orleans, LA 70130 Ph: 504-589-7575

### 6<sup>TH</sup> CIRCUIT KELLY A. KOPF

c/o Hon. Michael R. Merz  
U.S. Courthouse  
200 West Second Street, Room 501  
Dayton, OH 45402 Ph: 937-512-1550

### 7<sup>TH</sup> CIRCUIT ANNE M. WOLF

c/o Hon. James B. Zagel  
Everett McKinley Dirksen U.S. Courthouse  
219 S. Dearborn, Room 2588  
Chicago, IL 60604 Ph: 312-435-5713

### 8<sup>TH</sup> CIRCUIT LYNN MAGEE

c/o Hon. Paul A. Magnuson  
Warren E. Burger Federal Building  
316 North Robert Street, Room 734  
St. Paul, MN 55101 Ph: 651-848-1150

### 9<sup>TH</sup> CIRCUIT JULIE LEMM

c/o Hon. Robert J. Bryan  
U.S. Courthouse  
1717 Pacific Ave., Room 4427  
Tacoma, WA 98402 Ph: 253-882-3872

### 10<sup>TH</sup> CIRCUIT LYNDA BROWN

c/o Hon. Bobby R. Baldock  
Joe Skeen Federal Building  
500 N. Richardson Ave., Rm 167  
Roswell, NM 88202 Ph: 575-625-2388

### 11<sup>TH</sup> CIRCUIT BARBARA LAY

c/o Hon. Gerald B. Tjoflat  
Byron Simpson U.S. Courthouse  
300 North Hogan St., Ste 14-200  
Jacksonville, FL 32202 Ph: 904-301-5670

### FEDERAL/DC CIRCUITS SHARON DEARE

c/o Hon. Douglas H. Ginsberg  
E. Barrett Prettyman U.S. Courthouse  
333 Constitution Ave., N.W. Room 5128  
Washington, D.C. 20001 Ph: 202-216-7191

**Go to [www.fjaa.net](http://www.fjaa.net) for a complete list of officers, circuit representatives, committee memberships, and other great information.**

### FJAA Committee Members Wanted:

The FJAA Bylaws list the Committees that work on issues related to FJAA business. The following committees need members who are willing to work telephonically during the next year: Bylaws, Audit, History & Archives, and Professional Development & Continuing Education (Scholarship).

Please consider volunteering for one of these and helping make a difference in the FJAA.

If you would consider serving on a standing committee with other FJAA Members, please contact Stephanie Lawley at [stephanie\\_lawley@akd.uscourts.gov](mailto:stephanie_lawley@akd.uscourts.gov).

*A free one-year membership for the year 2015-2016 is available to all new JAs that are/were hired between September 1, 2014—September 1, 2015. This free one-year membership is available only to first-time FJAA members.*

## Time Management Tips

In our efforts to be the best that we can be for our Judges, I came across some great tips that have helped me manage my workload, reduce stress, handle all of our “other duties as assigned” – both on and off the job.

- **Set Goals:** write down your goals – it’s only a wish until you write it down.

goals must be useful, measurable and attainable

prioritize your goals using the “A, B, C” method – A = High B =  
Medium C = Low

evaluate your goals daily

visualize your goals – imagine how you will achieve your goals and “do it”

*(Couldn’t this also work in our personal lives as well? Christmas lists, laundry, extra-curricular activities?)*

- **Avoid Procrastination:** Procrastination is the one time waster of which you have control!

slice the task into more manageable pieces and start on the easiest one first

get a clear picture of the task by discussing and rationalizing with others

designate interim completion points

chart your progress

set a deadline for completing the project

*(Helping kids with their homework, bill paying, cleaning/organizing our homes.)*

- **Minimize Interruptions:** The average (and you all know we are ‘above’ average) employee is interrupted every 9 minutes. This equals 48 interruptions per day!

if it’s necessary, handle it immediately

if it’s unnecessary, stop it or avoid it

if it’s untimely, reschedule it

- **Manage Your Telephone Time:** The telephone is both a terrific time saver and an insidious thief. Unfortunately, phones are a primary source of interruptions. In fact, 40% of managers spend more than two hours per day on the phone.

screen your calls through an assistant or answering machine

if the person you’re calling isn’t available, leave a precise message – you’re more likely to get an answer back without having to call again

use automatic dialing to save valuable time

return calls before lunch or at the end of the day – people get to the point faster when lunch or quitting time is drawing near

keep a phone log in your planner to record decisions and discussions

*(This is a big one! Personal phone calls, IM's, e-mails, etc. are very time consuming and distracting!)*

. **Conquer Paperwork:** You should only handle paperwork once. Try the TRAF system.

**Toss It:** Delegate, sort, screen, and toss mail.

**Refer It:** Keep a folder handy for each person (or topic) you deal with on a regular basis – when that person comes to see you, open the folder and take care of all of the items at once.

**Act on It:** Start an action folder or action page in your planner.

**File It:** Use a discard date on papers that will outlive their usefulness and clutter your files.

*(This one was a bit difficult for me. You know that in our field, we keep EVERYTHING!)*

. **Plan Shorter and More Effective Meetings:** Meetings can be a big time waster. Before you set up a meeting, evaluate your agenda and determine if the information could be share more efficiently by distributing it with a routing slip.

**However,** if it's necessary to schedule a meeting:

don't allot more time for meetings than necessary – many times the tasks can be completed in less time than originally scheduled

distribute the meeting agenda at least one day in advance and don't overload the agenda

start meetings on time, even if everyone is not present

don't schedule a meeting for more than two hours; beyond that, concentration suffers

issue minutes promptly

attend meetings only if necessary

*(As we all know, all of our Judges' time is valuable. I oftentimes let callers know that the Judge only has "15 minutes". This helps the caller/visitor get to point of the call or the meeting.)*

Time management can be as informational or as detailed as you want to make it. Develop a plan to fit your own needs – be flexible throughout time and tailor it as your needs change.

**Remember:** It's not how much time you have, it's how well you manage it.

(These tips are an excerpt from Stephanie Winston's, "Getting Organized" and "The Organized Executive"; italicized entries are my own personal comments. Submitted by: Annette Ortiz, Judicial Assistant to the Honorable Robert C. Brack, District of New Mexico)

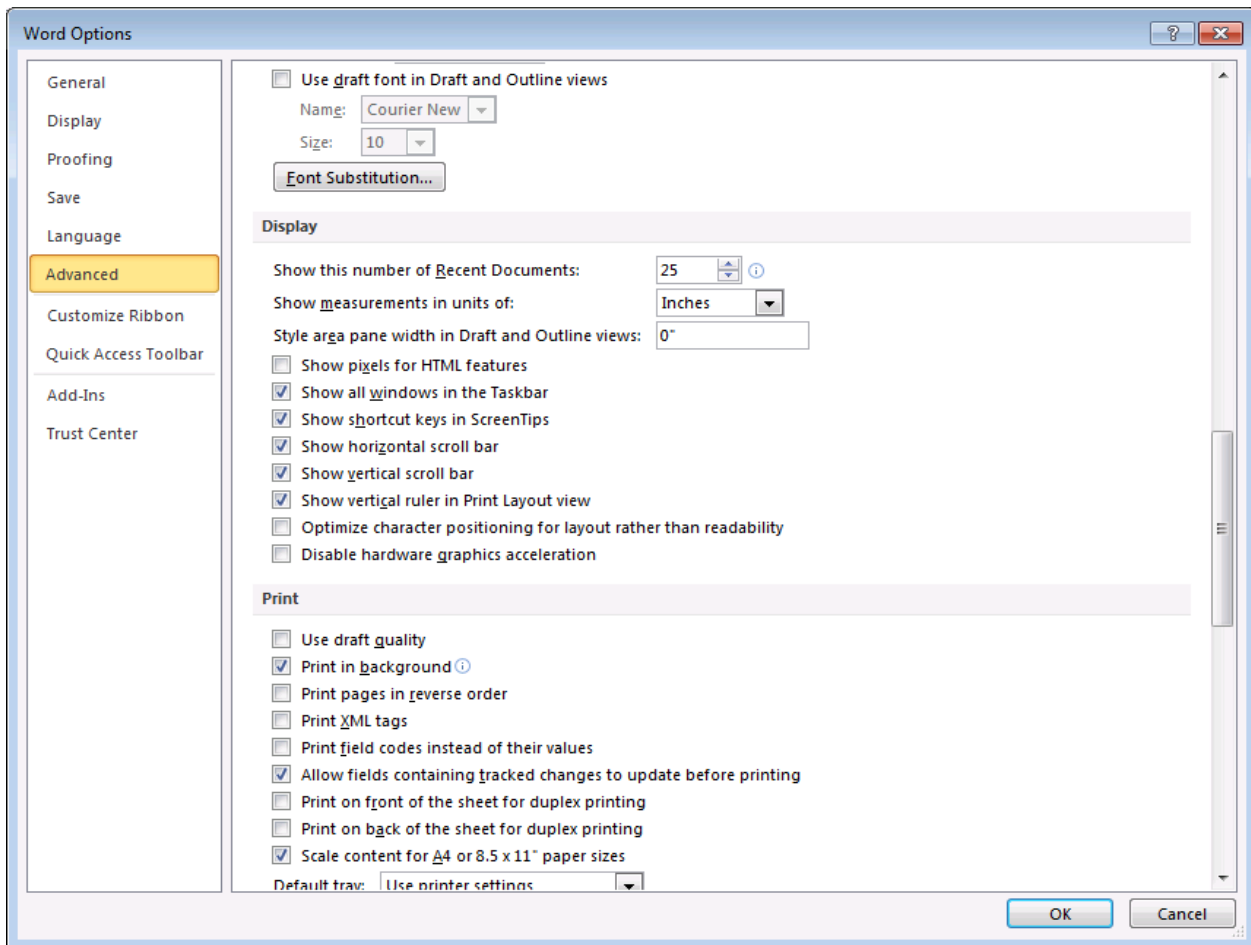
# Microsoft Word Tips

## Change the number of files that appear in the list of recently used files

Click the **File** tab.

Under **Help**, click **Options**.

Click **Advanced**.





Under **Display**, in the **Show this number of Recent Documents** list, click the number of files that you want to display. You will have to scroll down to the **Display** area.



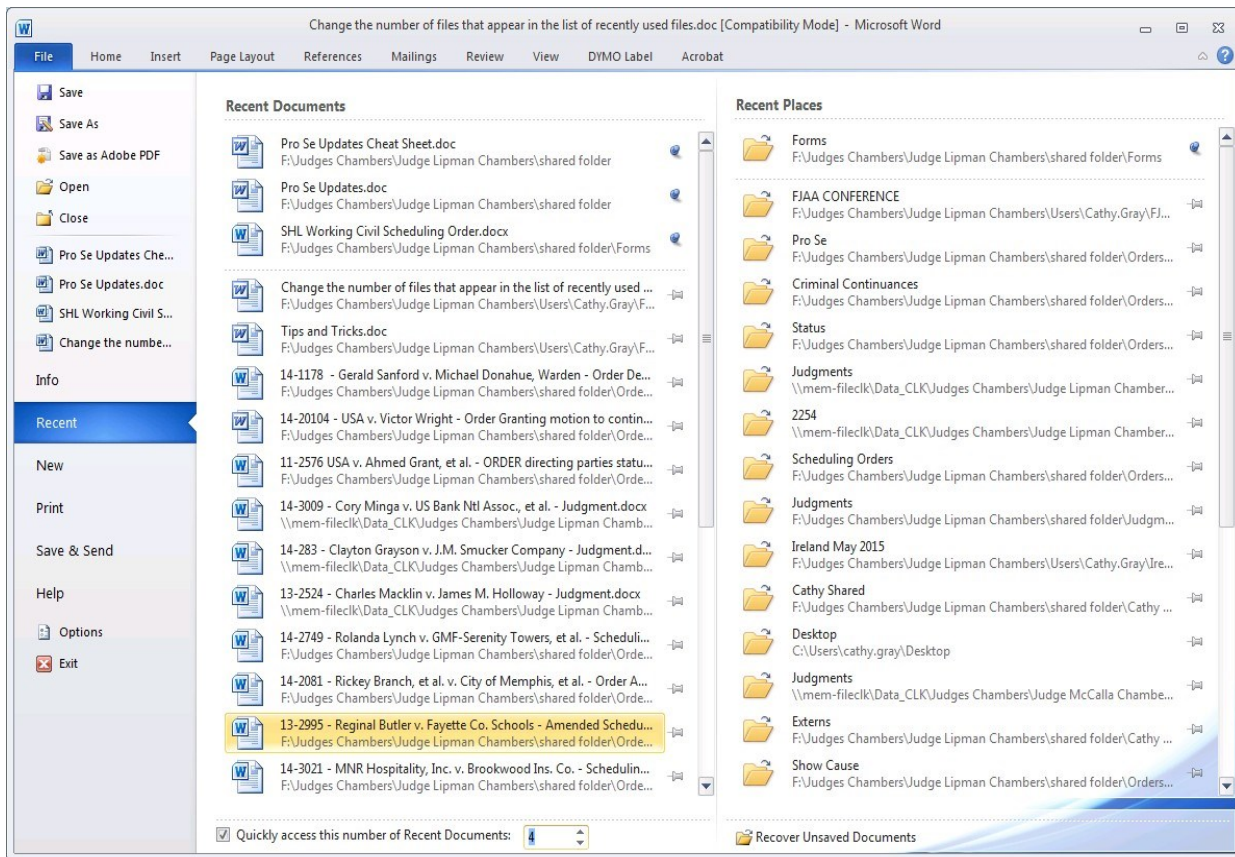
Click the **File** tab.

Click **Recent** to see a list of the recently used files.

Right click the file you want to keep, and then select **Pin to list**, or click the pin icon:  . When a

file is pinned to the list, the pin icon looks like a push pin viewed from the top:  .

Click the pin button again to unpin the file.



Click the **File** tab.

Click **Recent**.

Select the check box to **Quickly access this number of recent documents:** and choose how many files you want to see.

Links to those files will appear above Info in the navigation bar, regardless of where you are in the Backstage View.

Clearing the check box removes the list.

## Clear the list of recently used files

Click the **File** tab.

Click **Recent**.

Right click a file in the list and select **Clear unpinned items**.

Click **Yes** to clear the list.

Setting the number of recent files to zero also clears the list. To turn the feature back on, set the number to something other than zero. Update the list by opening the files again and resetting the pins.